

The Bellwether House Security Plan

This is a comprehensive security plan for The Bellwether House addressing various aspects to ensure the safety of patrons, employees, and assets. Please note that the Bellwether House is an existing facility, and no operational changes will take effect. The Bellwether House has a history of being a responsible establishment.

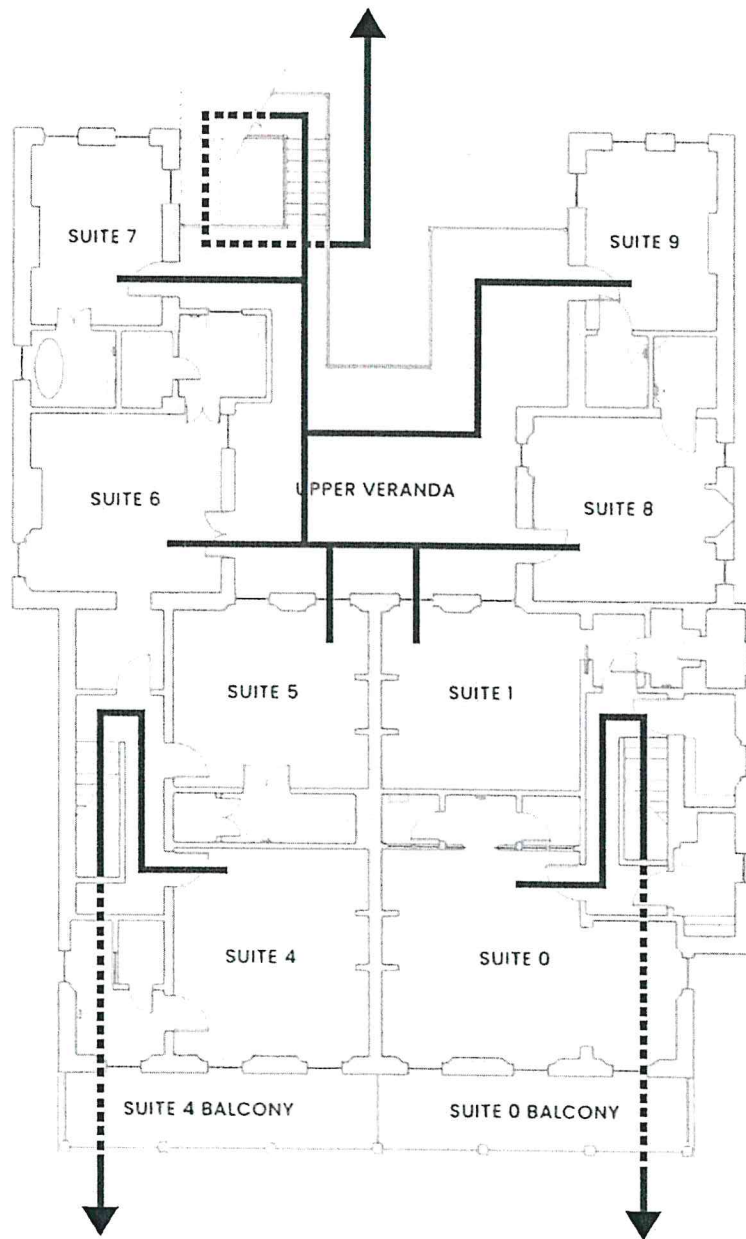
1. **Hours & Days of Operation:** The Bellwether House will be open Monday-Sunday. The dining areas will be open from 8AM-11PM, with general dining hours from 8AM-1PM, however, small plates may be available during other hours. The bar will be open Monday-Saturday from 8AM-11PM and Sunday from 11AM-11PM.
2. **Crowd Management:** The Bellwether House is a 16-room Bed & Breakfast with limited gathering spaces, including an intimate dining room and bar area and a small, enclosed courtyard. Access to the premises is limited to hotel guests. Management and staff personnel will monitor customer behavior both inside and outside the premises. The Bellwether House will ensure limited access to authorized personnel only to kitchen areas, bar areas, office, and storage. On occasions, the Bellwether House will host events (i.e. weddings) with 50 people or less. The premises is well-lit both inside and outside. If loitering occurs, the Bellwether House's management team or a staff team member will step in verbally warning the person(s) that loitering isn't allowed; if it persists, the team will call 911. The Bellwether House has two cameras - one at the front entrance and one at the rear courtyard/loading zone facing. Anyone working at Bellwether House has access to the cameras. Should law enforcement need access, they can call 646-397-9720 or e-mail stay@bellwether.house.
3. **Parking Layout:** There is a guest drop-off area at the rear of the hotel. Additionally, the Bellwether House leases 16 parking spaces one block away from the hotel at 215 E. Huntingdon St. at the Azalea Inn. The owner of the lot is Jeff Notrica. His contact number is 912-398-2340.
4. **Parking Security:** Security is not warranted, as no on-site parking is available. Security at the Azalea Inn includes tow signs posted by the lot owner and enforced by each hotel, including the Bellwether House. Additionally, the Bellwether House provides car tags for the 16 spaces to make sure that only guests are parking in the Inn's parking lot. There are Bellwether House parking signs indicating our parking spots and the Azalea Inn has their own signs for their own parking spots. There are no cameras.
5. **Security Staffing:** Because this is a 16-suite Bed & Breakfast, the Bellwether House will not have security. However, the Bellwether House's hotel staff are trained to handle guests and are responsible for alcohol sales on-site at all times, as well as monitoring guest safety. The Bellwether House has two security cameras on the exterior of the premises to monitor all entrances to the premises. Additionally, the Bellwether House will establish relationships with local law enforcement for support during emergencies and will collaborate with neighboring businesses to share information about security concerns in the area.
6. **Combatting Underage Consumption:**
 - a. Carding: While we love children, for the comfort of other guests and due to the experimental nature of the hotel, all guests must be 21 or older. We ID at check-in and when guests approach the bar.
 - b. Employee Training: The Bellwether House conducts regular training sessions, including on emergency procedures, handling difficult customers, customer safety, and recognizing suspicious behavior. The Bellwether House also trains staff to recognize signs of intoxication and implement responsible service of alcohol practices. Personnel and staff will monitor alcohol consumption and implement policies to refuse service to intoxicated patrons.
7. **Identifying someone over/under 21:** Currently, no one under the age of 21 can enter the premises.
8. **Combating Risk of Fire:**
 - a. Mechanisms: The Bellwether House has fire extinguishers and fire alarms throughout the hotel. Additionally, the kitchen has an Ansul fire system.
 - b. Maintenance and Inspections: The Bellwether House regularly performs inspections and maintenance of security equipment to ensure optimal functionality. Champion Fire Protection checks all systems.

9. Managing Emergencies:

- a. Emergency Response: The Bellwether House uses an emergency response plan that includes procedures for fire, medical emergencies, and inclement weather emergencies, including conducting regular drills to ensure that employees are familiar with emergency protocols. Additionally, exit instructions are displayed in each guest room with a designated meeting place on the exterior of the premises and on the interior of the premises for inclement weather. If there is a weather emergency, the guests are to report to the spa. If there is a fire emergency, the guests are to report to the front sidewalk.
- b. Communication Plan: The Bellwether House has established a communication plan to disseminate information to employees during emergencies through e-mail and texts. The Bellwether House provides a means for patrons to report security concerns discreetly. Additionally, the Bellwether House texts/e-mails guests regarding whether emergencies. Attached are the exit instructions displayed in each room and in shared spaces around the hotel.
- c. Incident Reporting: The Bellwether House properly document and investigate all reported incidents thoroughly. Guests report security concerns via an exit summary or by finding an employee of Bellwether House.

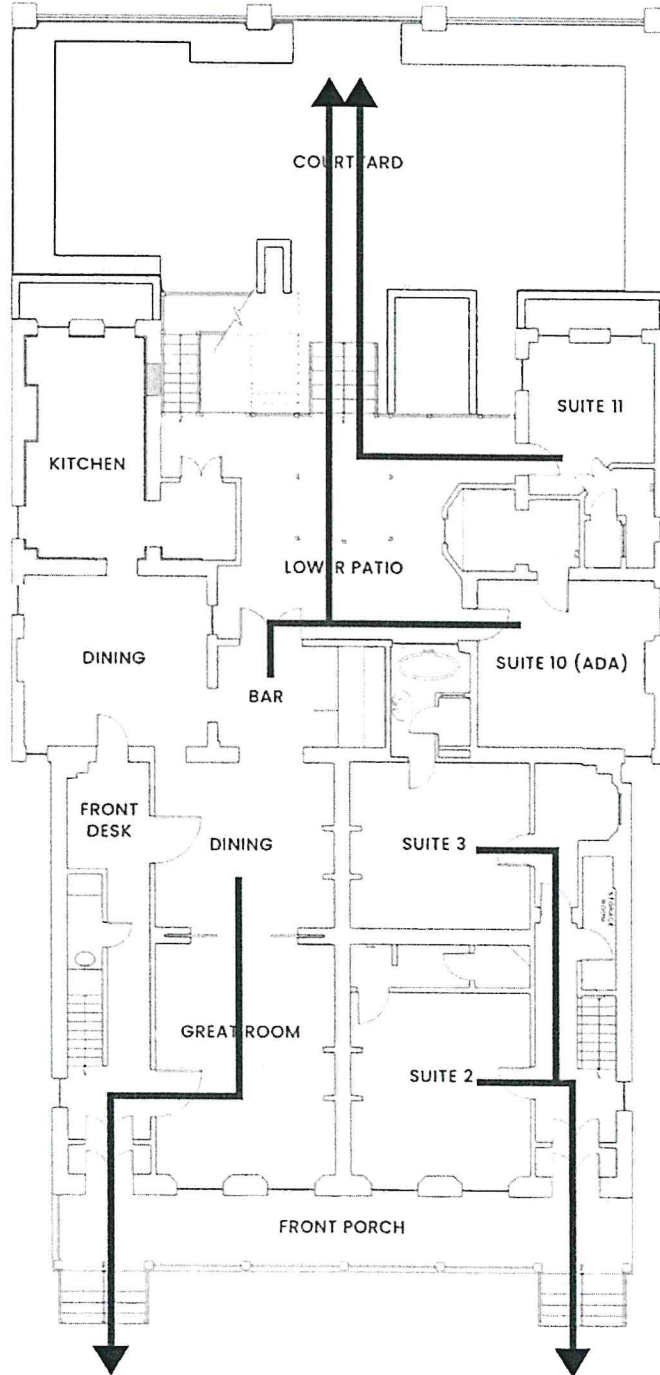


fire exit plan





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