



# Purchasing Summary

<b>EVENT #</b> 3154	<b>TITLE:</b> Surveying and Drafting Services	<b>COST:</b> \$30,600.00
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<b>TYPE OF PROCUREMENT:</b> RFP	<b>ANNUAL CONTRACT</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>
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**CONTRACT TERM (IF APPLICABLE)**  
January 4, 2018 through December 31, 2018.

**M/WBE (IF APPLICABLE)**  
N/A

**MATRIX (IF APPLICABLE)**

Proposers	Qualifications & Experience (40 points)	Specific Personnel Experience (30 points)	Local Vendor Participation (5 points)	Fees (25 points)	Total (100 points)
Brewer Land Surveying, LLC	40	28	0	25	93
Hussey Gay Bell DeYoung	40	30	5	16	91
EMC	40	25	5	20	90

## NOTES

Recommend approval to renew an annual contract for surveying and drafting services with Brewer Land Surveying in the amount of \$30,600.00. The surveying and drafting services will be used by various departments to survey properties throughout the City.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications and experience, specific personnel experience, local participation, and fees.

Proposals were originally received on April 28, 2015. The contract was originally awarded by Council on May 28, 2015. This is the second and final renewal option available. Delivery: As needed. Terms: Net 30 days. The proposers were:

B.P. Brewer Land Surveying (Pooler, GA) <sup>(D)</sup>	\$30,600.00
Hussey, Gay, Bell, & DeYoung (Savannah, GA) <sup>(B)</sup>	\$46,850.00
EMC (Savannah, GA) <sup>(B)</sup>	\$37,600.00

A pre-proposal conference was not conducted as this is an annual contract renewal. (B) Indicates local non-minority owned business. (D) Indicates non-local non-minority owned business. Recommend approval.

Local Available: Yes  
 MWBE Available: Yes  
 Total Sent: 234  
 MWBE Sent: 28  
 Total Received: 3  
 MWBE Received: 0  
 Vendor federally disbarred or suspended? No