Safety Plan Form

Name: Siete Wines LLC; Ingrid Lelos

Establishment: House Wine

Address: 508 E. Boughton Street 31401

Date: 10/27/2026

1. *Identification of days and hours of operation.*

The days of operation are Monday through Sunday. The hours for Monday through Wednesday 3:00pm to 9:00pm; Thursday 2:00 pm to 10:00pm; Friday and Saturday 12:00pm to 10:00pm; Sunday 12:30pm-6:00pm.

2. *Specific measures and procedures to address crowd management, both within and outside the premises.*

All staff will be trained to manage crowds by monitoring and enforcing house rules, such as asking people to leave if they are disorderly or breaking any laws or house rules and/or calling for police assistance if appropriate. We will post "No Smoking" signs inside. We plan to install ring cameras in the front and back of the property as well as two cameras in the customer areas on the first floor and two on the second floor. The retention cycle will be 30 days. The owners will have access to the footage. They are: Ingrid Lelos 912-508-4299, Rachel Goggan 512-917-7869, and Dianne Goggan 512-917-7875. There will be no cover charge and no transitional period where we will operate differently.

3. *Identification of any parking areas either owned or controlled by the licensee.*

There are three parking spaces directly behind the location accessible by the alley. These spaces will be used for staff parking only.

4. *Means of controlling access to the premises and parking areas.*

There is a gate between the rear courtyard and the parking spaces. Employees enter through the back door, and guests/customers will enter through the front door. Distributors will also use the back door for deliveries. There will be "House Wine Staff Parking" or similar signs posted in the parking area. Ring cameras will be placed in the front and back of the property. Two ring cameras will be placed in the customer areas on the first floor and two on the second floor. These cameras will be used to monitor activities inside and outside the property.

5. *Security Staffing.*

No security guards are planned.

6. *Specific measures and procedures to combat underage consumption of alcoholic beverages.*

Staff will request photo ID from all customers that order an alcoholic beverage, and verify age via mental math or digital calendar.

7. *Specific measures and procedures to combat the risk of fire.*

Smoke detectors are installed on both floors of the house. There is a fire extinguisher installed in the main hallway of the first floor. There will be no cooking on the premises. The oven has been disconnected and the gas line capped. Smoking will be prohibited in all areas. The staff will be trained in procedures to evacuate the house and contact the fire department if smoke or fire is detected. The exit signs are clearly marked and the front and back exits will be unobstructed. The electrical system will be inspected annually.

8. *Discussion of matters related to managing emergencies, including fire, evacuation tactics, assignment of specific emergency management duties to personnel, coordination with public safety officers and emergency medical matters.*

The owners will develop emergency procedure and put them in written form. These procedures will include evacuation procedures and contact information for the police, fire, and ambulance assistance. All staff will receive the procedures in writing and verbally, and all staff will share emergency management duties as there will be no more than two staff members working at any given time. Signs outlining emergency procedures will be posted in the first floor kitchen as well as on the inside door of the second floor hall closet. Staff will be trained in the procedures to evacuate the house and contact the fire department if smoke or fire is detected, and the exit signs are clearly marked.

9. *Where applicable, discussion of measures the licensee will undertake to visibly distinguish between patrons under and over the age of 21.*

The establishment will only permit entry of patrons under 21 years of age when accompanied by a parent over 21. Staff will verify age by requesting state issued photo identification when a customer orders an alcoholic beverage.