

Purchasing Summary

EVENT # 6406	TITLE: Roofing Design Services	COST: \$75,000
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
Contract term expires on December 31, 2020

SBE (IF APPLICABLE)
This project was not identified as an SBE project because the requirement of three certified SBEs could not be met at the time this bid was released.

MATRIX (IF APPLICABLE)

Proposer	Proposer's Qualifications and Experience (50 points)	Methodology (10 points)	References (10 points)	Fees (25 points)	Local Vendor Participation (5 points)	Total (100 points)
Raymond Engineering	46.8	10	8.6	25	5	95.4
Cogdell Mendrala Architects	44.4	10	9.9	22.7	5	92
Nova Engineering	40.8	7.8	9.2	21.4	0	79.2
PSI	40.6	8	8.6	20	0	77.2
Epsten Group	35.2	2	8	22.3	0	67.5

NOTES

Recommend approval to renew an annual contract for roofing design services in the amount of \$75,000 with Raymond Engineering. These design services are used by various City departments to provide necessary construction documents and specifications when repairs to and maintenance for roofing are needed. These services are also used after disaster events for damage assessments of City facilities' roofs. This contract is used in conjunction with the City's structural engineering contractor.

Proposals were received on September 25, 2018. The contract was originally approved by Council on December 20, 2018 in the amount of \$75,000. This is the first of three renewal options available. Delivery: As needed. Terms: Net 30 days. The proposers were:

B.P.	Raymond Engineering (Savannah, GA) ^(B)	\$108.33*
	Cogdell Mendrala Architects (Savannah, GA) ^(B)	\$119.67*
	Nova Engineering (Kennesaw, GA) ^(D)	\$126.67*
	PSI (Kennesaw, GA) ^(D)	\$135.00*
	Epsten Group (Atlanta, GA) ^(D)	\$121.67*

A pre-proposal conference was not conducted as this is a contract renewal. (B) indicates local, non-DBE owned business. (D) indicates non-local, non-DBE owned business. (*) indicates average hourly rates. Recommend approval.

Local Available: Yes

Total Sent: 839

Total Received: 5

Vendor Federally Debarred/Suspended: No