

Safety Plan Form

Name: Weston Putman

Establishment: State & Whitaker

Address: 117 Whitaker Street

Date: 3/3/2026

1. *Identification of days and hours of operation.*

Hours: Mon, Tue, Wed: 7:00pm - 3:00am Thur, Fri, Sat: 1:00pm - 3:00am

State & Whitaker is a first floor bar/nightclub situated in the heart of Savannah's downtown tourist district on Whitaker and State streets. It has one entrance for both ingress and egress during normal business hours that exits on the corner of State street and Whitaker street with one additional emergency exit that exits on Whitaker Street (see diagram). Security personnel are placed at the entrance door to monitor entering customers, keep a tally of customer capacity and check I.D.'s. Portable metal crowd control fencing is placed to help manage both the incoming and outgoing customers by creating pathways. The lead doorman has a radio headset that communicates with the bar manager. The bar manager counts customer heads/capacity every hour during peak hours to confirm the doorman count.

On-sight Management:

Management personnel will maintain continuous on-site supervision throughout all high volume operating periods.

- Blake Feldman (General Manager/Head of Operations)
- Wes Putman (Owner)
- Sandy Pusha (Security Manager)

2. *Specific measures and procedures to address crowd management, both within and outside the premises.*

Crowd Management Within The Bar

- 1) The Bar Manager will walk the floor every 30 minutes to perform a headcount which ensures we are within our designated capacity.
- 2) Bar Manager starts the headcount at the Whitaker and State street entrance and works their way to the bar. This ensures a proper head count. All staff and entertainment are included in this count.
- 3) Bar Manager also uses this walk through to identify any potential problems that may occur. Removes trash, unattended drinks, and bottles from tables.
- 4) Security personnel will also walk through the bar every 30 minutes to make their presence known, identify and deter any potential problems.

5) There are multiple high lumen spotlights that illuminate the entire business if turned on during an emergency or closing time. Various safety signs are posted throughout the establishment.

6) The Bar Manager has access to the mic'd sound system and radio headsets for streamlined communication.

Crowd Management Outside Bar

- Portable metal crowd control barriers are placed at the entrance and exit to direct crowd flow. It also allows State & Whitaker to prevent unauthorized entries and ensure that every patron goes through security protocols.

- There is a magnet chain that attaches to the metal barricades that keeps patrons from crowding at the door and allows for processing patrons in a turn style fashion.

- Security personnel keeps the line in a 2 by 2 fashion leading up to the entrance of the bar.

Video Surveillance

State & Whitaker is installing a commercial grade, high definition, 8-camera video monitoring and recording system. Cameras will be placed in various locations around the bar, exact locations can be provided once installed . The system will record a minimum of 5 days onto the HIK Vision cloud.

A request for the video footage can be made to the following 3 people:

Stewart Putman (912) 660-0033

Blake Feldman, On-sight General Manager (786) 649-9921

Wes Putman (912) 704-0450

Bar Transition

At 8pm a DJ or other live entertainment will generally start. A Cover charge may begin for special events around 10pm on Friday and Saturday nights.

Changes during transition (8pm)

- Security moves to the entry at the corner of Whitaker & State streets

- Side emergency exit on Whitaker street is closed (Emergency Exit only)

- Radio check for the safety radios

3. *Identification of any parking areas either owned or controlled by the licensee.*

Parking

State & Whitaker, Inc. does not have any available parking for patrons. Any parking that could be used will be Public Parking.

4. *Means of controlling access to the premises and parking areas.*

There are one to two Security Staff at the front door who are responsible for the following:

1) Checking IDs

a) Age (21 and up)

b) Matching face to ID

- c) Expiration date
- d) Alterations
- e) Validity or additional verification

*Servers may recheck identification at the bar at their discretion

2) Customer headcount: to maintain designated capacities

- Digital Counter that keeps track of Total IN / OUT and current occupancy -

This is verified hourly with a manual count done by an upstairs personnel

3) Wanding: (may be used at Security Personnel discretion)

- Wanding will be done using "U-shape Screening Technique" created by the Homeland Security Agency (See Appendix).

- Nobody, outside of On-Duty officers in uniform will be permitted entry with a weapon

4) Accessory Body Items Check is conducted with a flashlight for:

- Small bags

- Purses

- Backpacks

- Baggy clothing including heavy coats, sweatshirts, pants, hats

- Other suspicious body accessories

5. *Security Staffing.*

Security will wear coordinated items to identify them as security personnel. All doormen have access to radio headsets to communicate with the bar manager upstairs.

Security Training:

State & Whitaker will add security training for all employed security personnel. The training will be provided by Home of Training, LLC. This company was recommended by our insurance carrier. "A+ Security Training" is the online course provided for bar/nightclub security employees. All new hires must complete training prior to their first day of employment. Certificates obtained by each State & Whitaker Security employee will be held at the bar.

De-Escalation Techniques:

- Be empathetic and non judgemental. Do not judge or be dismissive of the feelings of the person in distress.

- Respect personal space

- Use non-threatening nonverbals

- Keep your emotions in check

- Focus on feelings

- Ignore challenging questions

- Set Limits

- Choose wisely what you insist upon

State and Whitaker, Inc. has the ability to permanently ban a patron using a “Ban Form” provided by the Savannah Police Department.

Strategies to Handle and Prevent Sexual Assault:

- 1) Bar Manager and Security Staff patrol the premises every thirty minutes to make their presence known, show they are accessible and available to provide assistance, and identify potential problems.
- 2) All employees are trained and encouraged to have a PROACTIVE approach to potential patrons they believe are in distress. Simply asking, “Are you okay?” or “Is this person bothering you?” loud and clear so all parties understand the staff is now involved.
- 3) Security personnel are trained to linger and make eye contact to make it clear that employees are there to help
- 4) All security personnel are trained and encouraged in strategies to de-escalate potential problems. For example, if an employee identifies a customer as being bothered, they can ask questions like, “Can you let the dogs out when you get home?”, or “Can you heat up the leftovers from last night when I get off?”. This establishes a connection with a potentially threatened patron and peacefully lets any potential perpetrator understand this customer is not alone.
- 5) All drinks are served in a single use plastic cup.
- 6) Unattended drinks are quickly removed and thrown away.
- 7) All employees are trained and understand what an “Angel Shot” is so they can peacefully handle a potential problem. The “Angel Shot” is not an actual drink order, but a code for “I need help” or “I need to get out of this situation.”

If staff is approached about any verbal or physical abuse then a staff member will intervene and take the following steps:

- 1) Listen to patron without judgement
 - 2) Let guests know that you're here to help
 - 3) Encourage them to report the harassment
 - 4) Notify trained security personnel
6. *Specific measures and procedures to combat underage consumption of alcoholic beverages.*

Underage Drinking Identification: Every customer is required to show a current government issued ID. All employees have received TIPS training on how to identify false identification ie; formatting, coloration, design and alterations. The process begins first by matching face to the ID. Second: expiration. Third: alterations. Fourth: validity or additional verification if necessary. At the beginning of each shift, door personnel will determine the legal date of birth required for entry (21 years prior to the current date) and will only admit patrons whose identification reflects a birthdate on or before that date. All employees uses mental math to verify age.

Overconsumption- Identifying Overly Intoxicated Customers

Doormen who have received TIPS and A+ security certifications are trained to identify these social cues to prevent intoxicated persons prior to entry.

- 1) Speech- incoherent, rambling and slurring.
- 2) Behavior- rude, offensive, overly friendly, annoying, confused, aggressive, violent and inappropriate.
- 3) Balance- unsteady on feet, staggering or swaying.
- 4) Coordination- fumbling of ID, keys, etc.

5) State & Whitaker, Inc. only serves patrons 21 and over. Every customer regardless of age is required to show a valid government issued ID.

Additionally, bartenders who are also TIPS certified will take notice of these behaviors to

identify potential problems:

- 1) Patron is drinking fast.
- 2) Patron is smoking two cigarettes at once - one is burning and lighting of another
- 3) Patron is spilling drinks
- 4) Patron is engaging in loud, boisterous behavior.
- 5) Patron is very quiet. Yes we watch the real quiet ones too.
- 6) Patron is unable to handle money, change, credit cards, or receipts.
- 7) Patron is unable to sign their name or dollar amounts legibly.
- 8) Patron is annoying other guests. Stumbling into random people.
- 9) Patron has slurred speech.
- 10) Patron is becoming tearful or overly emotional.
- 11) Patron is becoming aggressive or violent.

The following steps will be taken if the previously listed behaviors are identified by a bartender.

- 1) Bottled water will be offered immediately, free of charge. All alcoholic beverages will be removed from said patron.
- 2) Bartenders will inform every other staff member that said patron is "cut off."
- 3) Bartenders will enlist the help of said patron's friends or acquaintances.
- 4) Bartenders will notify our trained security personnel to keep an eye on said patron.
- 5) Bartenders will discern how the patron is getting home and assist in the safest possible avenue via; taxi, uber, or calling friends and family.

7. *Specific measures and procedures to combat the risk of fire.*

Fire Prevention:

- State & Whitaker has 2 fire Extinguishers, one located next to the bar on the wall, and

the other located next to the DJ Booth in the center of the space. A sprinkler system that are certified annually.

- All employees are trained on how to use Fire Extinguishers.

- State & Whitaker, Inc. does not cook any type of food, the kitchen is used as storage space.

8. *Discussion of matters related to managing emergencies, including fire, evacuation tactics, assignment of specific emergency management duties to personnel, coordination with public safety officers and emergency medical matters.*

Emergency Evacuations: State & Whitaker has 2 emergency exits that actually could handle a larger crowd capacity. The crowd capacity is limited by its square footage; not by its ability to safely remove patrons in a timely controlled fashion through the ample emergency exits (2). During an emergency evacuation, security personnel assist with the removal of customers through the dance floor emergency exit that terminates at the corner of Whitaker & State streets. While the bartenders assist with the Whitaker street side emergency exit. Although no food is served and there is no cooking taking place, should a fire break out within the establishment, there are 2 fire extinguishers and a sprinkler system that are certified annually.

Fire Evacuation Procedure

1. Manager on duty sends one bartender to the side door on Whitaker street to direct traffic towards the emergency exit
2. Manager on duty and Security Personnel directs all other foot traffic from behind the bar towards the main entrance / exit
3. Once all patrons leave, Manager on duty checks all rooms in the bar
4. Rally Point at Wright Square (See Rally Point / Headcount page)

Fire Safety : Rally Point / Headcount

1. State & Whitaker employees will meet in the center of WRIGHT SQUARE after the evacuation is complete.
2. A Headcount of all employees will take place, a list is provided below
 - Check off each space for employees listed
 - For employees not working that night, write N/A in the extra spaces

RALLY POINT: Center of WRIGHT SQUARE

9. *Where applicable, discussion of measures the licensee will undertake to visibly distinguish between patrons under and over the age of 21.*

State & Whitaker only serves patrons 21 years of age and over.

State & Whitaker Safety Plan

State & Whitaker Safety Plan Overview

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State & Whitaker Doorman Entry Protocol:

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Fire Evacuation Procedure

1. **Manager on duty sends one bartender to the side door on Whitaker street to direct traffic towards the emergency exit**
2. **Manager on duty and Security Personnel directs all other foot traffic from behind the bar towards the main entrance / exit**
3. **Once all patrons leave, Manager on duty checks all rooms in the bar**
4. **Rally Point at Wright Square** (See Rally Point / Headcount page)

Fire Safety : Rally Point / Headcount

1. State & Whitaker employees will meet in the center of **WRIGHT SQUARE** after the evacuation is complete.
2. A Headcount of all employees will take place, a list is provided below
 - Check off each space for employees listed
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RALLY POINT: Center of **WRIGHT SQUARE**

HEADCOUNT:

Manager on Duty:

Bartender:

Bartender:

Musician:

Bartender:

Musician:

Bartender:

Extra Security:

Bartender:

Extra Security:

Barback:

Extra Security:

Door personnel:

Extra Security:

Annual (90 Minute) Emergency light Test

- tape over test button so the emergency lights stay on for 90 minutes - report results on this page as well as the monthly emergency light test

January 1, 2027

Results:

January 1, 2028

Results:

January 1, 2029

Results:

Appendix

Homeland Security Handheld Metal Detection Procedures

Initial Steps:

- Security Personnel will test the HHMD at the beginning of shift to make sure it is

working correctly

- Greet the patron courteously and advise the patron that he or she will be screened with the HHMD. Ask the patron to divest all metal items and place on doorman table
- Instruct the patron to stand with his or her feet shoulder width apart, arms outstretched, and palms facing up and open.
- Divide the body screening process in half vertically. Starting at the top right shoulder area, or where clothing is visible on the torso, hold the HHMD one to two inches from the person and move the hand wand over each side as follows:
- Screen the patron with the HHMD starting in front of the person at the top of the head. Move the wand down the shoulder and out to the arm and wrist;
- Ensure that that patron's hand is open and visually check that he or she is not holding anything;
- Move the wand down the outside of the torso, to the waist, down the outside of the leg to the clothing line; and
- Use the wand to screen the inside of the leg to the groin area, and down the opposite leg to the clothing line.

Front Screening Process

- Stand in front of the person.
- Use one motion and move the wand in front of the arm, the front of the shoulder area, chest area, abdominal area, and in front of the leg, down the shin to the foot (use a systematic procedure on each side).
- Use the wand to screen the front of the arms, chest area, lower abdominal area, and the front of the legs.
- Pass the wand over the top of the foot.

- If the alarm sounds, stop screening and proceed with a limited pat-down of the area in question. Then rescreen the area again to make sure it is clear.

Clearing the Waistline

- If the HHMD sounds the alarm, have the patron open and hold the belt buckle and end of belt apart.
- Physically inspect the belt buckle to ensure it is not concealing a weapon. -

With the buckle and end of the belt separated, rescreen the area.

- If the alarm sounds again, physically inspect the waistline using limited pat-down procedures.

Clearing the Groin Area of a Person Wearing a Skirt, Dress, Kilt, or Similar Garment

- To screen the leg and groin areas, ask the patron to stand with one foot extended forward as if he or she were taking a step. This position should provide sufficient surface area to move the hand wand inside both legs, including reasonable close proximity to the groin area.
- Continue to move the wand on the outside of the opposite leg, up the waist to the torso, and the underside of the arm to the wrist.
- Ensure that that patron's hand is open and visually check that he or she is not holding anything.
- If the alarm sounds, stop screening and proceed with a limited pat-down of the area that set off the alarm. Rescreen the area again to make sure it is clear.

Back Screening Process

- Use one motion with the wand and screen the back of the arm, the back of the shoulder, back area, buttocks, and back of the leg down to the foot. Overlap the vertical imaginary line dividing the body.
- Use the wand to screen the back of the arm, the back area, buttocks, and the back of the leg along the bottom. Continue screening up the back of the leg to the calf and around the sole area of the foot.
- If the alarm sounds, stop screening and proceed with a limited pat-down of the area that set off the alarm. Then re-screen that area again to make sure it is clear.

- All alarms should be resolved as they occur. If the alarm sounds again, the area should be patted down. Inform the individual that a pat-down must be conducted of the area where the alarm occurred. Offer a private location for pat-down screening of sensitive areas.
- Finding one prohibited object does not mean that it is the only prohibited item. Continue using the wand to screen the entire person—outline, front, and back. Re-screen or patdown areas where an item has been removed, as there may be more than one cause for the alarm.
- Patrons who refuse screening must be denied entry.

Homeland Security U-Shaped Screening Technique

The U-shaped screening technique provides an alternative screening method that allows for a faster patron flow rate and considers space limitations. Operators should complete the following steps:

- Greet the patron, and advise the patron that he or she will be screened with the HHMD.
- Instruct the patron to remove all metal from his or her pockets and hold the items at shoulder height with elbows at his or her sides. Inspect items in the patron's hands or place on the doorman table.
- Instruct the patron to stand with their feet shoulder width apart.
- Screen the patron with the HHMD starting in front of the person at the top right shoulder area. Move the wand down the front of the patron to the right foot, moving to the left foot, then bringing the wand up to the top left shoulder area in a U-shaped motion.
- Instruct the patron to turn around, then repeat the U-shaped motion.
- If the alarm sounds, stop screening and proceed with a limited pat-down of the area in question. Then rescreen the area again to make sure it is clear.

