



Purchasing Summary

EVENT # 3821	TITLE: Snack Vending Machine Services	COST: N/A
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TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
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CONTRACT TERM (IF APPLICABLE)
September 28, 2017 through December 31, 2018

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)

Proposer	Proposer's product line and equipment (30 points)	Revenue to the City of Savannah (30 points)	References (30 points)	Local Vendor Participation (10 points)	Total
H.U.M.A.N Healthy Vending (Savannah Healthy Vending)	30	30	30	0	90

NOTES

Recommend approval to renew an annual contract for snack vending machine services from Savannah Healthy Vending. This is a revenue generating contract at a rate of 10% of gross retail sales. Revenue for the first year of service was \$1,924.52.

The method used to procure these services was the request for proposal, which evaluates criteria in addition to cost. The criteria evaluated as part of this RFP was proposer's product line and equipment, references, revenue to the City of Savannah, and local vendor participation.

This is the first of four renewal options. Proposals were originally received March 8, 2016. This contract was originally approved in Council on May 26, 2016.

The proposer is:

B.P. Savannah Healthy Vending (Chatham County, GA)^(D)

Local Available: Yes
 MWBE Available: Yes
 Total Sent: 140
 MWBE Sent: 10
 Total Received: 1
 MWBE Received: 0
 Vendor federally disbarred or suspended? No

A pre-proposal conference was not held as this is an annual contract renewal. (D) Indicates a non-local, non-minority owned business. Recommend approval.