

## Purchasing Notes

|   |  |   |                          |                            |                    |
|---|--|---|--------------------------|----------------------------|--------------------|
| <b>EVENT #</b> 8902                                   | <b>TITLE:</b> SFD Promotional Process  | <b>COST:</b> Up to \$66,300                       |                          |                            |                    |
| <b>TYPE OF PROCUREMENT:</b> RFP                       | <b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/>                           | <b>ONE TIME PURCHASE</b> <input type="checkbox"/> |                          |                            |                    |
| <b>CONTRACT TERM (IF APPLICABLE)</b><br>July 27, 2023 |  |   |                          |                            |                    |
| <b>S/DBE (IF APPLICABLE)</b><br>N/A                   |  |   |                          |                            |                    |
| <b>MATRIX (IF APPLICABLE)</b>                         |  |   |                          |                            |                    |
| Proposer  | Proposer's qualifications and experience, including support capabilities (50 Points) | References (5 Points)                             | Fee Proposal (25 Points) | Savannah First (20 points) | Total (100 Points) |
| Morris & McDaniel                                     | 44.8   | 4.8   | 23.3                     | 0                          | 72.8               |
| PAS Consulting Group                                  | 50   | 5   | 25                       | 0                          | 80                 |
| <b>NOTES</b>  |  |   |                          |                            |                    |

Recommend approval to procure Savannah Fire Department's promotional process contract to PAS Consulting Group (PASCg) in the amount of \$66,300. Included within the fee associated with providing promotional testing and assessment services for the ranks of Fire Engineer and Fire Captain. Based in Dunwoody, GA (the Atlanta metropolitan area), and with a nationwide presence, PASCg is a certified Women-Owned Small Business (WOSB) and Disadvantaged Business Enterprise (DBE) consisting of a team of consultants who are experts in the development and administration of selection processes within public safety agencies. This proposal and the work resulting from a contract with the City and is based on three guiding principles: quality for SFD, fairness for the candidates, and positive results for the City.

The method used for procurement was the request for proposals (RFP), which evaluates criteria in addition to the cost. The proposals were evaluated on the basis of the proposer's qualifications and experience, including support capabilities, technical capabilities, fees, references, and Savannah First.

The proposal was advertised, opened, and reviewed. Delivery: As needed: Terms: Net 30 days. The proposers were:

B.P. PAS Consulting Group (Dunwoody, GA)(C) \$66,300  
Morris and McDaniel, Inc. (Philadelphia, PA) (D) \$71,000

A pre-proposal conference was conducted and no vendors attended. (C) Indicates Non-Local, DBE Business. (D) Indicates Non-Local, Non-DBE Business. Recommend approval.

Local vendors notified via the supplier portal: Yes

Total Sent: 334

Total received: 2