

Hilton Garden Inn  
5711 Abercorn St  
Savannah, GA 31405

Security Plan Assistance Sheet

- 1) **Identification of days and hours of operation:** What days of the week is your business open? **Our business is open Sunday through Saturday, every week.** For each day what time is your business open? **Our business is open from 11am to 12am Monday through Saturday and 12:30am to 11pm on Sundays.**
- 2) **Specific measures and procedures to address crowd management both inside and outside the premise:** How do you make sure crowds inside your establishment remain orderly? **All of our staff is trained to handle any and all visitors or guests on our property. During their training, they learn how to organize lines and where to direct visitors and guests to designated waiting areas.** How do you ensure crowds outside (i.e. lines, smokers, etc.) your establishment remains orderly? **We have designated areas outside of the premises where visitors and guests may stand, however since our business is a hotel, we do not anticipate too much outside traffic.. Our staff is also trained to keep the outside areas of the premises free from crowding by moving guests and visitors inside of the building or to have any loitering, non-guests to move away from the premises. The staff knows to contact local authorities to handle any unruly guests or crowds, if the situation escalates and reasonable attempts to remove crowds or loiterers are ineffective. Our hotel will have camera systems throughout the lobby and bar areas. We will have an approximate 32 cameras throughout the entire hotel both inside and outside.**
- 3) **Identification of any parking areas owned or controlled by establishment:** Where do your customers/patrons park when they're at your establishment? **Customers and patrons can park at our parking deck, which is located next to the establishment. Most of our business will be from hotel guests, who will have parked in our hotel parking garage.**
- 4) **Means of controlling access to the premises and parking area:** How does your establishment control who comes in and out of your establishment? **Our staff is trained to ensure that all guests in our establishment are patrons of the business. Any persons that are not patrons are not authorized to be in our establishment and will be asked to leave.** How do you control who uses your parking areas? **The parking area will be manned by our valet staff and they will only allow authorized guests/patrons to utilize them. We have 302 spaces, with 8 handicap spaces.**
- 5) **Security Staffing:** Do you use Security Guards? **We will not be using security guards.**
- 6) **Measures used to combat underage consumption of alcoholic beverages:** What do you/your employees do to ensure that individuals under that age of 21 are not allowed to buy/consume alcohol at your establishment? **All employees are forced to abide by local, state and federal laws for consumption of alcoholic beverages. They are required to ID all patrons that request to purchase alcoholic beverages. No exceptions. We focus a lot of effort on training in this regard and make sure that every team member understands the seriousness of these procedures. We will place signs behind the bar that show "If patron is born on or before "x date" 1999" then the patron is of age, and the staff will verify that the ID is in fact the patrons ID. Our POS will also allow to enter in the patrons age to confirm.**
- 7) **Measures used to distinguish between patrons who are over and under the age of 21, where applicable:** Does your establishment allow individuals under 21 to enter? **Our establishment is part of a hotel and the bar is located in an open area, so patrons under the age of 21 are free to roam the**

common space, but they will not be allowed to sit at the bar. If so, how do you identify people who are 21 and over from those who are under 21 years of age? The staff will ID any persons sitting at the bar, regardless if they are purchasing an alcoholic beverage or not. The proper signage will be on premises to help our staff in identifying the appropriate age.

- 8) **Measures and procedures to combat the risk of fire:** What is being done at your location to help ensure there are no accidental fires? All employees are trained in fire safety procedures. They will know where the nearest fire alarm and fire extinguisher is at all times. Fire extinguishers will be readily accessible throughout the premises. Employees will be knowledgeable of all fire evacuation practices and all emergency exits. They will notify the fire department immediately in the event of an actual fire. We will ensure that flammable liquids, if any, are safely stored and away from any potential fire risks.
- 9) **Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety:** In the event of an emergency how is your staff trained to evacuate patron? Our staff is trained with basic safety practices in the event of an emergency or fire. They know to alert the authorities immediately and assist in any evacuations of guests/patrons. They are trained in fire evacuation procedures. Do certain employees have certain duties during emergencies? All employees will be cross-trained on duties in relation to emergencies. This way, no matter what area of the business they are located, they know the policies and procedures to follow for that specific zone/area. How does your establishment contact/ work with police and EMS during an emergency? We will alert the police and EMS immediately in an emergency situation and will follow any directions they provide. We will also assist the police or EMS with anything they need in order for them to do their jobs without interference.