House Wine
508 E. Broughton Street

	Applicant: Ingrid Lelos	x	New		Add-On
	Beer	x	Wine		Liquor

Proposed License Classification	Proposed Zoning Use
CLASS C –RETAIL (ON-PREMISES CONSUMPTION) CLASS E- (ANCILLARY RETAIL)	**508 E Broughton St (PIN 20005 14007):** Proposed Use, Wine Specialty Shop within the current D-N (Downtown Neighborhood) zoning district.

TASK		RESPONSIBLE PARTY	
Initial Review		**Revenue Department**	
X	Applicant Interview – Classification Overview	Date: 10/21/2026	
	Previous License Review	Notes:	
X	Alcohol Review Committee	Date: 10/21/2026	Compliant: Yes
	Health Dept/Dept of Ag Coordination (If needed)	Notes:	

Public Hearing (Scheduled for)		Clerk of Council
X	Advertised in Newspaper	Date: 11/24/2026

Measurement Report		SPD ABC Unit
X	In Compliance	
X	Measurements Taken	Date: **11/10/2026**
X	Sign Posted	Date: **11/10/2026**

Public Safety Review		SPD ABC Unit
X	Background Check Completed	Date**: 10/30/2026**
X	Public Safety Plan Reviewed	Date: **10/27/2026**

Neighborhood Notification		Human Services Department	
x	Email Notification	Date: **11/4/2026**	Notes: Email notification was sent Downtown Neighborhood Association President, Paul Cobet
	Phone Contact	Date:	Notes:
	Visit	Date:	Notes:
	Meeting Held (If Requested by Association)	Date:	Notes:

Code Enforcement Site Review		Code Compliance Department	
X	Inspection Conducted	Date:10/14/2026 Notes: No Violatio9ns	
X	Compliant		Non-Compliant

Density Map		Development Service
X	Completed	Date: 11/5/26

Zoning Review	Planning and Urban Design Department

Proposed Use, Wine Specialty Shop within the current D-N (Downtown Neighborhood) zoning district.	**X**	**Is Permitted by Right**	Notes: 1. **Is permitted by right.** The principal use classification, Wine Specialty Shop, as defined in Article 13 of the zoning ordinance, is allowed by right in the zoning district. The property is not within the boundaries of an Alcohol Density Overlay District. However, the property is in the Open Container Zone. 2. **Requires a Special Use Permit from The Mayor and Aldermen**: Per Article 8 Sec. 8.7.24, the accessory use classification, Retail consumption dealer (on-premises consumption of alcohol), requires a Special Use Permit. Special Use Permit under No. 25-001420-ZA was acquired on June 26, 2025. The Special Use Permit shall be nontransferable. The parcel is not within the boundaries of an Alcohol Density Overlay District. 3. The parking is exempt / met (Downtown Parking Exempt). 4. Is a New use/occupancy. 5. Business Location Approval for the Wine Specialty Shop principal use classification was obtained on September 24, 2026, under BLA plan # 25-001389-BA. CO for building permit #26-05061-BC was obtained September 21, 2026, and special use permit #25-001420-ZA was obtained on June 26, 2025.
		Is permitted as a Limited Use with Conditions	
	X	**Requires Special Use Approval or Variance**	
		Permitted as a Non-Conforming Use	
		Not Permitted	