

## Purchasing Summary

<b>EVENT #</b> 7497	<b>TITLE:</b> Geotechnical Engineering Services	<b>COST:</b> \$75,000
<b>TYPE OF PROCUREMENT:</b> RFP	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>

**CONTRACT TERM (IF APPLICABLE)**  
Contract term expires on December 31, 2020

**SBE (IF APPLICABLE)**  
N/A

**MATRIX (IF APPLICABLE)**

Proposer	Proposer's Qualifications and Experience (60 points)	References (10 points)	Local Vendor Participation (5 points)	Fees (25 points)	Total (100 points)
Whitaker Laboratory, Inc.	53.5	7	5	23.3	88.8
Terracon Consulting Engineers and Scientists	60	7	0	20.3	87
Wood Environment and Infrastructure Solutions	51.25	6.75	0	25	83

### NOTES

Recommend approval to award an annual contract for geotechnical engineering services to Whitaker Laboratory Inc. (primary) and Terracon Consulting Engineers and Scientists (secondary) in the amount of \$75,000. The Office of Capital Project Management will use this contract for geotechnical engineering services for City projects, such as reports, soils engineering work, slope stability analyses, design and evaluation of foundations, and performance of third party reviews of geotechnical designs. The services will be used on an as-needed and on-call basis.

The method used for this procurement was the request for proposals, which evaluates criteria in addition to cost. The proposals were evaluated on the basis of qualifications and experience, references, local vendor participation, and fees. Each vendor's fees were based on the average hourly rate for all the services under the contract.

This proposal was advertised, opened, and reviewed. Three proposals were received in response to this RFP. All proposals were reviewed and fully evaluated by a selection committee of City staff. The contract term will expire on December 31, 2020. This contract will have four additional available renewal options. Delivery: As needed. Terms: Net 30 days. The proposers were:

B.P.	Whitaker Laboratory, Inc. (Savannah, GA) <sup>(B)</sup> (primary)	\$ 93.57*
B.P.	Terracon Consulting Engineers and Scientists (Thunderbolt, GA) <sup>(D)</sup> (secondary)	\$107.14*
	Wood Environment and Infrastructure Solutions (Savannah, GA) <sup>(F)</sup>	\$ 87.14*

A pre-proposal conference was conducted and two vendors attended. (B) indicates local, non-DBE owned business. (D) indicates non-local, non-DBE owned business. (F) indicates local, non-DBE owned business possessing a City Business Tax Certificate for less than one year prior to the release of the bidding opportunity. (\*) indicates the average hourly rate for all services. Recommend approval.

Local available: Yes

Total sent: 251

Total received: 3

Vendor federally debarred/suspended: No