

Security Plan Assistance Sheet

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Savannah Technical College - 7 West Bay St. Savannah, GA 31401

1. **Identification of days and hours of operation:** The facility has several components on four different levels.
 - a. **Restaurant – Basement**
 - i. Open for patrons Tuesdays, Thursdays from 11:30am-1:00pm, 6:00pm-7:30pm
 - ii. Reservations only
 - iii. Alcohol will be available for purchase
 - b. **Retail Baking – Street Level**
 - i. Open for patrons Tuesdays, Thursdays and Fridays from 9:00am – 11:00am
 - ii. Grab and go service
 - iii. No alcohol will be available for purchase
 - c. **Classrooms – Second Level**
 - i. Not open to the public
 - ii. No alcohol will be available for purchase
 - d. **Continuing Ed. Demonstration Kitchen – Third Level**
 - i. Classes will be scheduled weekly for continuing educational purposes.
 - ii. Reservations only
 - iii. Alcohol may be available for purchase
2. **Specific measures and procedures to address crowd management both inside and outside the premise:** Cameras inside and outside of the premises are monitored by the Savannah Technical College Police Department. A Savannah Technical College Police Officer or Officers would respond to any crowd management issues.
 - a. There are no “No Loitering” signs on premise
 - b. There are cameras in the lane behind the premises and there are cameras positioned throughout the interior of the facility on all floors that are monitored by the Savannah Tech Police. There are 14 security cameras for this building. POC Chief Willcox can be reached at 912-443-4083 or wwillcox@savannahtech.edu
 - a. Basement
 - i. Two cameras on the north wall, one camera at the bar, one camera facing towards cold/dry storage
 - b. Street Level
 - i. One camera facing student, faculty and staff entrance on NE corner, Two cameras on north wall facing south, one camera facing bakery retail space, one camera facing stairwell, one camera facing dry storage, one camera facing rear service entrance, one camera in the chef’s office and one facing the rear alley way.
 - c. Second Level
 - i. One camera facing stairwell
 - d. Third Level
 - i. One camera facing stairwell
3. **Identification of any parking areas owned or controlled by establishment:** This facility does not have a parking lot.

4. **Means or controlling access to the premises and parking area:** N/A
5. **Security Staffing:** Savannah Technical College is a state agency and has a Police Department authorized by O.C.G.A. Section 20-4-39' The Savannah Tech Police Department is authorized to enforce the law on all premises used by Savannah Technical College and 500 feet beyond. The Savannah Technical College Police monitor the premise cameras and make regular patrol visits to the premises. Officers may be stationed on premise from time to time for crowd control.
6. **Measures used to combat underage consumption of alcoholic beverages:** In order to serve alcohol, servers at this facility have to pass the server training permit assessment. This will ensure they are knowledgeable of methods to serve alcohol safely. Our POS mobile devices used by students have a feature that scans ID's to verify they are of legal age.
7. **Measures used to distinguish between patrons who are over and under the age of 21, where applicable:** This establishment will allow customers below the age of 21 to enter. When a customer orders an alcoholic beverage, the server must scan customers driver's license with their mobile point of sale to ensure they are of legal age.
8. **Measures and procedures to combat the risk of fire:** The premises has a fire monitoring system, as well as a fire suppressions system. The facility is also equipped with required fire extinguishers and all staff are trained on their use. All equipment is checked on a regular basis by Savannah Tech police and facilities personnel.
9. **Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety:** The Savannah Technical College maintains an Emergency Operations plan for all facilities. The plan contains evacuation information, assignment of employee duties, and coordination with emergency responders. Savannah Technical College faculty are trained and responsible for the evacuation of and assembly point direction for students, staff, and visitors in the event of an emergency. The evacuation assembly point for 7 West Bay is the Hyatt Lobby across the street. In any type of emergency at a facility operated by Savannah Technical College, the Savannah Technical College police will coordinate communications and response with local first responders.