

Safety Plan Form

Name: Dhruv Khanna, General Manager

Establishment: Recess Hotel & Club

Address: 7 East Congress Street, Savannah, GA 31401

Date: 7/17/2026

1. *Identification of days and hours of operation.*

Recess Hotel & Club will operate seven days a week, year-round. Alcohol service will occur across three outlets: Le Flaneur (French Brasserie) is open daily from 7:00 AM to 12:00 Midnight; the Lobby Bar is available daily from 12:00 PM to 12:00 Midnight; and Kilter (rooftop bar) is available daily from 10:00 AM to 12:00 Midnight. Banquet and event space is activated as needed based on guest and group needs, with hours tailored to each event. Recess will also offer to-go alcoholic beverages, prepared and dispensed from the Le Flaneur bar in compliance with applicable City of Savannah and Georgia to-go alcohol regulations.

2. *Specific measures and procedures to address crowd management, both within and outside the premises.*

Crowds within Recess are managed through hostess- and manager-led seating and queuing at each F&B outlet, with staff trained to monitor guest counts against posted occupancy limits at Le Flaneur, the Lobby Bar, and Kilter. Recess will not post No Loitering signage. Kilter (rooftop bar) access is limited exclusively to Recess Hotel guests, Recess Club members, and Hotel Bardo Savannah hotel guests and club members; it is not open to general walk-in public, which further supports orderly crowd management. Recess is a private property; guests enter the hotel from Congress Street and enter Le Flaneur from Bull Street, with a host team and hotel leadership present in all areas at all times to control guest flow. There is no cover charge at any outlet.

Approximately 30 security cameras will be installed across the interior and exterior of the premises, including each bar outlet (Le Flaneur, the Lobby Bar, and Kilter). Camera footage is retained for approximately two weeks. Camera footage access is limited to Dhruv Khanna, General Manager (dhruv@stayrecess.com); Chad Buskirk, Director of Security (chad@leftlanehospitality.com); John Bialowas, Area Director of Engineering (john@leftlanehospitality.com); and Max Sanson, Director of Rooms (max@stayrecess.com).

3. *Identification of any parking areas either owned or controlled by the licensee.*

Recess Hotel & Club will offer valet parking for hotel guests and Club Recess members, coordinated by the Front Office in partnership with PMC Parking. Valet-parked vehicles are staged at an off-property parking garage on Drayton Street.

4. *Means of controlling access to the premises and parking areas.*

Access to the premises is controlled in layers: hotel guest access to guestroom floors requires an electronic key card; Club Recess members access club areas, including coworking, fitness, and social spaces, through the Peoplevine membership app and a member credential; and a dedicated access-control system is being installed at the team member entrance to restrict staff-only areas to authorized personnel. Kilter, the rooftop bar, is restricted exclusively to Recess Hotel guests, Recess Club members, Hotel Bardo Savannah hotel guests, and Hotel Bardo Savannah club members; staff verify a valid room key, membership credential, or app-based confirmation before granting elevator or door access, and Kilter is not accessible to the general public. Door persons and valet team members are stationed at the main entrance to welcome guests and control entrance flow. Valet parking is provided by PMC Parking at an off-property garage on Drayton Street, and valet-parked member vehicles are identified by valet decals.

5. *Security Staffing.*

Recess Hotel & Club will maintain 24-hour security coverage. GoJoe Security provides one unarmed security officer for the overnight shift. During daytime and evening hours, hotel leadership is present on property and acts in a security capacity, in addition to the Director of Engineering and the Director of Security. Additional GoJoe security personnel are added for special events and as otherwise needed. All security officers are unarmed. Recess will work closely with the Savannah Police Department.

6. *Specific measures and procedures to combat underage consumption of alcoholic beverages.*

All team members complete TIPS (Training for Intervention ProcedureS) or Savannah Server Permit Training, along with alcohol awareness training, prior to serving alcohol. Team members also hold a pre-shift meeting each shift to confirm the current date being used to calculate age when checking identification. Any guest who appears to be under the age of 40 is asked to present valid government-issued photo identification at the point of order, consistent with responsible alcohol service practices and Georgia law.

7. *Specific measures and procedures to combat the risk of fire.*

Recess Hotel & Club will abide by all fire prevention and life-safety guidelines and codes set by the City of Savannah. Kitchens at Le Flaneur, Kilter, and the Servery are equipped with an ANSUL hood suppression system and a building-wide fire sprinkler system. Champion Fire manages and inspects the fire sprinkler system, and Advanced Fire maintains and inspects the ANSUL hood suppression system, each on a routine, code-required inspection timetable consistent with NFPA standards, in addition to any inspections performed by the City of Savannah Fire Marshal.

8. *Discussion of matters related to managing emergencies, including fire, evacuation tactics, assignment of specific emergency management duties to personnel, coordination with public safety officers and emergency medical matters.*

In the event of an emergency, all guests and team members will evacuate to Johnson Square. The Director of Security, the Area Director of Engineering, and the Hotel General Manager will take control of and manage the situation, working closely with the Savannah Police Department. For natural disasters, Recess will follow all applicable City of Savannah, State of Georgia, and other legal guidelines for shelter-in-place and emergency response. For an active shooter situation, Recess will coordinate with the Savannah Police Department to receive active shooter response training and will follow shelter-in-place protocols developed in partnership with SPD.

9. *Where applicable, discussion of measures the licensee will undertake to visibly distinguish between patrons under and over the age of 21.*

No visible distinguishment, such as wristbands or hand stamps, is used to differentiate patrons under and over the age of 21. Instead, Recess relies on identification checks by staff trained in TIPS or Savannah Server Permit Training at each point of alcohol service across Le Flaneur, the Lobby Bar, and Kilter for any guest who appears to be under the age of 40, consistent with the responsible alcohol service protocols described above.