

Operational Security Plan for tad at the SCAD Museum of Art

1. **Hours of operation:** Excluding holidays, the museum is generally open to the public:
 - Sunday: Noon to 5
 - Monday: Closed
 - Tuesday: 10 to 5
 - Wednesday: 10 to 5
 - Thursday: 10 to 8
 - Friday: 10 to 5
 - Saturday 10 to 5
2. **Specific measures and procedures to address crowd management both inside and outside the premise:** Events, where alcohol is served at the museum, are primarily ticketed events or events which have a specific guest list. This allows SCAD to control crowd size in the museum and at museum functions. For larger events, we use a series of stanchions outside the museum to assist with an orderly entry. SCAD uses a layered approach to crowd management during the event to include SCAD Events staff, museum docents, security officers, and off-duty SPD officers.
3. **Identification of any parking areas owned or controlled by the establishment:** SCAD owns and operates several parking lots in the area of the museum including a 750 parking space deck at Boundary Street and Turner Street.
4. **Means of controlling access to the premises and parking area:** During most events at the museum our parking lots are access controlled by security staff. SCAD security officers provide access control to the parking deck 24/7.
5. **Security Staffing:** SunStates is the SCAD security contractor for the Savannah and Atlanta campuses. During events at the museum security officers are used to assist with exterior crowd management, entry to the event, crowd management and security inside the museum during the event, control access to lots and to assist with security patrols in the area. SCAD policy is to hire off- duty SPD officers whenever alcohol is being served at any SCAD event.

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6. **Measures used to combat underage consumption of alcoholic beverages:**
Special events at the museum are monitored by security personnel and SCAD staff. Personnel will check the identification of individuals consuming alcohol to ensure underage individuals are not consuming alcohol. Events that serve alcohol are ticketed or controlled by a guest list.
7. **Measures used to distinguish between patrons who are over and under the age of 21:** Special events at the museum are monitored by security personnel and SCAD staff. Personnel will check the identification of individuals consuming alcohol to ensure underage individuals are not consuming alcohol. Events that serve alcohol are ticketed or controlled by a guest list. These events are not open to walk-ins off the street.
8. **Measures and procedures to combat the risk of fire:** The museum is equipped with a fire alarm, fire exits, and a sprinkler system. Food preparation is catered and is not done on the premises.
9. **Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety:** Museum staff are trained in emergency procedures (tornado, fire, medical emergencies). Security personnel are assigned to each special event at the museum. These officers will assist with the evacuation of the building or with any medical emergency. SCAD University safety personnel work with EMS and local law enforcement personnel on a daily basis.