



MEMORANDUM

TO: Mayor and Aldermen
FROM: Pat Monahan, Acting City Manager
DATE: June 6, 2019
SUBJECT: Protocols for Use of a Consent Agenda

The City of Savannah Consent Agenda would include routine administrative items:

- Approval of the minutes
- Final approval of proposals or reports where no objection from the public or council exist
- Appointments to committees
- Informational Reports
- Correspondence requiring no action
- Renewals of annual Contracts
- Procurements and Contract awards less than \$100,000
- Resolutions and Agreements
- Savannah Airport Commission Action Items

For example, if we utilized a consent agenda on today's agenda, 20 of the 56 items would have been included on the consent agenda.

Comparable Local Governments using a Consent Agenda

- Savannah Chatham County Public School System – “Consent Agenda”
- Chatham County, GA – “Action Calendar”
- Augusta, GA – “Consent Agenda”
- Fulton County, GA – “Consent Agenda”