



Purchasing Summary

EVENT # 5768	TITLE: Annual Maintenance Renewal for ShoreTel	COST: \$52,352.11
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TYPE OF PROCUREMENT: Sole Source	ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input checked="" type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
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CONTRACT TERM (IF APPLICABLE)
January 1, 2018 – December 31, 2018

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)
N/A

NOTES

Recommend approval to renew an annual agreement for ShoreTel maintenance from CNP Technologies in the amount of \$52,352.11. The agreement will provide maintenance and support for the ShoreTel system that is used throughout the City for phone service. Some equipment may be purchased under this agreement as well. This is a sole source because this equipment is installed throughout the City and the annual maintenance agreement for this equipment is only available from this source.

Delivery: As requested. Terms: Net 30 Days. The vendor is:

S.S. CNP Technologies (Charlotte, NC)^(D) \$52,352.11

A pre-bid conference was not conducted as this is a sole source purchase. (D) Indicates a non-local, non-minority owned business. Recommend approval.

Local Available: No
MWBE Available: No
Total Sent: 1
MWBE Sent: 0
Total Received: 1
MWBE Received: 0
Vendor Federally Debarred/Suspended: No