

Security Plan Assistance Sheet

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- 1) What days of the week is your business open?**

Southern Tan and Wellness is open Monday through Sunday.

For each day what time is your business open and close?

Southern Tan and Wellness is open Monday through Friday from 9:00am to 7:00pm, Saturdays from 9:00am to 6:00pm, and Sundays from 10:00am to 5:00pm.

- 2) How do you make sure crowds in your establishment remain orderly?**

In order to keep crowds under control there will be no more than 12 persons in the building and there will be at least two employees at the establishment at all times.

How do you ensure crowds outside?

Southern Tan and Wellness does not have an outdoor area.

Do you have no loitering signs? If so how many, where?

Southern Tan and Wellness does not have no loitering signs.

Do you have cameras? If so how many? Inside/outside/both?

Southern Tan and Wellness has one indoor camera.

- 3) Where do your customers/patrons park?**

There are several City of Savannah metered parking spaces in front of and to the left side of the building.

- 4) How does your establishment control who comes in and out of your establishment?**

There will be at least one employee at the reception area at all times and a camera is fixed on the front door.

How do you control who uses your private parking area?

The parking is not private.

- 5) Do you have security guards?**

No, we do not have security guards.

- 6) What do you/your employees do to ensure that individuals under the age of 21 are not allowed to consume alcohol at your establishment?**

Alcohol at Southern Tan and Wellness is only available for specific events (bridal parties, birthday events, etc.). Each participant in attendance of the event must produce a valid identification card which clearly states their age. A member management over the age of 21 will be in attendance at every event/party and is the only person allowed to pour alcohol at said event. The manager will not serve anyone under the age of 21. A sign will be placed in the salon party room as well as on the website stating that no one under the age of 21 will be allowed to consume alcohol on the premises of Southern Tan and Wellness.

- 7) How do you identify people who are 21 and over from those who are 21 and under?
Southern Tan and Wellness will check the identification of all those in attendance of each party/event. In case of larger parties, the manager will give under 21 participants a wrist band in order to remain clear on who is allowed to consume alcohol.**

- 8) What is being done to help ensure there are no accidental fires?
Southern Tan and Wellness will prevent accidental fires by keeping all exit areas open and accessible at all times, keeping a fire extinguisher on premises at all times, and keeping to all fire safety regulations. In addition, each member of staff will be given training on how to keep our equipment safe and up to all regulations.**

- 9) In the event of emergency how is your staff trained to evacuate patrons?
Upon employment, all staff is trained in our emergency procedures and given a copy of our emergency procedures in their employee handbook. A copy of emergency procedures is also located in our reception area. During fires each employee is responsible for evacuating clients on one side of the salon and getting themselves and clients to either the front door or the emergency exit in the back. In case of accidents, each employee is given instruction on how to use the first aid kit located in our storage room. The manager will contact emergency services for more serious injuries.**

**How does your establishment contact/work with police and EMT during an emergency?
All emergency contact numbers are clearly written in our emergency signage at the reception desk. Both the police station and fire department are located within ½ mile of our establishment affording us a quick response time.**