



Coastal Workforce Development Board
Executive Committee
March 28, 2019 ♦ 10:00 A.M.

Final Agenda

- I. **Call to Order**
 - Welcome and Determine a Quorum Lee Smith, CWDB Chair
- II. **Chairman's Report**
- III. **Executive's Report** Sheron Morgan, Interim Executive Director
- IV. **Financial Overview** Crystal Northcutt, Finance Administrator
- V. **Consent Agenda**
 - **Minutes**
 - EC
 - January 2, 2019
 - EWA
 - January 8, 2019
 - PR
 - October 26, 2018
 - YC
 - January 11, 2019
 - **FSR**
 - December 2018
 - January 2019

Acting on Behalf of CDWB

- **Acceptance of the SNAP Work 2.0 Grant Year 4--\$262,211.67**
- **Approval to Renew the Hinesville Job Center Lease--\$43,200.00 Annually**
- **Approval to Renew the Adult and Dislocated Worker Sub-Award to Ross, IES for Career & Case Management Services--\$733,725.00 (to include Resource Room Specialists)**
- **Approval to Renew the One-Stop Operator Sub-Award to In The Door, LLC--\$200,000.00**
- **Acceptance of Additional Dislocated Worker Grants**
 - **PY17 DW Veteran--\$272,370.00**
 - **PY17 DW--\$23,414.00**
 - **FY19 DW--\$136,438.00**
- **Approval to Transfer \$200,000 in Dislocated Worker Funds to Adult Funds**
- **Approval to Renew PY19 Youth Year Round Sub-Awards--\$1,230,000.00**
 - **Ross-IES Bulloch, Effingham & Screven Counties (BES)--\$334,693.00**
 - **Ross-IES Bryan, Liberty & Long Counties (BLL)-- \$239,558.00**
 - **Ross-IES Chatham County-- \$386,451.00**

- Eckerd Connects/Paxen Camden, Glynn& McIntosh Counties (CGM)-- \$269,298.00
- Approval of PY18 Youth Summer Work Experience Budget Allocation--\$550,000.00
 - Ross-IES Bulloch, Effingham & Screven Counties (BES)--\$132,000.00
 - Ross-IES Bryan, Liberty & Long Counties (BLL)-- \$124,667.00
 - Ross-IES Chatham County-- \$161,333.00
 - Eckerd Connects/Paxen Camden, Glynn& McIntosh Counties (CGM)-- \$132,000.00
- Approval to Extend Ross-IES & Eckerd Connects/Paxen PY18 WIOA Year Round Youth Sub-Award to August 31, 2019 (Modification)
- Approval of Lease Renewal with County of Camden for Business Service Representative Office Space-\$1.00 per year for a two-year term; Electricity and Utility charges will be proportionately divided among all long-term lease holders and based on the number of rooms held by WSC
- Approval of Budget Modification to increase Ross-IES Career & Case Management Services Sub-Award by \$49,400--\$20,000 for operations expenses paid during lease transfers to the Board for Bulloch, Camden & Glynn Counties; \$29,400 for Resource Room Specialists (FT/PT positions)
- Approval of Adult and Dislocated Worker Eligibility Policy
- Approval of On-the-Job Training Policy
- Approval of Internal Controls Data Management Policy
- Approval of Eligible Training Provider Policy
- Approval of Youth Services Eligibility Policy
- Approval of Youth Literacy Numeracy Gains Policy

VI. Adjourn

The next EC Meeting is scheduled for May 23, 2019, at WorkSource Coastal Admin Office at 7216 Skidaway Ave.