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Security Plan Assistance Sheet

This form was designed to be used as an outline to aid in the creation of a suitable Security Plan when applying for an Alcoholic Beverage License. This outline provides a general idea of the minimum concerns that should be addressed, but applicants are encouraged to provide as much detail as possible. It should be noted that not all concerns listed apply to all businesses. Security Plans should be typed. Applicants should also type out the questions they are answering and answer the question using complete sentences. Upon review of the Security Plan by the Savannah Police Department, applicants may be asked to provide additional information in the form of a revision before the Security Plan can be approved.

Please provide your name, establishment address, and date on the security plan when submitted.

1. Identification of the days and hours of operation.
 - What days of the week is your business open for? What are your hours of operation?
 - **Monday- Sunday from 12:00PM to 10:00PM**
2. Specific measures and procedures to address crowd management, both within and outside the premises.
 - How do you make sure crowds inside your establishment remain orderly?
 - **The bar is in the hotel lobby. All our guests must maintain courtesy to all guests and staff while on premises. If a guest becomes disorderly, we will have them escorted off the property and call the police if necessary.**
 - How do you ensure crowds outside (i.e. lines, smokers, etc.) your establishment remain orderly?
 - **We will have our hotel staff monitor guest behavior outside**
 - Do you have any "No Loitering" signs? If so, how many do you have and where are they?
 - **No, we do not have "No Loitering" signs, if needed we will get them.**
 - Do you have any cameras? If so, how many do you have and where are they? Who has access to the footage? What are their names and contact details?
 - **Yes, we have cameras on the property, 20 cameras throughout the property. Our front desk staff has access to the camera system.**
3. Identification of any parking areas either owned or controlled by the licensee.
 - Where do your patrons park when they're at your establishment?
 - **Patrons will park in the city garage or any public parking. We do not have any parking for guests.**
4. Means of controlling access to the premises and parking areas.
 - How does your establishment control who comes in and out of the premises?
 - **All guests come in through our front door if front of our front desk staff**



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- How does your establishment control who uses the parking area?
 - **We do not have any parking for guests.**
 - Examples would be any camera, security guards, signs, gates, etc.
 - **We do not have any parking for guests.**
5. Security Staffing.
- Do you use security guards? If so, how many? How often do you use them? Are they trained in-house or are they hired through a third-party company? Do you employ off duty Savannah Police Department officers? If so, how many and how often? For both, list the days of the week and times they will be working.
 - **We do not have security guards; all staff are trained through our hotel franchise protocol.**
6. Specific measures and procedures to combat underage consumption of alcoholic beverages.
- What does the establishment do to ensure that individuals under the age of 21 are not allowed to buy or consume alcohol? Be as specific as possible.
 - **We will ID all guests at the bar, all bartenders will have bar cards, and the training that the City of Savannah requires.**
7. Where applicable, discussion of measures the licensee will undertake to visibly distinguish between patrons under and over the age of 21.
- Does your establishment allow individuals under 21 years of age to enter? If so, how does your establishment identify and distinguish those 21 years of age and older from those 20 years of age and under? Be specific about your measures taken.
 - **Yes, our establishment allows individuals under 21 years of age, we ID all patrons attempting to buy alcohol.**
8. Specific measures and procedures to combat the risk of fire.
- What is being done at your location to help ensure there are no accidental fires?
 - **The staff are trained to be very vigilant, to ensure there are no accidental fires.**
 - **The hotel has a sprinkler system throughout the building, we have fire extinguishers throughout the hotel, both are inspected by Champion Fire Protection.**
9. Discussion of matters related to managing emergencies, including fire, evacuation tactics, assignment of specific emergency management duties to personnel, coordination with public safety officers and emergency medical matters.
- In the event of an emergency how is your staff trained to evacuate?
 - **We will evacuate all guests out of the building and proceed to a safe area.**
 - Do certain employees have certain duties during emergencies?
 - **Their duty is to safely evacuate all guests to a safe area.**
 - How does your establishment contact and work with police and EMS during an emergency?
 - **During an emergency staff is to call 911.**