



EVENT # 2028

Painting Materials for Summer Rehab Program

SPECIFIC SPECIFICATIONS AND SPECIAL CONDITIONS

- 4.0 The purpose of these specifications is to describe the requirements for paint and related supplies for use in various summer housing rehabilitation programs. The 2014 World Changers program will take place in June, July and August with volunteer youth contributing labor to refurbish houses in low income areas.

To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form.

A pre-bid conference has been scheduled to be conducted at the Purchasing Office, Third Floor, City Hall, 2 E. Bay Street, Savannah, GA. This meeting will allow contractors to discuss the specifications and resolve any questions and/or misunderstandings that may arise with city staff. You are invited to attend.

- 4.1 The City sponsors youth volunteer groups which work on houses of the elderly and disabled during the summer. Many of these projects are exterior paint jobs. Houses are approximately 900-1200 sf and are of frame construction with wood siding or concrete block. Over the course of the summer 100 houses will be painted.
- 4.2 Type of paint to be 100% pure acrylic exterior semi-gloss with a 15 year warranty. This paint must have sufficient emulsibond to adhere well to concrete block as well as wood.
- 4.3 Typical quantities are 7-10 gals for main body of the house and 5 gallons for trim. Bid price shall be a per gallon price which includes both 5 gal pail and single 1 gallon cans.
- 4.4 **Price to include delivery to the individual job sites.** A majority of houses are located north of Victory Drive. The supplier must be able to supply these items on short notice. **Delivery must include street addresses marked on each bucket and pail of paint.** A detailed list by address will be provided as jobs are released. Deliveries must be made on the date specified. Partial deliveries will not be accepted. Deliveries will be required on a weekly basis to designated locations.

- 4.5 The City reserves the right to award this contract to a primary, secondary and possible tertiary vendor in order to ensure timely availability of materials.
- 4.6 The approved vendor (s) must have, at a minimum, one designated facility located in Savannah, GA/Chatham County to supply materials. Proximity of business establishment will be a determining factor in evaluation and award of this contract. Facilities shall be located in a convenient location within Chatham County. If multiple locations exist, please include addresses of all locations with bid. Bidder must provide the physical address of their distribution site.

Location: _____

- 4.7 The awarded contractor must be able to provide delivery of secondary needs within 15 minutes to any site as requested by City of Savannah Housing personnel
- 4.8 The awarded contractor must submit a statement to support their capability to provide high volume (up to 100 sites) bulk deliveries in a short period of time. Statement should include size of fleet and truck/van size.

Size and Description of Fleet: _____

- 4.9 All activity, ordering, charges and returns, on this account will be by approved City of Savannah Housing personnel only.
- 4.10 Pricing is requested for the specific items shown. These items are high usage items and prices shall be firm for the length of the contract. Other miscellaneous materials will be required. It is expected that these items will be priced at the most favorable pricing levels available.
- 4.11 Colors of paint will be limited to light pastel tints.

5.0 General Specifications

5.1 The bid response must include the following documents in this order

- Supplier Information Form
- Non-Discrimination Statement
- Proposed Schedule of MWBE Participation
- Other requested submittals as stated

All referenced documents must be completed and returned in their entirety to constitute

a complete bid.

- 5.2 Bids may be submitted manually to the address listed in the bid documents or electronically via the supplier portal in sufficient time to ensure receipt by the Purchasing Department on or before 1:30 P.M. on the date specified in the web page listing for this event. Requested documentation may be attached to the bidder's response. A supplier guide for assistance in submitting responses can be found by clicking on the Important Documents tab of the Purchasing SavEPro webpage at: <http://www.savannahga.gov/cityweb/purchasingweb.nsf>
- 5.3 Original invoices should be sent to:

City of Savannah
P.O. Box 1027
Savannah, GA 31402
- 5.4 Vendor is responsible for determining and acknowledging any amendments issued in connection with this bid solicitation.
- 5.5 To submit and be awarded a bid, bidders must be registered as a bidder on the City of Savannah's website at www.savannahga.gov.
- 5.6 This is an annual contract and prices are to be held firm for a period of one (1) year 12 months). This agreement may be renewed for up to three (3) additional twelve (12) month periods, if all contracting parties so agree and services provided by the vendor have been satisfactory.

EXCEPTION SHEET

Event # 2028

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Date

Signature

Company

Title

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department
3rd Floor, City Hall
P. O. Box 1027
Savannah, Georgia 31402
ATTN: Purchasing Director

EVENT NUMBER: 2028

Business Location: (Check One)
 Chatham County
 City of Savannah
 Other

**ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE.
PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.**

Name of Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA?
(CHECK ONE) YES: _____ NO: _____

FROM WHAT CITY/COUNTY _____
TAX CERTIFICATE #: _____ FED TAX ID #: _____
INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES
ONLY): CHECK ONE: CORPORATION PARTNERSHIP
 INDIVIDUAL OTHER (SPECIFY:
_____)

INDICATE OWNERSHIP STATUS OF BIDDER
(CHECK ONE):
 NON-MINORITY OWNED ASIAN AMERICAN
 AFRICAN AMERICAN AMERICAN INDIAN
 HISPANIC OTHER
_____ WOMAN (non-minority) MINORITY (describe) _____

Do you plan to subcontract any portion of this project? Yes _____ No _____
If yes, please complete the attached schedule of M/WBE participation. Also complete the schedule
if you will be using any M/WBE suppliers.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT
CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY
THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED
IN THE ATTACHED COPY OF BID SPECIFICATIONS.

Item	Description	Estimated Quantity	Manufacturer	Unit Price	Total
1	Ext. semi-gloss latex paint White or light tint base	1200 gal			
2	Charge for tint, non- standard colors	80 gal			
3	Wood primer, water based, 5 gallon pails	40 gal			
4	Masonry bonding additive	24 gal			
5	Economy 4" paint brush	120 each			
6	Economy 3" paint brush	120 each			
7	Economy trimming 1" paint brush	20 each			
8	Vinyl Roller Trays	20 each			
9	Rollers handles 9"	40 each			
10	Roller Cover 9", 1/2in Nap	60 each			
11	Caulking latex white	80 tubes			
12	Paint scrapers, 5 in 1 scraper	20 each			
13	Poly rolls 10' x 100 x 6 mil	40 rolls			
14	Wasp spray, 12 per case	3 cases			
15	Painter tape, 2 Inch	60 rolls			
16	Economy caulking gun	12 each			
17	Exterior Deck Paint	40 gal			
18	Spray Enamel Paint	16 cans			
19	Plastic Paint Buckets 1/2 gal	32 each			
20	5 lb Box of Rags, Cotton	32 boxes			
21	Mineral Spirits 1 Gal	4 Gal			
22	Extension Poles 5'	10 each			
23	Roller Cover 9", 3/4in Nap	18 each			
24	Poly rolls 9' x 400 x 1mil	24 rolls			
25	Disposable vinyl utility gloves	6 Dozen			

Item	Description	Estimated Quantity	Manufacturer	Unit Price	Total
26	Enamel metal oil paint	4 gal			
27	Hand cleaner	40 Bottles			

TOTAL BID \$ _____

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

___ Less ___ % ___ Days Prompt Payment Discount (if offered) (_____)

___ Net - 30 Days

(no discount offered)

- 0 -

TOTAL NET BID

\$

=====

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: _____ DAYS

**** Highlighted portion above is only needed when bids are to be accepted manually AND electronically. The highlighted portion above should be deleted if bids are being accepted electronically only****

CONFIRM RECEIPT OF ANY ADDENDA ISSUED FOR THIS BID:

ADDENDUM _____ #

DATE _____

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Please Print Name

Authorization Signature

Date

NON-DISCRIMINATION STATEMENT

The bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this company, including those companies owned and controlled by racial minorities, cultural minorities, and women;
- (3) In connection herewith, we acknowledge and warrant that this company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this company may hereafter obtain and;
- (6) That the failure of this company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract.

Signature

Title

PROPOSED SCHEDULE OF M/WBE PARTICIPATION

Any M/WBE listed in this completed form must be certified by the City of Savannah and/or other certifying agency such as USDOT, GDOT, SBA 8(a) or GMSDC prior to the due date of this bid. Proof of M/WBE certification such as a certificate or letter from the certifying agency is required to accompany the bid. A firm that has submitted an application for M/WBE certification or an application for M/WBE certification under review but has not been certified is not qualified as a certified M/WBE and will not be recognized as such during the City's evaluation process.

Name of Proposer: _____ Event No. 2028

Project Title: _____

NOTE: Unless certified through the City of Savannah's MWBE Program, proof of MWBE certification must be attached to this completed form for all firms listed in the table below.

Name of M/WBE Participant	Name of Majority Owner	Telephone	Address (City, State)	Type of Work Sub-Contracted	Estimated Sub-contract Value	MBE or WBE	City Certified Y or N
					%		
					%		
					%		
					%		
					%		
					%		

MBE Participation Value: _____ % Women Participation Value: _____ %

The undersigned will enter into a formal agreement with the M/WBE Subcontractors/Proposers identified herein for work listed in this schedule conditioned upon executing of a contract with the Mayor and Aldermen of the City of Savannah. The Prime's subcontractors' subcontractors must enter into a formal agreement with the tier subcontractor identified herein for work listed in this schedule. It is the responsibility of the Prime contractor to ensure compliance by all subcontractors.

Joint Venture Disclosure

If the prime bidder is a joint venture, please describe below the nature of the joint venture and level of work and financial participation to be provided by the Minority/Female joint venture firm.

Joint Venture Firms	Level of Work	Financial Participation

Printed name (company officer or representative): _____

Signature: _____

Title: _____ Email: _____

Telephone: _____ Fax: _____

NOTE: The Minority/Women Owned Business Office is available to assist with identifying certified M/WBEs. Please contact the M/WBE Office at (912) 652-3582. The City of Savannah's certified M/WBE registry is posted on its website @ www.savannahga.gov.