



# HISTORIC SITE AND MONUMENT COMMISSION

## Commission Review Checklists for HSMC Application Historical Marker on Private or Public Property

HSMC reviews all historical markers, monuments, and public art on public property; markers, monuments, and public art visible from the public right-of-way on private property within all local historic districts; murals visible from the public right-of-way.

Applications that do not provide documentation or required materials will be noted as incomplete and may result in delays in the Commission or Staff's review of the application and/or denial of the request. Revisions made to the applications after the submittal deadline and prior to the Commission hearing may be continued to the following month's hearing. The Commission reserves the right to require additional information if it believes that the submission of such information is necessary to understand the nature of the intended activity.

Submissions will only be accepted when emailed to [historic@thempc.org](mailto:historic@thempc.org). Ensure the file size does not exceed 10 MB. For questions, email [preservationquestions@thempc.org](mailto:preservationquestions@thempc.org) or call 912-651-1440. Do not email questions to [historic@thempc.org](mailto:historic@thempc.org). If email is not available, contact the office for alternate arrangements.

### HISTORICAL MARKER ON PRIVATE OR PUBLIC PROPERTY

**REQUIRED** Pre-Application Conference:

Date attended and with which staff member: September 25, 2025

Provide electronic payment receipt and indicate amount: \$I was told no deposit required

Provide one (1) electronic copy of the entire submittal packet. (Email to [historic@thempc.org](mailto:historic@thempc.org) – max file size 10 MB)

Page No. \_\_\_\_\_: Written project description.

Page No. \_\_\_\_\_: Provide color photographs and a map of the proposed marker location.

Page No. \_\_\_\_\_: Provide a drawing of the marker indicating the shape, size, material, color, and text placement. For temporary markers, provide a plan for removal or replacement of the marker at the end of the temporary period.

Page No. \_\_\_\_\_: Provide a title and the exact text for the marker. Indicate the text size and font style. Should quotations be a part of the proposed text, include a written permission letter from the appropriate authority. Include footnotes and a bibliography. Ensure that primary resources are utilized and documented when possible. County histories should not be relied upon solely as sources of information and should be considered secondary sources. Final wording of the text will rest with the HSMC.

Page No. \_\_\_\_\_: If the marker is to be installed on an historic building, indicate how the marker will be installed.

Page No. \_\_\_\_\_: Provide the theme for the marker. Markers commemorate people, places, and/or events. The marker should embody one or more of the following themes. For each theme selected, provide a statement explaining how the subject is significant in respect to the history of Chatham County or Savannah; stress the historical importance of the theme:

- Arts and Humanities (including art, architecture, music, theater, literature, education, etc.)
- Science and Engineering (including technology, inventions, medical, communications, etc.)
- Civic and Institutional
- Streets, lanes, and sidewalk.
- Social and Humanitarian
- Industry and Commerce (including economics, agriculture, transportation, etc.)
- Military History (people, places, and/or events)
- Religious History (people, places, and/or events)
- Maritime History
- Colonial History

Local History (folklore and/or local heroes)

Cultural and Ethnic Heritage

Page No. \_\_\_\_\_: Provide a cost estimate that includes the marker fabrication and installation.

Page No. \_\_\_\_\_: Provide a statement indicating the amount of funds currently secured. If complete funding has not been secured, indicate the plan to secure the remainder of the funds. The applicant/owner is fully responsible for funding the design, construction, installation, and any necessary landscaping, paving, and lighting required as The Mayor and Aldermen do not fund new historical markers.

Page No. \_\_\_\_\_: Provide a statement of understanding that an Escrow Payment is required for any historical marker erected on public property and that the monument becomes the property of The Mayor and Aldermen who become responsible for all future maintenance of the marker. An initial Escrow Payment is required of the applicant/owner prior to construction and installation; The Mayor and Aldermen will determine the appropriate Escrow Payment and will notify the applicant/owner.

Page No. \_\_\_\_\_: If the marker will be located on private property, provide a consent letter from the property owner.

**Affidavit Certifying Completeness of Application:**

I hereby acknowledge that I understand the requirements listed above for what constitutes a complete application. I have checked off each box and included a page number where the item is located. I confirm that the requirements for a complete application have been met.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Submissions will only be accepted when emailed to [historic@thempc.org](mailto:historic@thempc.org). Ensure the file size does not exceed 10 MB. Please do not submit questions to [historic@thempc.org](mailto:historic@thempc.org). For questions, email [preservationquestions@thempc.org](mailto:preservationquestions@thempc.org) or call 912-651-1440. Please do not submit applications to [preservationquestions@thempc.org](mailto:preservationquestions@thempc.org). If email is not available, contact the office for alternate arrangements**

A complete application submission consists of:

1. Complete, signed application
2. Complete, signed checklist(s) for each request
3. Checklist documentation
4. Payment receipt

**Applications that do not provide documentation or required materials will be noted as incomplete and may result in delays in the Commission or Staff's review of the application and/or denial of the request.**



# HISTORIC SITE AND MONUMENT COMMISSION (HSMC)

Application for Historical Markers, Monuments, and Public Art **2025**

HSMC reviews all historical markers, monuments, and public art on public property; markers, monuments, and public art visible from the public right-of-way on private property within all local historic districts; murals visible from the public right-of-way.

**Applications that do not provide documentation or required materials will be noted as incomplete** and may result in delays in the Commission or Staff's review of the application and/or denial of the request. Revisions made to the applications after the submittal deadline

and prior to the Commission hearing may be continued to the following month's hearing. The Commission reserves the right to require additional information if it believes that the submission of such information is necessary to understand the nature of the intended activity.

**Submissions will only be accepted when emailed to [historic@thempc.org](mailto:historic@thempc.org). Ensure the file size does not exceed 10 MB.**

**For questions, email [preservationquestions@thempc.org](mailto:preservationquestions@thempc.org) or call 912-651-1440.**

**Do not email questions to [historic@thempc.org](mailto:historic@thempc.org).** If email is not available, contact the office for alternate arrangements.

File No.: \_\_\_\_\_ (staff only)

### Applicant Contact Information:

Name: Joan Levy  
Address: 17 West Jones Street  
City: Savannah State Georgia Zip 31401  
Phone: [REDACTED] E-Mail Address: [REDACTED]

### Property Owner Contact Information and Consent (Complete only if the marker will be on private property):

Name: Sidewalk : city of Savannah  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State GA Zip \_\_\_\_\_  
Phone: \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Official Correspondence:  Applicant  Owner  Other \_\_\_\_\_ (Check all that apply)

### Property Information: (PIN information can be found at [www.sagis.org](http://www.sagis.org).)

Public Property  Private Property PIN (Property Identification Number): \_\_\_\_\_  
Address: 122 West Broughton Street

### Scope of Work: (Check all that apply.)

<b>HISTORICAL MARKER:</b>	<b>MONUMENT:</b>
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Person
<input type="checkbox"/> Wall-Mounted	<input type="checkbox"/> Place
<input checked="" type="checkbox"/> Ground-Embedded	<input type="checkbox"/> Event
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
<b>PUBLIC ART / MURAL (Commissioned or Existing Work):</b>	<b>NAMING AND RENAMING:</b>
<input type="checkbox"/> Mural	<input checked="" type="checkbox"/> Public Property
<input type="checkbox"/> Sculpture	<input type="checkbox"/> Public Facilities
<input type="checkbox"/> Other:	<input type="checkbox"/> Public Streets

**Project Description:** Describe the proposed project and scope of work in detail. Additional pages may be attached. Submit all supplemental documentation as required in the separate "Instructions: Submittal Criteria Checklist."

I propose a modest bronze marker, approx. 12" x 20" or 14" x 20" to be forged by Noble Bronze Co, to be set in the brick sidewalk near the bldg. now rented by the OAP Co., near the building, 10-15 feet east of the building entrance

Contact staff to schedule a pre-meeting: [preservationquestions@thempc.org](mailto:preservationquestions@thempc.org) or call 912-651-1440.

**Pre-meetings must be held a minimum of ONE WEEK before a deadline.**

**2025 Savannah-Chatham County Historic Site and Monument Commission Meeting Schedule:**

Application Deadline, by 3:00 P.M.	Meeting Date	4:00 P.M.
<input type="checkbox"/> Thursday, December 5, 2024	<b>Thursday, January 9, 2025</b>	** rescheduled due to holiday
<input type="checkbox"/> January 2	February 6	
<input type="checkbox"/> February 6	March 6	
<input type="checkbox"/> March 6	April 3	
<input type="checkbox"/> April 3	May 1	
<input type="checkbox"/> May 1	June 5	
<input type="checkbox"/> June 5	<b>July 10</b>	**rescheduled due to holiday
<input type="checkbox"/> July 3	August 7	
<input type="checkbox"/> August 7	September 4	
<input type="checkbox"/> September 4	October 2	
<input type="checkbox"/> October 2	November 6	
<input type="checkbox"/> November 6 (December 4)	December 4	<b>(January 8, 2026)</b>

Estimated Cost of the Proposed Work: \$ \_\_\_\_\_

**Filing Fee Schedule:**

No filing fee is required for HSMC review.

**Public Notice for Historic Site and Monument Commission Meetings:**

The applicant is responsible for posting the Board Meeting signs provided by the MPC fifteen (15) days prior to the HSMC Meeting. Refer to *Chapter 9 of the Markers, Monuments, and Public Art Master Plan and Guidelines for the City of Savannah* for additional posting requirements.

**Signature of Legal Owner or Authorized Agent:**

I have read and understand all the information enclosed in this application form. I understand that an Escrow Payment is required for any historical marker erected on public property. I hereby certify that I am the legal owner or authorized agent for the legal owner of the subject property.

Signature:  Date: 10-1-2025

Submissions will only be accepted when emailed to [historic@thempc.org](mailto:historic@thempc.org). Ensure the file size does not exceed 10 MB. Please do not submit questions to [historic@thempc.org](mailto:historic@thempc.org). For questions, email [preservationquestions@thempc.org](mailto:preservationquestions@thempc.org) or call 912-651-1440. Please do not submit applications to [preservationquestions@thempc.org](mailto:preservationquestions@thempc.org). If email is not available, contact the office for alternate arrangements.

A complete application submission consists of:

1. Complete, signed application
2. Complete, signed checklist(s) for each request
3. Checklist documentation
4. Payment receipt

Applications that do not provide documentation or required materials will be noted as incomplete and may result in delays in the Commission or Staff's review of the application and/or denial of the request.

On this site, in the 1770's, stood the home of

COLONEL MORDECAI SHEFTALL  
(1735-1797)

Jewish Revolutionary War Patriot

I PROPOSE a bronze plaque, a modest 12" X 24", to be placed east of the main entrance of the present renter, The Gap, but close enough to the building so that foot traffic isn't impeded, yet it will be seen by the passing public.

I have already engaged Noble Bronze, an Arlington, Virginia Forge, which has fabricated many of these for our city and others. They come well-recommended. I have already sent the design deposit; and, if approved, they will provide a detailed plan of the actual plaque.

This proposed plaque is planned to be ready to coincide with the 250<sup>th</sup> Celebration of the Signing of the Constitution, which will be honoured by the City of Savannah, GHS and Congregation Mickve Israel. My (and my brother B.H.Levy's) ancestor, Colonel Mordecai Sheftall, who has long been in need of proper recognition, was the leading Jewish American of the Revolution, Chairman of The Parochial Committee of Christ Church, a provisional government during the Revolution, and the highest-ranking Jewish officer in the Revolutionary Army. He lived in the wooden house on Broughton and Barnard Streets most of his life, as did his son, Sheftall Sheftall, who was captured with him by the British, and imprisoned in Sunbury, Georgia and the isle of Antigua.

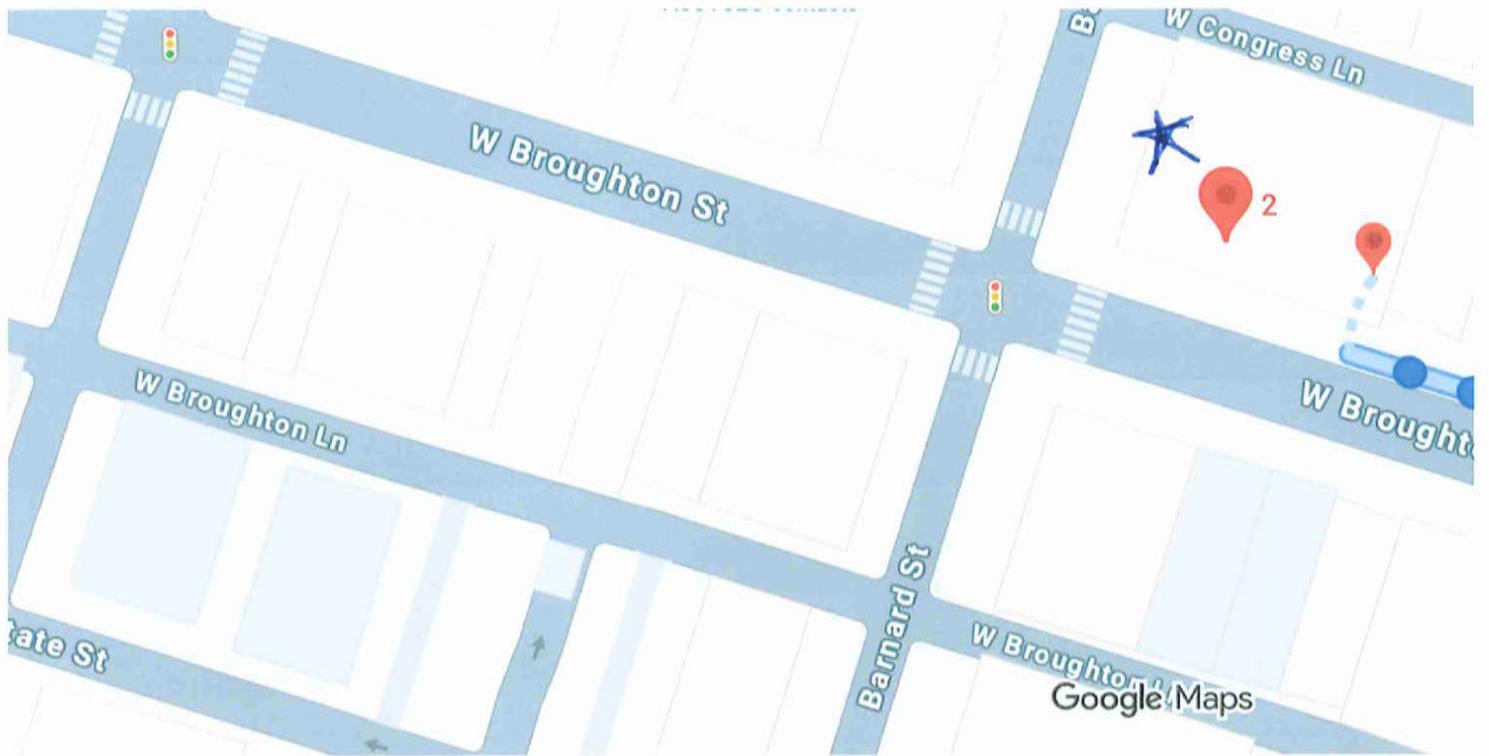
ON THIS SITE, IN THE 1770'S,  
STOOD THE HOME OF

GOLONEL MORDECAI SHEFTALL  
(1735-1797)

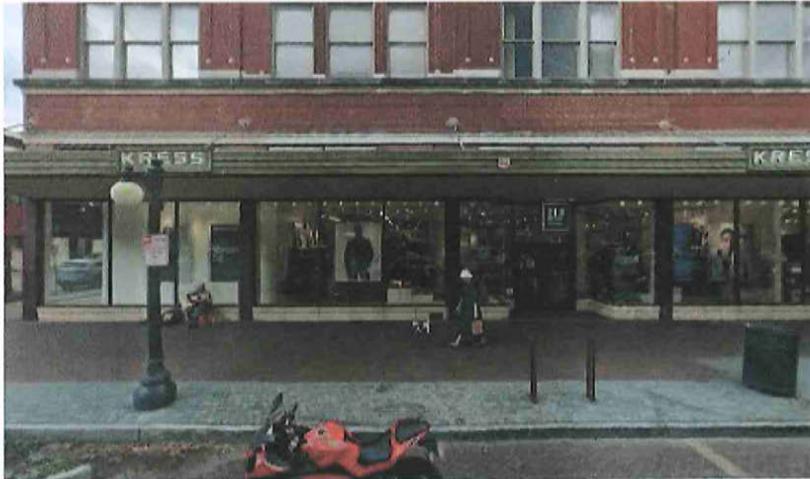
JEWISH REVOLUTIONARY WAR PATRIOT

Google Maps

122 W Broughton St #2



Map data ©2025 Google 100 ft



# 122 W Broughton St #2



Add stop



Save



Nearby



Send to phone



Share



122 W Broughton St, Savannah, GA 31401

