

TRACTOR WITH ENCLOSED CAB

EVENT NO. 5946

SPECIFICATIONS AND SPECIAL CONDITIONS

- 4.0 The purpose of these specifications is to describe the requirements for one (1) tractor with an enclosed cabs to be used by the City's Greenscapes Department.

To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form. Bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

A pre-bid conference has been scheduled to be conducted in the office of the Purchasing Division, 1375 Chatham Parkway, second floor, Savannah, Georgia 31401. This meeting will allow contractors to discuss the specifications and resolve any questions and/or misunderstandings that may arise with City staff. You are invited to attend.

- 4.1 Approved Manufacturer/Model: Kubota Model M6060 or equal

- 4.2 Engine

4.2.1 Four (4) cylinder in-line direct injection with turbocharger (diesel)

4.2.2 Minimum 63 net horsepower, 56 PTO horsepower

4.2.3 Air cleaner: Dry type, dual element

4.2.4 Muffler/exhaust: Vertical exhaust

4.2.5 Alternator: Twelve (12) volt 60 amp minimum

4.2.6 Battery: 900 CCA minimum

4.2.7 Fuel tank capacity: 23 gallons minimum

- 4.3 Transmission

4.3.1 Dry clutch type with eight (8) forward and eight (8) reverse speeds, hydraulic shuttle

4.3.2 Maximum travel speed minimum 20 mph at maximum RPM

4.3.3 Clutch: Cerametallic clutch

4.3.4 Brakes: Hydraulically operated wet disc brakes

4.3.5 PTO: Live-independent PTO, hydraulically operated wet clutch with PTO brake, 540 RPM, six (6) spline shaft

4.4 Hydraulics

4.4.1 Eleven (11) GPM pump for hitch and remotes, six (6) GPM for hydrostatic power steering

4.4.2 Three (3) point hitch: Cat 1&2 with telescoping lower link ends, telescopic stabilizers

4.4.3 Control system: Mechanical position and mixed draft control, top link draft sensing

4.4.4 Lift capacity: 3300 pounds minimum at 24 inches behind lift point

4.4.5 Remote valves: Two (2) valves with levers

4.4.6 Swinging rear drawbar

4.5 Cab

4.5.1 Integral factory ROPS certified

4.5.2 Full flat deck floor

4.5.3 Deluxe reclining seat with armrests and retractable seat belt, fully adjustable (height, weight, fore, aft)

4.5.4 Tinted glass

4.5.5 Dual level A/C and heater with electric controls

4.5.6 Front windshield wiper and washer, two-speed

4.5.7 AM/FM radio with speakers and antenna

4.5.8 Left and right side exterior mirrors

4.5.9 Left and right side steps

4.5.10 Sun visor

4.5.11 Tilt steering wheel

4.5.12 Interior dome light

4.5.13 12-volt accessory plug; 30 amp minimum

4.5.14 Electric horn

4.5.15 Instruments: Tachometer with hour meter, oil pressure, fuel gauge, coolant temperature, battery warning light

4.6 Lighting

4.6.1 Two (2) headlights

4.6.2 Two (2) corner lights

4.6.3 Two (2) taillights

4.6.4 Two (2) front, four (4) rear safety flashers

4.6.5 Two (2) front work lights, two (2) rear work lights

4.6.6 Seven (7) pin trailer electric outlet

4.6.7 Rotating beacon light, post mounted from mirror bracket

4.7 Tires

4.7.1 Front 9.5L15

4.7.2 Rear 16.9x28

4.8 Front weight set (480 lbs)

4.9 Rear fenders

4.10 Keys: Four (4) sets of keys to be provided

5.0 General Conditions

5.1 This contract will be awarded to the vendor offering the lowest net price and the earliest possible delivery date to the City, and meeting or exceeding all specifications herein.

5.2 Delivery will be made to:

Fleet Services Department
City of Savannah
6900 Sallie Mood Drive
Savannah, GA 31406

All delivery and handling charges shall be included in the unit price.

The successful bidder shall coordinate delivery of the vehicle(s) with the Fleet Services Department at (912) 351-3891.

5.3 The bid response must include the following documents in this order:

- Bid Proposal Form (as a cover sheet)
- Exception Sheet
- Non-Discrimination Statement
- Contractor affidavit and agreement
- Other requested submittals as stated

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

- 5.4 All bids must be submitted in triplicate.
- 5.5 Original invoices should be sent to:
- City of Savannah
Accounts Payable
P.O. Box 1027
Savannah, GA 31402
- 5.6 Vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued in conjunction with this event must be acknowledged in order for a bidder's response to be considered.
- 5.7 Previous model year vehicles (new, never titled) are acceptable if available.
- 5.8 The successful bidder will be responsible for applying for all Georgia tags and titles. Associated costs should be considered in the bid price.
- 5.9 No dealer advertising is to be on any vehicle.
- 5.10 Bid will be accepted from vehicle dealerships only. No bids from vehicle brokers will be considered.
- 5.11 All vehicles and vehicular equipment delivered to the City must be accompanied by two (2) copies of complete parts, shop repair, and operator's manuals. The parts manuals must show all component parts including, but not limited to, component assemblies and their substitute components identified by manufactures part number. Any component or sub-assembly not manufactured by the O.E.M. must be identified including the name of the manufacturer of said component and said manufacturer's part numbers and nomenclature. All parts information must be specific to the unit delivered to the City. All shop repair manuals will include, but not be limited to the following. Complete disassembly instructions, adjustment and replacement procedures, wiring diagrams, hydraulic schematics (where applicable), hose routing, location and function of sensors, time standards where available, and troubleshooting guide.
- 5.12 All vehicles must be accompanied by a factory recommended preventive maintenance schedule including procedures, time, hours, mileage intervals, pre-placement part numbers, and fluid specifications.
- 5.13 The City reserves the right to order additional units outside of the number specified herein during the calendar year 2018 and 2019. If the vendor does not desire to provide the unit at the original bid price, the vendor is under no obligation to do so.
- 5.14 Failure to comply with the above without prior written exemption may result in cancellation of order. In cases, where failure to comply is not discovered until after payment has been made, the City reserves the right to revoke bidding privileges for failure to comply.

EXCEPTION SHEET

Event # 5946

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Date

Signature

Company

Title

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department
1375 Chatham Parkway
2nd Floor, Savannah Morning News
Savannah, GA 31405
P. O. Box 1027
Savannah, Georgia 31402
ATTN: Purchasing Director

EVENT NUMBER: 5946

Business Location: (Check One)
 Chatham County
 City of Savannah
 Other

ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.

MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.

Name of Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA?
(CHECK ONE) YES: _____ NO: _____

FROM WHAT CITY/COUNTY _____
TAX CERTIFICATE #: _____ FED TAX ID #: _____

INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):
CHECK ONE: _____ CORPORATION _____ PARTNERSHIP
_____ INDIVIDUAL _____ OTHER (SPECIFY: _____)

INDICATE OWNERSHIP STATUS OF BIDDER
(CHECK ONE):
_____ NON-MINORITY OWNED _____ ASIAN AMERICAN
_____ AFRICAN AMERICAN _____ AMERICAN INDIAN
_____ HISPANIC _____ OTHER MINORITY (describe) _____
_____ WOMAN (non-minority)

Do you plan to subcontract any portion of this project? Yes _____ No _____
If yes, please complete the attached schedule of DBE participation. Also complete the schedule if you will be using any DBE suppliers.

ADDENDA ACKNOWLEDGEMENT

My signature below confirms my receipt of all addenda issued for this proposal.

Signature

*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1.	Tractor with Enclosed Cab	1 Each		

TOTAL BID \$ _____

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

___ Less ___ % ___ Days Prompt Payment Discount (if offered) (_____)

___ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$

=====

TIME REQUIRED FOR DELIVERY/INSTALLATION AFTER RECEIPT OF ORDER:

_____ DAYS

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Please Print Name

Authorization Signature

Date

NON-DISCRIMINATION STATEMENT

The bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this company, including those companies owned and controlled by racial minorities, cultural minorities, and women;
- (3) In connection herewith, we acknowledge and warrant that this company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this company may hereafter obtain and;
- (6) That the failure of this company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract.

Signature

Title

DBE SUBCONTRACTOR PAYMENT REPORT

Report No. _____

Contract #:	Contract Amount:	Date Form Submitted:	
Project Name:		Project Completion Date:	
Prime Contractor:		Period Ending:	Amt. Paid to Prime:
Contact Person:		Telephone#: ()	Fax#: ()

SUBCONTRACTING INFORMATION

TO BE SUBMITTED TO THE CITY OF SAVANNAH OFFICE OF BUSINESS OPPORTUNITY

DBE Subcontractor	Telephone #	Description of Work	Original Agreed Price	% of work Completed to Date	Amount Paid This Period	Amount Paid To Date

Total Amount Paid to Subcontractors to Date:

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I certify that the information submitted in this report is in fact true and correct to the best of my knowledge

Signature:	Title:	Date:
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Note: The information provided herein is subject to verification by the Office of Business Opportunity.

**OFFICE OF BUSINESS OPPORTUNITY
SCHEDULE OF DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION¹**

EVENT NUMBER:		PROJECT TITLE:			
PRIME CONTRACTOR NAME:		ADDRESS:		PHONE:	FAX:
SUBCONTRACTOR NAME	ADDRESS and PHONE NUMBER	SERVICES/WORK TO BE PERFORMED	DBE ? (Y/N)	SUB-CONTRACT AMT (% OF TOTAL BASE BID)	SUB-CONTRACT AMT (\$)
TOTAL BASE BID²					\$
TOTAL PROPOSED DBE SUBCONTRACTS²					\$
BIDDER'S PROPOSED DBE PARTICIPATION³					%

I hereby certify that the above is a true reflection of proposed subcontracts, and that said firms shall be contracted to work on the trades specified and/or supply materials and/or equipment for this project. I have included a properly executed letter of intent for each DBE firm mentioned in this schedule with our response.

Name and Title of Authorized Representative	Signature	Date

¹Form to be completed and signed by the bidder/offeror; Use additional sheets if necessary.

²To be provided only when the solicitation requires that the bidder/offeror include the dollar amount in its bid.

³Total proposed DBE participation (\$) divided by bidder's total base bid (less any exclusions specifically mentioned in the solicitation), or total of all DBE Participation (%) if dollar amount is not required.

CONTRACTOR AFFIDAVIT AND AGREEMENT
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY:

Contractor Name

Date

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Instructions for Completing Contractor Affidavit and Agreement Form

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," to the Rules and Regulations of the State of Georgia. (See website: http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf.) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

Affidavit Verifying Status for City of Savannah Benefit Application

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date _____

Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

* _____
Alien Registration number for non-citizens.

Notary Public
My Commission Expires:

***Instruction for Completing Systematic Alien Verification
for Entitlement (SAVE) Form***

O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the City are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.