

Security Plan Assistance Sheet

The SPD might request more information beyond this later. Refer to PDF.

Name: Jeremy Curtis

Address of Establishment: 3001 Skidaway Rd., Savannah, GA 31404

Date of Submission of this Security Plan: 11/8/2021

1. Identification of days and hours of operation:
 - a. Which days of the week?
 - i. All days.
 - b. What hours will the business open and close?
 - i. Monday: 11am-12am
 - ii. Tuesday: 11am-12am
 - iii. Wednesday: 11am-12am
 - iv. Thursday: 11am-12am
 - v. Friday: 11am-1am
 - vi. Saturday: 11am-1am
 - vii. Sunday: 11am-12am
2. Specific measures and procedures to address crowd management both inside and outside the premise:
 - a. How do you make sure crowds inside your establishment remain orderly?
 - i. Assigned seating, capacity limits, line control stanchions, observant management and usher staffs, and security guards as necessary.
 - b. How do you ensure crowds outside your establishment remain orderly (i.e. lines, smokers, etc.)?
 - i. Crowds typically form inside the establishment, but line control stanchions can be moved outside for crowd control as necessary. Ushers and managers make frequent exterior perimeter checks to monitor exterior activity. Smoking urns are placed at least 25 feet from the entrance/exit doors.
 - c. Do you have no loitering signs? If so, how many?
 - i. No.
 - d. Do you have cameras? If so, how many? Inside / outside or both?
 - i. 16 cameras. Inside and outside.
3. Identification of any parking areas owned or controlled by establishment:
 - a. Where do your customers/patrons park when they're at your establishment?
 - i. There is a parking lot on the property.
4. Means of controlling access to the premises and parking area (examples: cameras, security guards, signs, or gates):
 - a. How does your establishment control who comes in and out of your establishment?
 - i. Doors are locked outside of open operating hours. Patrons without tickets are not allowed to enter hallways or auditoriums. Tickets are checked upon entry by theater staff and auditorium counts are performed to verify attendance.
 - b. How do you control who uses your parking areas if it's private parking?
 - i. The parking lot is available to all patrons. Abandoned vehicles will be towed.

5. Security Staffing:
 - a. Do you use security guards? If so, how many? How often do you use them?
 - i. Security guards, typically one or two individuals, are utilized as deemed necessary up to 52 weeks (120 days) per year.
 - b. If you do use security guards, were they trained "in house" or by a company? If the latter, which company?
 - i. Security guards are hired by NCG. Off-duty police officers are hired where possible.
 - c. Do you employ any off-duty SPD officers? If so, how many and how often?
 - i. No security staff have been hired at this time but we would love to explore this possibility.
6. Measures used to combat underage consumption of alcoholic beverages:
 - a. What do you/your employees do to ensure that individuals under that age of 21 are not allowed to buy/consume alcohol in your establishment?
 - i. NCG policy dictates that ALL patrons must have their ID checked EACH time they purchase an alcoholic beverage, regardless of assumed age. ID's are scanned through ID-checking equipment. Guests are limited to a two drink maximum. Drinks are served in clear cups and only sold by staff who have received TIPS training.
 - b. Clearly state how you card customers. Do you have servers calculate their age by doing mental math? Or do you have a scanner for IDs that tells the employee the age of the employee? Or do you enter the DOB of the patron at the point of sale that calculates their age for the customer?
 - i. All ID's must be scanned though ID scanning equipment.
7. Measures used to distinguish between patrons who are over and under the age of 21, where applicable:
 - a. Does your establishment allow individuals under 21 to enter? If so, how do you identify people who are 21 and over from those who are under 21 years of age?
 - i. NCG theaters are open to all ages. Only those patrons purchasing alcohol must show their ID.
 - b. Would you have wristbands, hand stamps, or would you card patrons every time they order a beverage?
 - i. Patrons are carded each time they purchase a beverage without exception.
 - c. Is there another type of measure taken to prevent underage sales?
 - i. NCG has a no-tolerance policy for alcohol sales protocol. Any employee not strictly adhering to carding policies will be terminated immediately. NCG takes pride in operating a safe, family-friendly environment.
8. Measures and procedures to combat the risk of fire?
 - a. What is being done at your location to help ensure there are no accidental fires?
 - i. All staff are trained how to properly use the popcorn popper. Additionally, all staff are trained in the use of fire extinguishers.
9. Discuss matters related to managing emergencies, such as fires, evacuation tactics, assignment of employee duties during emergencies and coordination with public safety:
 - a. In the event of an emergency, how is your staff trained to evacuate patrons?

- b. In the event of an evacuation, managers will deploy staff, either in person or via radio transmission, to all auditoriums to usher out patrons. Patrons are instructed to exit the building immediately via the safest exit – typically the emergency exit located in each auditorium. The fire alarm will be pulled in the event of fire.
- c. Do certain employees have certain duties during emergencies?
 - i. Yes, managers instruct staff to perform certain tasks depending on the emergency. Those tasks include calling 911, ushering out patrons, and organizing patrons/staff outside of the theater.
- d. How does your establishment contact/work with police and EMS during an emergency?
 - i. Yes, via 911 call.

NCG Savannah Menu

1. Popcorn
2. Soda fountain
3. Bottle water
4. Box/Bag candy
5. Frozen prepackaged pizza
6. Prepackage hotdogs
7. Prepackaged pretzel bites
8. Nachos with prepackaged cheese and chili
9. Frozen carbonated beverage