

Security Plan

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- 1) Identification of days and hours of operation: What days of the week is your business open? For each day of the week what time does your business open and close? I will be open 7 days a week. Monday-Saturday open at 10:00am and close at 7:00pm and Sunday open at 12:30pm and close at 7:00pm
- 2) Specific measures and procedures to address crowd management both inside and outside the premises. How to make sure crowds inside your establishment remain orderly? My establishment will be retail package store. There will be enough staff to assist customers shopping around then another staff member checking customers out. As for outside crowd control, I plan to have 4 security cameras both inside and outside. Again this will be a retail location where people will buy a bottle of wine etc. and take it to another destination to consume it. I don't anticipate having crowds gathering outside the premises.
- 3) Identification of any parking areas owned or controlled by establishment: Where do your customer's park when they are at your establishment. On West Liberty Street there is plenty of metered public parking right outside the shop and along Barnard street. There is also ample parking at Liberty parking deck and another pay to park parking lot that is across the street.
- 4) Means of controlling access to the premises and the parking area: How does your establishment control who comes in and out of your establishment? How do you control who uses your parking areas if it's private parking. Provisions is a retail establishment that focuses on wine but also have a small selection of groceries. Everyone is able to come inside the shop and browse and only 21 + adults can purchase wine. We do not offer private parking.
- 5) Security Staffing: Do you use Security guards? If so how many? How often do you use them? Where they trained "in house" or by a company? If they were trained by a company, provide the name(s). Do you employ Off-Duty SPD officers? If so, how many and how often? I do not plan on having security staffing since this is a retail shop where anyone can come in. Provisions is not an establishment where customers can buy alcoholic drinks to consume on premise. Therefore I do not plan on my customers being rowdy or uncontrollable due to alcohol.
- 6) Measures to combat underage consumption of alcoholic beverages: What do you/ your employees do to ensure that individuals under the age of 21 are not allowed to buy/consume alcohol at your establishment? I plan to card everyone that appears 50 or younger. We will have the "we card" app that tells you a customer's age based on their birthday so that my staff can accurately tell if some is 21 by their birthday. I will not be allowing anyone that is under 21 to purchase wine.
- 7) Measures used to distinguish between patrons who are over and under the age of 21, where applicable: Does your establishment allow individuals under 21 years of age to enter? If so, how do you identify people who are 21 and over from those who are under 21 years of age? Anyone is allowed to come into the shop, and we will card anyone that looks 50 or younger when they are checking out to purchase wine. I will deny anyone who is underage from purchasing alcohol by not permitting the sale.
- 8) Measures and procedures to combat the risk of fire: What is being done at your location to help ensure there is no accidental fires? I will not be preparing foods on site

- so there is no risk of a kitchen fire, and all electrical will be up to code. We will also have a fire extinguisher below the checkout counter in case of an emergency.
- 9) Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies, and coordination with public safety: In the event of an emergency how is your staff trained to evacuate patron? Do certain employees have certain duties during emergencies? How does your establishment contact/work with police and EMS during an emergency. The shop will have an emergency exit sign about our main entrance/exit. I will have a central alarm system linked to first responders and as backup I or my manger on duty will be responsible to assisting people outside safely and calling police/ems as soon as possible on their cell.