

EAST BAY INN
225 EASY BAY STREET

	Applicant: Travis Shelhorse	X	New		Add-On
X	Beer	X	Wine	X	Liquor

Proposed License Classification
CLASS C – RETAIL DEALER ON-PREMISES CONSUMPTION) CLASS E – RETAIL DEALER OFF-PREMISES CONSUMPTION)

Proposed Zoning Use
225 East Bay St (PIN 20004 17011): Proposed Use, Hotel/Motel with Retail consumption dealer (on-premises consumption of alcohol), within the current D-CBD (Downtown Central Business District) zoning district.

TASK

RESPONSIBLE PARTY

Initial Review	Revenue Department
X Applicant Interview – Classification Overview	Date: 06/03/2025
X Previous License Review	Notes: No additional licenses held by applicant
X Alcohol Review Committee	Date: 06/03/2025 Compliant: Yes
X Health Dept/Dept of Ag Coordination (If needed)	Notes: Compliant

Public Hearing (Scheduled for)	Clerk of Council
X Advertised in Newspaper	Date: 12/03/2025

Measurement Report	SPD ABC Unit
X In Compliance	Not In Compliance
X Measurements Taken	Date: 11/17/2025
X Sign Posted	Date: 11/19/2025

Public Safety Review	SPD ABC Unit
X Background Check Completed	Date: 11/10/2025
X Public Safety Plan Reviewed	Date: 11/13/2025

Neighborhood Notification	Human Services Department
x Email Notification	Date: 11/17/2025 Notes: Email notification was sent to Downtown Neighborhood Association President, Paul Cobet
Phone Contact	Date: Notes:
Visit	Date: Notes:
Meeting Held (If Requested by Association)	Date: Notes:

Code Enforcement Site Review	Code Compliance Department
X Inspection Conducted	Date: 11/7/2025 Notes: No violations
X Compliant	Non-Compliant

Density Map	Development Service
x Completed	Date: 11/13/25

Zoning Review	Planning and Urban Design Department
Proposed Use, Hotel/Motel with	Notes:
X Is Permitted by Right	1. Hotel is permitted by right.
X Is permitted as a Limited Use with Standards (Conditions)	

Retail consumption dealer (on-premises consumption of alcohol), within the current D-CBD (Downtown Central Business District) zoning district.		Requires Special Use Approval or Variance	<p>2. <i>Retail consumption dealer (on-premises consumption of alcohol) is permitted as a limited use with standards.</i> Use is limited to on-premises consumption only. Note, the property is located in the open container area and not within an Alcohol Overlay District.</p> <p>3. The parking is met/exempt (Pre-existing use).</p> <p>4. Is an existing use/occupancy, but new ownership, management, or request.</p> <p>5. <u>Business Location Approval:</u> Most recent BLA #25-002407-BA was obtained on May 21, 2025 for the Hotel Use.</p>
		Permitted as a Non-Conforming Use	
		Not Permitted	