

## Purchasing Summary

<b>EVENT #</b> 7517	<b>TITLE:</b> Tree Pruning	<b>COST:</b> \$700,000
<b>TYPE OF PROCUREMENT:</b> Bid	<b>CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> Contract term expires on December 31, 2021		
<b>DBE (IF APPLICABLE)</b> The DBE goal was waived due to lack of sub-contracting opportunities.		
<b>MATRIX (IF APPLICABLE)</b> N/A		
<b>NOTES</b>		
<p>Recommend approval to award a two year contract for tree pruning services to Kolcun Tree Care, LLC., Gunnison Tree Specialist, and Custom Tree Care, Inc. in the amount of \$700,000 per year. The Greenscapes Department will use the tree pruning services to prune and maintain trees on various rights of way throughout the City. The three qualified vendors will provide bids for predetermined lists of work to be accomplished on an as-needed basis and will be awarded that specific list of work based on the lowest bid submitted.</p> <p>The bid was advertised, opened, and reviewed. This contract has a two year term for \$700,000 per year, not to exceed \$1.4 million for the contract term. The contract term expires on December 31, 2021.</p> <p>Delivery: As needed. Terms: Net 30 days. Five statement of qualifications were received, however, only three bidders were deemed qualified. The qualified bidders were:</p> <p>L.B.      Kolcun Tree Care, LLC (Hilton Head Island, SC)<sup>(D)</sup>                  Gunnison Tree Specialist (Atlanta, GA)<sup>(D)</sup>                  Custom Tree Care, Inc. (Topeka, KS)<sup>(D)</sup></p> <p>A pre-proposal conference was conducted and two of vendors attended. (D) Indicates non-local, non-DBE business. <u>Recommend approval.</u></p> <p>Local available: Yes          Total sent: 322          Total received: 5          Vendor federally debarred/suspended: No</p>		