



HISTORIC SITE AND MONUMENT COMMISSION (HSMC)

Application for Historical Markers, Monuments, and Public Art

HSMC reviews all historical markers, monuments, and public art on public property; markers, monuments, and public art visible from the public right-of-way on private property within all local historic districts; murals visible from the public right-of-way.

2026

Applications that do not provide documentation or required materials will be noted as incomplete and may result in delays in the Commission or Staff's review of the application and/or denial of the request. **Revisions made to the applications after the submittal deadline and prior to the Commission hearing may be continued to the following month's hearing.** The Commission reserves the right to require additional information if it believes that the submission of such information is necessary to understand the nature of the intended activity.

Submissions will only be accepted when emailed to historic@thempc.org. Ensure the PDF file size does not exceed 10 MB. For questions, email preservationquestions@thempc.org or call 912-651-1440.

Do not email questions to historic@thempc.org. If email is not available, contact the office for alternate arrangements.

Applicant Contact Information:

Name: Elizabeth Watts, Windsor Forest Garden Club

Address: 3 Lauren Court

City: Savannah State GA Zip 31419

Phone: 912-508-6469 E-Mail Address minx@comcast.net

Property Owner Contact Information and Consent (Complete only for private property):

Name: n/a

Address: _____

City: _____ State _____ Zip _____

Phone: _____ E-Mail Address _____

Official Correspondence: ☒ Applicant ☐ Owner ☐ Other _____ (Check all that apply)

Property Information: (PIN information can be found at www.sagis.org.)

☒ Public Property ☐ Private Property PIN (Property Identification Number): n/a Veterans Memorial Park

Address: 10875 Abercorn Street, Savannah, GA 31419

Scope of Work: (Check all that apply.)

HISTORICAL MARKER:	MONUMENT:
☒ Freestanding	☐ Person
☐ Wall-Mounted	☐ Place
☒ Ground-Embedded	☐ Event
☐ Other:	☒ Other:
PUBLIC ART / MURAL (Commissioned or Existing Work):	NAMING AND RENAMING:
☐ Mural	☐ Public Property
☐ Sculpture	☐ Public Facilities
☐ Other:	☐ Public Streets

Project Description: Describe the proposed project and scope of work in detail. Additional pages may be attached. Submit all supplemental documentation as required in the separate "Instructions: Submittal Criteria Checklist."

Two Memorials recognizing US service men and women and to be placed in Veterans Memorial Park.

Blue Star represents those who serve, have served or will serve.

Gold Star honoring those who have given the ultimate sacrifice, their lives.

Contact staff to schedule a pre-meeting: preservationquestions@thempc.org or call 912-651-1440.

Pre-meetings must be held a minimum of ONE WEEK before a deadline.

2026 Savannah-Chatham County Historic Site and Monument Commission Meeting Schedule:

Application Deadline, by 3:00 P.M.	Meeting Date 4:00 P.M.
☐ Thursday, December 4, 2025	Thursday, January 8, 2026 ** rescheduled due to holiday
☐ January 8	February 5
☐ February 5	March 5
☐ March 5	April 2
☐ April 2	May 7
☐ May 7	June 4
☐ June 4	July 9 **rescheduled due to holiday
☒ July 2 **rescheduled due to holiday	August 6
☐ August 6	September 3
☐ September 3	October 1
☐ October 1	November 5
☐ November 5 (December 3)	December 3 (January 7, 2027)

Estimated Cost of the Proposed Work: \$ \$4920.00

Filing Fee Schedule: No filing fee is required for HSMC review.

Public Notice for Historic Site and Monument Commission Meetings:

The applicant is responsible for posting the Board Meeting signs provided by the MPC fifteen (15) days prior to the HSMC Meeting. Refer to *Chapter 9 of the Markers, Monuments, and Public Art Master Plan and Guidelines for the City of Savannah* for additional posting requirements.

Signature of Legal Owner or Authorized Agent:

I have read and understand all the information enclosed in this application form. I understand that an Escrow Payment is required for any historical marker erected on public property. I hereby certify that I am the legal owner or authorized agent for the legal owner of the subject property.

Signature: Elizabeth Watts **Date:** July 16, 2026

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A complete application submission consists of:

1. Complete, signed application
2. Complete, signed checklist(s) for each request
3. Checklist documentation

Applications that do not provide documentation or required materials will be noted as incomplete and may result in delays in the Commission or Staff's review of the application and/or denial of the request.



HISTORIC SITE AND MONUMENT COMMISSION

Commission Review Checklist

Historical Marker on Private or Public Property

HSMC reviews all historical markers, monuments, and public art on public property; markers, monuments, and public art visible from the public right-of-way on private property within all local historic districts; murals visible from the public right-of-way.

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HISTORICAL MARKER ON PRIVATE OR PUBLIC PROPERTY

☒ **REQUIRED Pre-Application Conference:**

Date attended and with which staff member: 6/1/26 Caitlin Chamber & Alexander Merced

☒ Provide one (1) electronic copy of the entire submittal packet. (Email to historic@thempc.org – max PDF file size 10MB)

☒ Page No. 1: Written project description.

☒ Page No. 2,3: Provide color photographs and a map of the proposed marker location.

☒ Page No. 4,5: Provide a drawing of the marker indicating the shape, size, material, color, and text placement. For temporary markers, provide a plan for removal or replacement of the marker at the end of the temporary period.

☒ Page No. 6,7: Provide a title and the exact text for the marker. Indicate the text size and font style. Should quotations be a part of the proposed text, include a written permission letter from the appropriate authority. Include footnotes and a bibliography. Ensure that primary resources are utilized and documented when possible. County histories should not be relied upon solely as sources of information and should be considered secondary sources. Final wording of the text will rest with the HSMC.

☐ Page No. n/a: If the marker is to be installed on an historic building, indicate how the marker will be installed.

☒ Page No. 8,9: Provide the theme for the marker. Markers commemorate people, places, and/or events. The marker should embody one or more of the following themes. For each theme selected, provide a statement explaining how the subject is significant in respect to the history of Chatham County or Savannah; stress the historical importance of the theme:

- ☐ Arts and Humanities (including art, architecture, music, theater, literature, education, etc.)
- ☐ Science and Engineering (including technology, inventions, medical, communications, etc.)
- ☐ Civic and Institutional
- ☐ Streets, lanes, and sidewalk.
- ☐ Social and Humanitarian
- ☐ Industry and Commerce (including economics, agriculture, transportation, etc.)
- ☒ Military History (people, places, and/or events)
- ☐ Religious History (people, places, and/or events)
- ☐ Maritime History
- ☐ Colonial History

☐ Local History (folklore and/or local heroes)

☐ Cultural and Ethnic Heritage

☒ Page No. 10 : Provide a cost estimate that includes the marker fabrication and installation.

☒ Page No. 11 : Provide a statement indicating the amount of funds currently secured. If complete funding has not been secured, indicate the plan to secure the remainder of the funds. The applicant/owner is fully responsible for funding the design, construction, installation, and any necessary landscaping, paving, and lighting required as The Mayor and Aldermen do not fund new historical markers.

☒ Page No. 12 : Provide a statement of understanding that an Escrow Payment is required for any historical marker erected on public property and that the monument becomes the property of The Mayor and Aldermen who become responsible for all future maintenance of the marker. An initial Escrow Payment is required of the applicant/owner prior to construction and installation; The Mayor and Aldermen will determine the appropriate Escrow Payment and will notify the applicant/owner.

☐ Page No. n/a : If the marker will be located on private property, provide a consent letter from the property owner.

Affidavit Certifying Completeness of Application:

I hereby acknowledge that I understand the requirements listed above for what constitutes a complete application. I have checked off each box and included a page number where the item is located. I confirm that the requirements for a complete application have been met.

Signature: Elizabeth Watts

Date: _____

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The Windsor Forest Garden Club
Elizabeth Watts, President
Three Lauren Court
Savannah, Georgia 31419

Page 1 – Project Description

Our Veterans Memorial Park, located at 10875 Abercorn Street, has benches and a beautiful flag. We would like to add two bronze Memorial Plaques on metal post honoring the military, active and otherwise. We have the funds for purchase in full.

Southside Savannah has a patriotic feel considering a large number of neighbors are retired military. Our Garden Club would like to honor our military connection with the purchase of Blue and Gold Star Memorials.

We have inquired as to the location and placement of both with the office of Gordon Denny, who provided the enclosed map.

Honoring the military in this manner began with Garden Clubs after WWII and still today.

You could say, “It’s a Garden Club Tradition!”

Thank you for your time,
Elizabeth Watts, President
Windsor Forest Garden Club





Veterans Memorial Park

204

Page 4 Drawing Blue Star Example

Shape rectangular with arch

Size 45" x 45"

Material, bronze

7' in ground post

← 45" →



↑ 45" ↓

Page 5 Drawing Gold Star Example

Shape rectangular with arch

Size 45" x 45"

Material, bronze

7' in ground post

← 45" →

↑
45"
↓



GOLD



STAR

MEMORIAL

A tribute to Gold Star Families
Whose loved one paid the ultimate price
defending the United States of America

SPONSORED BY

The Windsor Forest Garden Club

IN COOPERATION WITH

The Oleander District

AND

The Garden Club of Georgia, Inc.

BLUE



STAR

MEMORIAL

A tribute to the Armed Forces
that have defended the
United States of America

SPONSORED BY

The Windsor Forest Garden Club

IN COOPERATION WITH

The Oleander District

AND

The Garden Club of Georgia, Inc.

The Windsor Forest Garden Club – Elizabeth Watts

Page 8 Marker Theme, Blue & Gold Star Memorials (2)

Military History

Recognition for men and women who serve or have served in the US Armed Forces.

Blue Star Memorials represent all those serving in the service, have served or will serve.

Gold Star Memorials honor those who served and made the ultimate sacrifice, their lives.

If you consider Savannah rich in history, you can't forget its rich military history too.

From Shermans March to sea during the Civil War, to the nod to WWI's longest palm lined drive on Victory Drive to our own Blue Star Memorials at the Landings, the Veterans Tiny Homes and the entrance to Hunter Army Airfield. The latter, a project which began at the end of WWII.

With only 22 Gold Star Memorials in the State of Georgia, this will be the first of its kind in the lower part of Georgia. And it stands to reason the first double ceremony as well. Our Garden Club has worked diligently and are very proud to fund and bring this honor to the Veterans Memorial Park. It will be a beautiful salute to the already posted American Flag which we greatly appreciate.

I have enclosed an example of our project from a different area of the US. *Page 9.* Please allow our Garden Club to do this for our community and we hope to see you at the dedication.

Thank you for your consideration,
Elizabeth Watts, President
The Windsor Forest Garden Club

Page 9

Example of what we request
permission to duplicate. Beautiful!



Sewah Studios, Washington County, Ohio implemented a new price structure for the markers as of January 1, 2026.

BLUE STAR and GOLD STAR Marker Pricing effective as of January 1, 2026 - December, 31 2026:

Memorial / Highway Markers

Delivered with a 7' post: \$2,460. (includes shipping costs)

Our cost for two \$4,920.00, Blue and Gold Star Memorials.

Installation, tbd

Page 11 Funds

July 15, 2026

The Windsor Forest Garden Club
Kay J. Jones, Treasurer
Four Toulon Court
Savannah, Ga. 31419

To Whom it May Concern:

All funds to purchase 2 memorials totaling \$4,930 are
available for purchase.

Sincerely,

Kay J. Jones, Treasurer
The Windsor Forest Garden Club

PAGE 12 Escrow

July 15, 2026

The Windsor Forest Garden Club
Kay J. Jones, Treasurer
Four Toulon Court
Savannah, Ga. 31419

To Whom it May Concern:

We understand that an Escrow Payment is required for any historical marker erected on public property.

Sincerely,

Kay J. Jones, Treasurer
The Windsor Forest Garden Club