

## Purchasing Summary

<b>EVENT #</b> 6707	<b>TITLE:</b> ShoreTel Annual Maintenance Renewal	<b>ESTIMATED COST:</b> \$62,787.00
<b>TYPE OF PROCUREMENT:</b> Sole Source	<b>ANNUAL CONTRACT</b> <input type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input checked="" type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>
<b>CONTRACT TERM (IF APPLICABLE)</b> January 01, 2019 – December 31, 2019		
<b>M/WBE (IF APPLICABLE)</b> N/A		
<b>MATRIX (IF APPLICABLE)</b> N/A		
<b>NOTES</b>		
<p>Recommend approval to renew an annual maintenance agreement from CNP Technologies in the amount of \$62,787.00. The ShoreTel phone system is used as the primary solution for voice communication for the City of Savannah and its offices. The ShoreTel system utilizes Voice Over Internet Protocol technology to provide cost-efficient voice services. This agreement will provide annual maintenance and on-going support for the ShoreTel phone system. Equipment purchases, phone switches, and phone sets are also included in the agreement. This is a sole source as CNP Technologies is the original equipment manufacturer. It is critical to have support from the original provider to ensure authorized, knowledgeable, and timely vendor support when and if it is necessary. Delivery: As needed. Terms: Net 30-days.</p> <p>S.S. CNP Technologies (Charlotte, NC)<sup>(D)</sup> \$52,352.11</p> <p>The requesting department recommends that this expenditure be charged to the 2019 Budget, Information Technology, Data Processing Equipment Maintenance (Account No. 611-1140-51251). A pre-bid conference was not conducted as this is a sole source purchase. (D) Indicates a non-local, non-minority owned business. Recommend approval.</p> <p>Local Available: No  MWBE Available: No  Total Sent: 1  MWBE Sent: 0  Total Received: 1  MWBE Received: 0  Vendor Federally Debarred/Suspended: No</p>		