

## Purchasing Summary

<b>EVENT #7339</b>		<b>TITLE:</b> Arena Project Commissioning Agent			<b>COST:</b> \$183,850		
<b>TYPE OF PROCUREMENT:</b> RFP		<b>ANNUAL CONTRACT</b> <input type="checkbox"/>			<b>ONE TIME PURCHASE</b> <input type="checkbox"/>		
		<b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>					
<b>CONTRACT TERM (IF APPLICABLE)</b> N/A							
<b>S/DBE (IF APPLICABLE)</b> An open DBE goal was established for this contract. The recommended firm submitted DBE participation in the amount of 44.4% at the subcontractor level using Raymond Engineering (10.5%), L.L. Blue Engineering (18.8%), Neil Engineering, Inc. (9%), and Adjacent Solutions, LLC (6%).							
<b>MATRIX (IF APPLICABLE)</b>							
Proposer	Relevant Firm Experience and Capabilities (20 points)	Team Experience and Qualifications (30 points)	References (5 points)	Fees (25 points)	DBE Participation (15 points)	Local Vendor Participation (5 points)	Total (100 points)
TSCx	17.33	26.67	5.00	25.00	9	0.00	83.00
Epsten Group	20.00	30.00	5.00	18.25	1	0.00	74.25
Burns & McDonnell	15.00	25.00	5.00	14.77	1.5	0.00	61.27
Leavy Engineering and Building Commissioning, LLC	12.67	20.33	5.00	9.29	6.1	0.00	53.39
<b>NOTES</b>							

Recommend approval to authorize the City Manager to execute a contract with Total Systems Commissioning, Inc. (TSCx) for Arena LEEDv4 Commissioning Agent Services in the amount of \$183,850. This contract will be used for commissioning services to ensure the arena operates as intended and that building operators are informed and prepared to operate and maintain the complex arena systems and equipment. The recommended firm's original proposal pricing was \$159,850. The highest ranked proposer was asked for pricing for additional services for construction oversight which brought the recommended contract price to \$183,850.

The method used for this procurement was the request for proposals (RFP) which evaluates criteria in addition to cost. The criteria used for this RFP were qualifications and experience, technical capabilities, references, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P.	Total Systems Commissioning, Inc (Atlanta, GA) <sup>D</sup>	\$159,850*
	Epsten Group (Atlanta, GA) <sup>D</sup>	\$219,000*
	Burns & McDonnell (Alpharetta, GA) <sup>D</sup>	\$270,500*
	Leavy Engineering and Building Commissioning, LLC (Decatur, GA) <sup>D</sup>	\$430,000*

A pre-proposal conference was conducted and eleven attended. (D) Indicates non-local, DBE business. (\*) Indicates original proposal pricing. Recommend approval.

Local Available: Yes

DBE Available: Yes

Total Sent: 801

Total Received: 4

DBE Received: 4

Vendor Federally Debarred/Suspended: No