

## Purchasing Summary

<b>EVENT #</b> 6494	<b>TITLE:</b> Third Party Administration Services	<b>COST:</b> \$228,384.00
<b>TYPE OF PROCUREMENT:</b> Contract Modification	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> Contract expires February 23, 2023		
N/A		
<b>MATRIX (IF APPLICABLE)</b> N/A		
<b>NOTES</b>		
<p>Recommend approval of Contract Renewal for Third Party Administration Services with Gallagher Bassett (D) in the amount of \$228,384. The estimated amount includes a 3% increase annually per the approval of the original contract award in December 20, 2018 in the amount of \$262,191. However, even with the 3% fee per claim increase the estimated cost of the contract reduced nearly \$ 34,000.00 due to recent years with lower claim counts and higher closure rates.</p> <p>Gallagher Bassett Services has produced great results in regards to claims handling and closure rates. The City of Savannah has its highest claim closure rate in a 10 years span. Gallagher Bassett's services are continuously needed to control workers' compensation costs for employees injured on the job and auto liability costs associated with City vehicles involved in collisions.</p> <p>This is the third of four possible renewals.</p> <p>The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of experience and technical competence, program management, coordination and quality assurance, capacity and functionality of claims management information systems, local participation, and fees. Proposals were originally received on October 2nd, 2018.</p> <p>Gallagher Bassett<sup>(D)</sup> Tampa, FL \$228,384</p> <p>(D) Indicates non-local, non-DBE owned business.</p>		