City of Savannah Security Plan Assistance Sheet
Thompson Hotels LLC d/b/a Thompson Savannah (Stevedore Bakery)
402 Passage Way, Savannah, GA 31404
Mr. Mark Hoplamazian, Applicant; Mr. Keith Butz, Responsible Party
keith.butz@thompsonhotels.com; (415) 990-6794

1. **Identification of days and hours of operation: What days of the week is your business open? For each day what time is your business open?**

   Stevedore Bakery is open Monday through Sunday from 7:00 AM to 3:00 PM. The business does not have a transition period requiring a Class K permit.

2. **Specific measures and procedures to address crowd management both inside and outside the premise: How do you make sure crowds inside your establishment remain orderly? How do you ensure crowds outside (i.e. lines, smokers, etc.) your establishment remain orderly?**

   Staff is trained to monitor capacity to prevent overcrowding and to maintain orderliness. Designated waiting areas with seating options are located outside the bakery. If any indications of disorderliness arise, hotel management and hotel security are contacted. All employees who serve alcoholic beverages are TIPS certified.

   a. **Do you have no loitering signs, if so how many, where?** The Bakery will have a "no loitering" sign posted.
   b. **Do you have cameras? If so how many? Inside/ outside or both?** The Bakery has 2 interior cameras. The fire alarm is serviced and monitored by Johnson Controls ((800) 299-4377). The following have access to the cameras:

      i. Hotel Security Department: (912) 482-3278
      ii. Hotel Security Manager, Mr. Cam Battenfield: (317) 748-2276
      iii. Hotel Engineering Director, Mr. Michael Rothe: (912) 521-6120
      iv. Hotel General Manager, Mr. Keith Butz: (415) 990-6794

3. **Identification of any parking areas owned or controlled by establishment: Where do your customers/patrons park when they're at your establishment?**

   The City of Savannah controls all street parking and the parking garage.

4. **Means of controlling access to the premises and parking area: How does your establishment control who comes in and out of your establishment? How do you control who uses your parking areas?**

   Access is open to the public during hours of operation and doors are secured with deadbolts after hours.

City of Savannah Security Plan Assistance Sheet
Thompson Hotels LLC d/b/a Thompson Savannah (Stevedore Bakery)
402 Passage Way, Savannah, GA 31404
Mr. Mark Hoplamazian, Applicant; Mr. Keith Butz, Responsible Party
keith.butz@thompsonhotels.com; (415) 990-6794

5. **Security Staffing: Do you use Security Guards? If so, how many? How often do you use them? Where they trained "in house" or by a company? If they were trained by a company, provide the name(s). Do you employ Off-Duty SPD officers? If so, how many and how often?**

   A shift of four (4) security in-house personnel monitors the bakery via camera surveillance and walking patrols. Disturbances at this location are rare. Off-duty SCMPD officers are not utilized at the bakery.

6. **Measures used to combat underage consumption of alcoholic beverages: What do you/your employees do to ensure that individuals under that age of 21 are not allowed to buy/consume alcohol at your establishment? Pick one and EXPLAINED it.**
   a. **Clearly state how you card customers. Do you have servers calculate the age by doing the math in their head? OR**
   b. **Do you have a scanner where you scan the ID and it tells the employee how the subject is? OR**
   c. **Do you enter the date of birth in a point of sale and it tells the employee the age of the customer?**

   We have strict identification policies and employee training. In addition to the City of Savannah's required employee training, all employees receive TIPs and TIPSY-certified training. We will also implement a clock at the register that identifies the valid birth date before which alcoholic beverages can be sold to a customer.

7. **Measures used to distinguish between patrons who are over and under the age of 21, where applicable: Does your establishment allow individuals under 21 to enter? If so, how do you identify people who are 21 and over from those who are under 21 years of age?**
   a. **Clearly indicate if you have wrist bands/hand stamps or card subjects every time they order a beverage. Is there another type of measure taken to prevent underage sales?**

      Yes, we allow individuals under 21 to enter. In addition to the City of Savannah's required employee training, all employees are TIPs and TIPSy certified and can identify fake or suspended identification. Employees will require a form of government issued age verification at the time of all alcoholic beverage purchases.

City of Savannah Security Plan Assistance Sheet
Thompson Hotels LLC d/b/a Thompson Savannah (Stevedore Bakery)
402 Passage Way, Savannah, GA 31404
Mr. Mark Hoplamazian, Applicant; Mr. Keith Butz, Responsible Party
keith.butz@thompsonhotels.com; (415) 990-6794

8. **Measures and procedures to combat the risk of fire: What is being done at your location to help ensure there are no accidental fires?**

Policies in place to mitigate fire risk include two (2) fire extinguishers, one at the front of the house and one at the back of the house. The bakery also has fire suppression systems in the kitchen, fire monitoring systems, and an emergency action plan.

9. **Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety: In the event of an emergency how is your staff trained to evacuate patron? Do certain employees have certain duties during emergencies? How does your establishment contact/ work with police and EMS during an emergency?**

Multiple policies are in place that outline the evacuation paths and duties for personnel. The bakery manager is responsible for getting people out and for marshaling the area. The manager is also tasked with ensuring accountability of patrons and employees once evacuated. Hotel security is the main liaison with public safety officials such as fire rescue and law enforcement. In an emergency, security can contact fire/law enforcement via 911 dispatch or our internal line that dials to 911 dispatch.