

## SECURITY PLAN

**Name:** Lois Abney Harper/ Ella and Mary, LLC

**Establishment address:** 10 Whitaker Street Savannah, GA

**Date:** 2/16/2021

- 1) Our days of operation will be Monday through Saturday. Our hours of operation will be 11:00am to 11:00pm.
- 2) Our measures and procedures for crowd management both inside and outside the premises to maintain orderly conduct are as follows:
  - Install multiple cameras both inside and outside the premises to monitor crowds
  - Educate staff on safety procedures
  - Provide adequate staff to monitor and direct guests
  - Use roping to demarcate queues
  - Provide adequate signage notifying guests of: no loitering, no smoking, and for directing crowds to queues and restrooms
- 3) We will control access to the premises with the use of signs, roping and if necessary security guards. We will have cameras installed so that ownership/management can monitor at all times.
- 4) To combat underage consumption of alcoholic beverages we utilize a scanner where we scan the ID of each customer. The scanner tells the employee how old the customer is. This scanner is synced to our Point of Sale, so if the customer is under 21, the point of sale system will reject the sale. We also track inventory and utilize cameras to ensure that our employees do not sell to underage guests.
- 5) While we do allow underage individuals to enter our location, we do not allow them to purchase alcoholic beverages. Please see (4) above. Every purchase requires a valid ID to be scanned showing the customer is over 21 years old before it will complete the purchase.
- 6) Measures and procedures to combat the risk of fires:
  - **Access to equipment:** we will ensure all of our fire protection equipment (ie fire extinguishers, control panels, etc.) are easily accessible. Also ensure the fire sprinklers or fire alarms are not blocked with anything, such as dust, debris or paint. You don't want to hinder the functionality of your equipment.
  - **Proper disposal:** we will discard of any hazardous waste in a metal container with a lid. Hazardous waste can include anything from oils to chemicals. Even flammable and combustible materials shall be properly disposed of in order to prevent fire hazards.
  - **Regular maintenance:** We will schedule regular maintenance services for all of our fire protection equipment to make sure everything is up to code. We will also ensure any machines in our building are properly maintained in order to prevent overheating or sparks created from friction.

- **Safe storage:** we will ensure that any chemicals, flammable materials or other hazardous substances in our building such as cleaning products, will be stored in a safe place in a dry, secure closet or room that has adequate ventilation. We will also keep fire protection equipment for flammable substances near the storage area just in case.
  - **Clean environment:** We will declutter, especially flammable materials such as paper, boxes, etc., that could cause a fire to spread faster. We will also remove any clutter that could make it harder to escape if there is a fire. So we will make sure to keep the inside of our building clean and clutter free.
  - **Precautionary measures:** Fire safety demonstrations can go a long way when it comes to the safety of your building. We will teach building occupants how to react to a fire and how to use a fire extinguisher, along with the other fire protection devices. This can help to prevent a fire from spreading if one does occur in our building.
- 7) **Emergency plan:** We will always have a person in charge who is trained on emergency procedures. The person in charge will know when to call for help, the appropriate agency to call for help, how to notify the responding agency of the building address, and what the next steps should be. There will be a clear chain of command so that the person in charge can direct fellow employees to assist in the emergency. The person in charge will be trained in how to communicate with customers and assist in evacuating customers through clearly marked exist routes.