

## WIOA YOUTH SERVICES

### SCOPE OF SERVICES AND OPERATIONS

The CWDB welcomes proposals from organizations acting as Provider and Administrator, combining both roles. Regardless, Bidders are responsible for financial management, use of the Virtual One Stop System (VOS) for data entry and/or any other data management services, as well as documentation of eligibility, service delivery to include case management and performance attainments with tracking and case files for all in-house and vendor services.

WIOA has established a requirement that **75%** of youth funds **MUST** be expended on **Out-of-School Youth**.

**Performance Reports** - In order to help the CWDB and its provider partners track system performance on an ongoing basis, Coastal WIOA Youth Service Providers will submit a monthly program report to designated WSC Staff and will present progress reports during the Youth Committee bi-monthly meeting detailing youth program outcomes. Additional reports on topics such as short-term goal attainment developed and approved through the Youth Committee, will be included. Report formats will be provided once contracts are awarded.

**One-Stop Partnership** – Youth Providers (Contractors) are a required partner of the “One-Stop” workforce delivery system which also **requires** periodic attendance at partner meetings.

**Staff Qualifications** - All staff that work with youth must have the necessary background checks to work with youth under age 18 as authorized by the Official Code of Georgia Annotated (OCGA) §49-5-111. Information documenting the background check will be required during the contract negotiation period. In addition all staff should have documented drug screens showing them drug free. Bidding organizations with degreed staff in education, psychology/counseling and/or social work will be viewed favorably.

**Target Population and Eligibility** - WIOA youth programs are intended to provide a rich array of age-appropriate services that target economically disadvantaged youth aged 14-24 who face barriers to staying in school or to finding stable employment. These services are available not only to high school students (in-school youth) but also to those young people who have dropped out of school and are interested in furthering their education and preparing for the workforce (out-of-school youth). Youth who have moved on to postsecondary schools may be enrolled for services if they are basic skills deficient. Youth enrolled prior to July 1, 2018 and still active in the new program year will continue as Carryover Participants with no interruption of services.

Bidding organizations are likely to serve both in-school and out-of-school youth. Good program design and effective interim program outcomes will be essential to success in these areas. ***Enrollment of out-of-school youth should be targeted at 85% of caseload and in-school targeted at 15% to assist with meeting the expenditure requirements per funding stream to ensure the targeted expenditure rates are met or exceeded.***

**In-School Youth** are described as individuals who are attending school a Title I funded school (as defined by State law), not younger than 14 or (unless an individual with a disability who is attending school under State law) older than age 21, a low-income individual and **one** or **more** of the following barriers;

- (I) Basic Skills Deficient
- (II) An English language learner
- (III) An offender
- (IV) A homeless individual (as defined in section 41403(6) of the Violence Against Women Act of 1994 (42USC 14043e-2(6), a homeless child or youth (as defined in section 725(2) of the McKinney-Vento Homeless Assistance Act, a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under section 477 of the Social Security Act, or in an out-of-home placement.
- (V) Pregnant or parenting
- (VI) A youth who is an individual with a disability
- (VII) An individual who requires additional assistance to enter or complete an educational program to secure or hold employment.

**Out-Of-School Youth** WIOA defines an out-of-school youth (OSY) as a young person who is not attending any school (as defined by State law), not younger than 16 or older than 24; and, one or more of the following:

- (I) A school dropout
- (II) A youth within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter
- (III) A recipient of a secondary school diploma or its recognized equivalent who is a low-income individual and is basic skills deficient or an English language learner
- (IV) An individual who is subject to the juvenile or adult justice system
- (V) A homeless individual (as defined in section 41403(6) of the Violence Against Women Act of 1994 (42USC 14043e-2(6), a homeless child or youth (as defined in section 725 (2) of the McKinney-Vento Homeless Assistance Act, a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under section 477 of the Social Security Act, or in an out-of-home placement
- (VI) An individual who is pregnant or parenting
- (VII) A youth who is an individual with a disability
- (VIII) A low-income individual who requires additional assistance to enter or complete an educational program to secure or retain employment

**The Coastal Workforce Development Board definition for the In/Out-of-School Youth Who Require Additional Assistance criterion is:**

1. GPA less than 2.0 in secondary or post-secondary education

2. Dropping out of secondary or post-secondary education
3. Fired from one or more employers (for any reason, including attendance)
4. No employment history
5. An employment history of less than six months for one employer
6. Member of a single parent household
7. Gang affiliation
8. High absenteeism rate from school
9. Responsible for care of siblings or other family members
10. Recreational or addictive use of drugs or alcohol
11. Lack of technological literacy or resources
12. In need of credit recovery
13. Reside in low income/high crime areas
14. Alternative Education Student
15. Living in rural areas lacking adequate transportation to employment
16. Parental Estrangement
17. Migrant Family Member

**Estimated Total Amount = \$1,230,000**