

## Purchasing Summary

<b>EVENT #</b> 6411	<b>TITLE:</b> Environmental Compliance Services	<b>ESTIMATED COST:</b> \$65,000.00
<b>TYPE OF PROCUREMENT:</b> RFP	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>

**CONTRACT TERM (IF APPLICABLE)**

January 3, 2019 through December 31, 2019

**S/DBE (IF APPLICABLE)**

This project was not identified as an SBE project because the requirement of three certified SBEs could not be met at the time this bid was released.

**MATRIX (IF APPLICABLE)**

Proposer	Qualifications and experience (40 points)	Technical capabilities (25 points)	References (10 points)	Fees (20 points)	Local vendor participation (5 points)	Total (100 points)
Atlantic Coast Consulting, Inc.	38.75	24.50	10.00	20.00	5.00	98.25

### NOTES

Recommend approval to award an annual contract for environmental compliance services to Atlantic Coast Consulting, Inc. in the estimated amount of \$65,000.00. The Sanitation Department's Refuse Disposal Division will use this contract to provide monitoring, reporting, and environmental compliance management for the Dean Forest Landfill. These services will ensure that the landfill remains in compliance with applicable state and federal guidelines which include the facility's existing permits.

The method of procurement used was the request for proposal (RFP), which evaluates criteria in addition to cost. The criteria evaluated for this RFP were qualifications and experiences, technical capabilities, references, local vendor participation, and fees. This proposal was advertised, opened, and reviewed. Proposals were received on September 24, 2018. Delivery: As needed. Terms: Net 30 days.

The proposer was:

B.P. Atlantic Coast Consulting, Inc. (Savannah, GA)<sup>(B)</sup> \$65,000.00

A pre-proposal meeting was conducted and three vendors were in attendance. (B) Indicates local, non-DBE firm. Recommend approval.

Local Available: Yes

Total Sent: 580

Total Received: 1

DBE Received: 0

Vendor federally debarred or suspended: No