

March 15th, 2022

Daniel T. Merritt
Dresser Palmer LLC DBA the Green Palm Inn
546 E President St, Savannah, GA 31401

Green Palm Inn Operational Plan

- 1. Identification of days and hours of operation:** What days of the week is your business open? For each day, what time is your business open and close?

Hours of operation:

Monday: 8:30 am to 8:00 pm
Tuesday: 8:30 am to 8:00 pm
Wednesday: 8:30 am to 8:00 pm
Thursday: 8:30 am to 8:00 pm
Friday: 8:30 am to 8:00 pm
Saturday: 8:30 am to 8:00 pm
Sunday: 8:30 am to 8:00 pm

- 2. Specific measures and procedures to address crowd management both inside and outside the premises:** how do you make sure crowds inside your establishment remain orderly? How do you ensure crowds outside (i.e. Lines, smokers, etc.) your establishment remain orderly?

The Green Palm Inn is a family owned and run charming Victorian Bed and Breakfast built in 1897 – located in the historic district of beautiful Savannah, With only four guest rooms and capacity for 9 guest at the time, Our bed and breakfast remains orderly at all times. We are a smoke free Inn.

The Green Palm Inn's staff has time to provide the personal service, which has made us one of the top-ranked inns in the area.

- a. Do you have a no loitering signs, if so how many, where? - No
- b. Do you have cameras? If so how many? Inside / Outside or both? - Yes, we have three outdoor cameras, including the ring doorbell located at the main entrance of the Inn, and two cameras located at the rear end of the Inn, facing the parking area.

- 3. Identification of any parking areas owned or controlled by establishment:** where do your customers/patrons park when they are at your establishment?

The Green palm inn has three private off street parking spaces for guests at the rear of the inn, off E State St. This is a one-way street; entered from E Broad St.

Other public metered parking spaces may be available at the front of the inn on E President St. with a \$12 per day maximum, payable from 8 am to 8 pm (excluding Sundays and holidays).

4. **Means of controlling access to the premises and parking area:** How does your establishment control who comes in and out of your establishment? How do you control who uses your parking areas if it is private parking?

- a. The Green Palm inn has The Green palm inn has three private off street parking spaces for guests at the rear of the inn, off E State St. This is a one-way street; entered from E Broad St. These parking spots are available for guest only. We also have two outdoor security cameras located at the rear end of the inn and facing the parking area.

5. **Security Staffing:** Do you use security guards? If so, how many? How often do you use them? Where they trained "in house" or by a company? If a company trained them, provide the name(s). Do you employ off-duty SPD officers? If so, how many and how often?

The Green Palm Inn does not use security guards or SPD officer.

6. **Measures used to combat underage consumption of alcoholic beverages:** What do you/ your employees do to ensure that individuals under that age of 21 are not allowed to buy/consume alcohol at your establishment?

The Green Palm Inn's staff has time to provide the personal service, which has made us one of the top-ranked inns in the area. Guests can enjoy our afternoon social; which includes wine that will be serve from 4:00 pm to 6:00 pm every day as a complementary service to our guest over the 21 years of age.

The target market for our bed and breakfast lodge cuts across adults in their mid-twenties and over. Since this is a historic building, Our bed and breakfast is not suitable for families with small children or young children as our accommodations per room are suitable for only two people at the time.

7. **Measures used to distinguish between patrons who are over and under the age of 21, where applicable:** Does your establishment allow individuals under 21 to enter? If so, how do you identify people who are 21 and over from those who are under 21 years of age?

99% of our guest are adults in their mid-twenties and over, the Green Palm Inn is not suitable for families with small or teen children, as our accommodations per room are suitable for only two people at the time. Guest under the age of 21 that stay at our inn are rare, in most cases, they are visiting Savannah with their parents and other family members, which also reduce the risk of underage drinking.

- a. Clearly indicate if you have wrist bands/hands stamps or card subjects every time they order a beverage. Is there another type of measure taken to prevent underage sales?

We do not use wristbands or hand stamps. Wine is a complimentary service to our guest; we do not charge or make any revenue of this, so Alcohol sales to minor or under age guest do not occur.

- 8. Measures and procedures to combat the risk of fire:** what is being done at your location to help ensure there are no accidental fires?

The Green Palm Inn is a historic two-story property; a smoke alarm has been installed in both first and second floor halls, as well as in all living room, dining room and Kitchen area, as well as in each guest bedroom.

We are equipped with two ABC DRY CHEM fire extinguishers, located on each floor of the house. Both of which are serviced annually (or upon discharge).

All of our guest rooms are smoke free.

Visible emergency exit signs are placed above all the exits of the inn (front & back Door).

- 9. Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety:** In the event of an emergency, how is your staff trained to evacuate patrons? Do certain employees have certain duties during emergencies? How does your establishment contact/work with police and EMS during an emergency?

Since The Green Palm inn is a small bed and breakfast, all of our staff members are trained to evacuate or help during an emergency, ensuring all guests are evacuated and calling the Fire department and other emergency teams like police and EMS. Visible emergency exit signs are placed above all the exits of the inn (front & back Door) so that the guests know where to go in the event of fire.

Our housekeeping team ensures that all guest rooms and shared spaces of the inn are cleaned, organized and the trash frequently disposed to avoid any fire hazards.

We ensure flammable materials like cleaning supplies and liquids are stored properly, away from ignition sources, electrical fuse box and meter, boilers etc.

We ensure electrical and gas appliances and equipment are maintained, serviced and kept in good working order. Clean extract equipment to kitchens.

We keep halls, corridors and stairs, which would be used to escape from a fire clear and hazard free and advise guests to do this also.

Thank you,



Daniel Thomas Merritt

The Green Palm Inn