



400 AIRWAYS AVENUE  
SAVANNAH, GA 31408

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January 12, 2018

Mr. Rob Hernandez  
City Manager  
City of Savannah  
Post Office Box 1027  
Savannah, GA 31402

RE: Savannah / Hilton Head International Airport

Dear Mr. Hernandez,

The Savannah Airport Commission approved the attached item at its January 12, 2018, Commission meeting and requests that this item be placed on the January 18, 2018, City Council Agenda for approval.

Your assistance in this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Kelly", is written over a blue horizontal line.

Gregory B. Kelly, A.A.E.  
Executive Director

/mmd

FR: ADMIN; ENG

S: January 18, 2018

Cc: SAC; JB Blackburn; City Attorney; B. Bell; Lois Adams  
City Purchasing/DO/PURCH; Mike Vaquer

Enclosures

**Requested Meeting Date: 1/18/2018**

### REQUESTED ACTION

Approval of a Contract to receive a grant from the Georgia Department of Transportation for the Jumbo GA Federal Inspection Services Facility, \$243,720.00

**RATIONALE (describe explain why action is necessary):**

State funding for a hybrid facility operational for both international general aviation and commercial air service for Customs Border Protection to conduct port of entry clearances.

**OBJECTIVE/OUTCOME (explain what this action accomplishes):**

The Jumbo General Aviation, Federal Inspection Service Facility will provide Customs Border Protection a facility to properly conduct port of entry clearances.

**STRATEGIC OR ORGANIZATIONAL ALIGNMENT (identify Council priority):** Choose an item.

### SUMMARY EXPLANATION/BACKGROUND

The first sentence includes the Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item. Please include the reason for not selecting low bidder, if applicable.

The Savannah Airport Commission recommends approval a Contract to receive a grant from the Georgia Department of Transportation for the Jumbo GA Federal Inspection Services Facility, \$243,720.00. The Georgia Department of Transportation (GDOT) has presented a contract offer to the Commission which represents a maximum 5% funding on the AIP eligible portion of the Jumbo GA Federal Inspection Services Facility project (APO18-9000-31 (051)). This project is also funded by the Federal Aviation Administration - Airport Improvement Program (AIP) and Passenger Facility Charge (PFC) Program.

Presently, Customs Border Protection (CBP) conducts port of entry clearances at multiple locations on the Air Operations Area of the Savannah / Hilton Head International Airport. Port of entry clearances by CBP are conducted at Fixed Based Operators such as Signature Flight Support and Sheltair. Additional port of entry clearances take place at a Gulfstream Facility due to the volume of clearances associated with aircraft maintenance and new aircraft sales. The current situation leaves Customs Border Protection without a facility to properly conduct port of entry clearances and presents difficulties for CBP as it relates to communication and at a retrieval specific to Advanced Passenger Information System (APIS). In addition, the Savannah / Hilton Head International Airport has embarked on an effort to attract international flights from European, Caribbean, and Canadian destinations which could occur as early as 2019. It is imperative that the Hybrid facility be operational for both the General Aviation and Commercial air traffic.

### FISCAL IMPACT/COST SUMMARY

Include project cost, approved budget amount, account number and grant, if applicable, source of funds and any future funding requirements.

**Georgia Department of Transportation Funds**

### EXHIBITS

N/A

**STAFF CONTACT: Greg Kelly, Executive Director**