



Purchasing Summary

EVENT # 3636 **TITLE:** Uniform Rental Services **COST:** Estimated amount of \$318,200.40

TYPE OF PROCUREMENT: RFP **ANNUAL CONTRACT** **ANNUAL MAINTENANCE AGREEMENT** **ONE TIME PURCHASE**

CONTRACT TERM (IF APPLICABLE)
November 9, 2017 – December 31, 2018

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)

	Qualifications & Experience (20 points)	Evaluation of Uniforms (30 points)	References (5 points)	Methodology (delivery, repair, invoicing) (20 points)	Local Vendor (5 points)	Fees (20 points)	Total (100 points)
Cintas	18.12	23.75	3.6	16.25	5	15.6	82.32
Unifirst Corporation	19.37	21.87	2.89	17.5	0	20	81.63
Aramark	20	21.87	2.85	14.37	5	16.68	80.77

NOTES

Recommend approval to renew an annual contract for uniform rental services with Cintas in the estimated amount of \$318,200.40. The uniform rental program is used by various departments throughout the City. This contract provides uniforms for City employees, excluding SCMPD and SFES employees. The basic work uniform provides each uniformed employee eleven complete new uniforms consisting of shirts, pants, and two jackets. The service also includes uniform laundering and maintenance. Other types of uniforms, such as flame resistant clothing, high visibility clothing, coveralls, and polo shirts are included in this contract.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications and experience, evaluation of uniforms, references, methodology, local vendor participation, and fees. All proposers made presentations to a selection committee comprised of representatives from bureaus with uniformed employees.

Bids were received on January 5, 2016. This is the first of two renewal options available. Council originally approved this contract on March 31, 2016. Delivery: As needed. Terms: Net 30 days. The proposers were:

B.P.	Cintas (Savannah, GA) ^(B)	\$318,200.40
	Unifirst (Richmond Hill, GA) ^(D)	\$248,281.20
	Aramark (Savannah, GA) ^(B)	\$297,577.80

A pre-proposal conference was not held as this is an annual contract renewal. (B) Indicates local, non-minority owned business. (D) Indicates non-local, non-minority owned business. Recommend approval.

Local Available: Yes

MWBE Available: Yes

Total Sent: 89

MWBE Sent: 10

Total Received: 3

MWBE Received: 0

Vendor Federally Debarred/Suspended: No