



## CONTRACT/BUDGET MODIFICATION REQUEST

☒ YOUTH   ☐ ADULT/DW   ☐ Special Grant

### CONTRACT INFORMATION

<b>Contractor:</b>	Ross Innovative Employment Solutions Corp	<b>Counties Served:</b>	Chatham
<b>Contract #:</b>	2022-Youth Chat-01	<b>Award Amount:</b>	\$ 317,523
<b>Contract Duration:</b>	07/01/22 to 06/30/23		
<b>Program Contact:</b>	Brad Speck		
<b>Address:</b>	7216 Skidaway Road	<b>City/State/Zip:</b>	Savannah, GA 31406
<b>Phone:</b>	912-354-6174	<b>Email:</b>	bspeck@rossworks.com
<b>Budget Contact:</b>	Lynn Fournier / Karen Roberts		
<b>Address:</b>	301 Orchard Suite 2	<b>City/State/Zip:</b>	St. Clair, MI 48079
<b>Phone:</b>	810-326-4447 / 570-544-0091	<b>Email:</b>	kroberts@rossworks.com

### REQUEST INFORMATION

#### Reason for Request:

☐ Budget Reallocation   ☐ Scope of Work Change   ☐ Contract Ext./Proposed End Date

☐ Budget Increase/Amount \$ \_\_\_\_\_   ☒ Budget Decrease/Amount \$ 43,456.51

**Date of Request:** 01/18/2023   **Date of Last Approved Request:** \_\_\_\_\_

#### Brief Modification Justification:

Moving funds from Chatham (open position) to BLL; to cover staff and participant costs.

[illegible]



**1. Please provide a Background/Short Program Description.**

Youth activities are developed and provided based on individual skills and needs.

**2. What is the need? What has changed that warrants the modification?**

Funds moved to accommodate the needs of the program.

**3. How does this effect Performance Outcomes and Metrics?**

This will not effect performance outcomes and metrics.

**4. Describe the specific aspects of the current scope of work that will change.**

Additional monitoring of expenses will be done.


**5. How will your budget change if this modification is approved?**

Funds will be moved to where needed.

**6. If requesting a Budget increase, provide a detailed explanation of how the additional funds will be used.**

In total, no budget increase but moving funds from Chatham to BLL.

**This document is submitted as a request to modify the current budget and/or contract:**

 1-18-23  
Contractor's Authorized Signatory Date

**WSC USE ONLY**

☐ Approved ☐ Denied ☐ Approved with Conditions (See Attached)

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Program Signature: \_\_\_\_\_

Fiscal Signature: 

Title: \_\_\_\_\_

Title: Finance Administrator



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<b>Contractor:</b>	Ross Innovative Employment Solutions Corp	<b>Counties Served:</b>	Bryan, Liberty & Long
<b>Contract #:</b>	2022-Youth BLL-01	<b>Award Amount:</b>	\$ 178,141
<b>Contract Duration:</b>	07/01/22 to 06/30/23		
<b>Program Contact:</b>	Brad Speck		
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<b>Phone:</b>	912-354-6174	<b>Email:</b>	bspeck@rossworks.com
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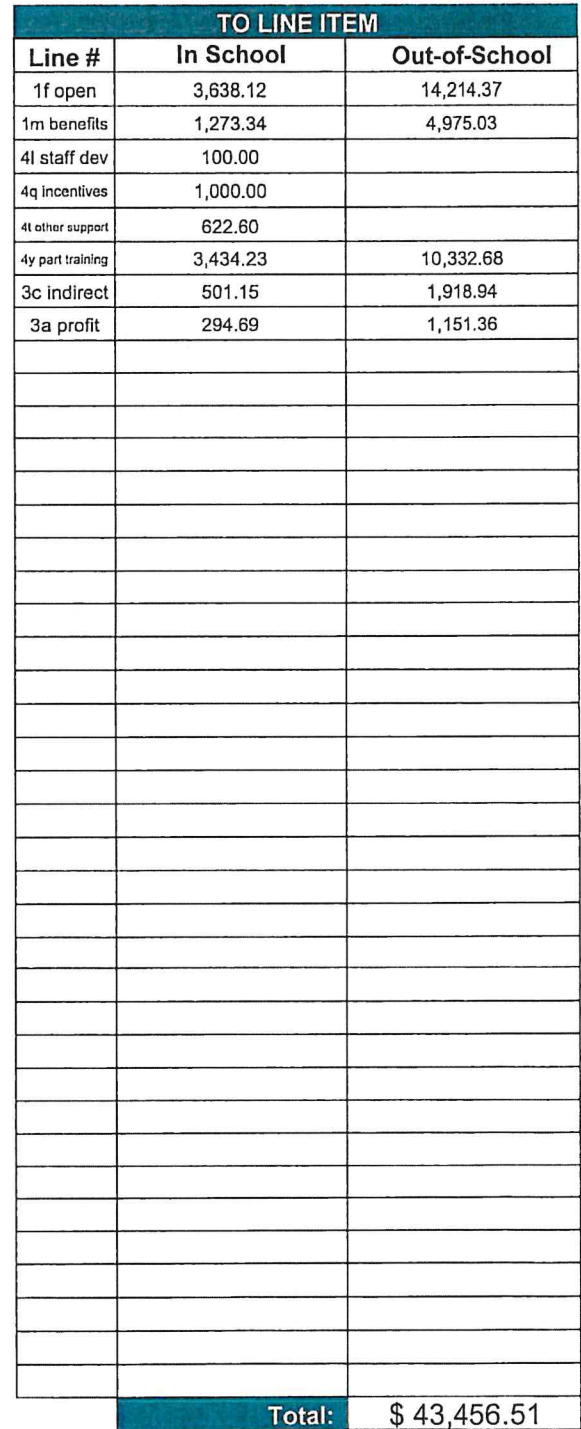
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Title: Finance Administrator