

Purchasing Summary

EVENT # 7729	TITLE: Annual Maintenance Agreement for MS Govern	COST: \$95,827.55
TYPE OF PROCUREMENT: Sole Source	ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input checked="" type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
Contract term expires on December 31, 2020

DBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)
N/A

NOTES

Recommend approval to renew an annual maintenance agreement for MS Govern software with MS Govern in the amount of \$95,827.55. The Information Technology Department uses the services under this agreement to provide maintenance and support for the Govern Revenue applications for property taxes, central cashiering, business licenses, and utility billing.

This is a sole source procurement because MS Govern is the original developer of this proprietary software and is the only vendor that can perform maintenance on it. It is critical to have maintenance and support from the original provider to ensure authorized, knowledgeable, and timely vendor support when it is necessary. Delivery: As needed. Terms: Net 30 Days. The vendor is:

S.S. MS Govern (Ottawa, ON)^(D) \$95,827.55

A pre-proposal conference was not conducted as this is a sole source procurement. (D) Indicates non-local, non-DBE owned business. Recommend approval.

Local available: No
Total sent: 1
Total received:1
Vendor federally debarred/suspended: No