

**Event No. 7016 – CRIME SCENE VEHICLES
Bidder’s Checklist – Envelope Requirements**

This checklist shall be attached to the outside of envelope of a bid. Failure to complete, sign, and attach this checklist may result in a bid being deemed nonresponsive. Nonresponsive bids will be returned to the contractor unopened.

Firm name: _____
 Contact person: _____
 Address: _____
 Phone number: _____
 Email address: _____

Envelope must contain the following documents:

Initials	Document
	Bid Proposal Form, Including Acknowledgement of Any Addenda
	Exception Sheet
	Contractor Affidavit and Agreement (Employee Eligibility Verification)
	Affidavit Verifying Status for City of Savannah Benefit Application

By signing below, bidder is attesting that all items listed in the checklist above have been included in the envelope.

Signature: _____ Date: _____

CRIME SCENE VEHICLE

EVENT NO. 7016

SPECIFICATIONS AND SPECIAL CONDITIONS

- 4.0 The purpose of these specifications is to describe requirements for crime scene unit us by City of Savannah Police Department.
- To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form. Manually submitted bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.
- A pre-bid conference has been scheduled to be conducted at the Purchasing Office, 301 West Oglethorpe Avenue, Savannah, Georgia, 31401. This meeting will allow contractors to discuss the specifications and resolve any questions and/or misunderstandings that may arise with City staff. You are invited to attend.
- 4.1 These specifications will describe a low profile chassis suitable for mounting an 18 foot box body.
- 4.2 Ford E450 super duty cut away chassis.
- 4.3 Gross vehicle weight rating 14,500 pounds.
- 4.4 Wheel base 176 inch.
- 4.5 Package 47A emergency prep package.
- 4.6 Wheels: 16 by 6 steel wheels.
- 4.7 Tires LT 225/75Rx16E BSW.
- 4.8 Transmission six speed automatic with auxiliary transmission cooler.
- 4.9 Brakes: Four wheel anti-lock brake system.
- 4.10 Engine: Gasoline 6.8L electric fuel injection.
- 4.11 Alternator 225 amp minimum.
- 4.12 Batteries: Two 12 volt maintenance-free batteries with remote jump post.
- 4.13 Unit shall include power steering.
- 4.14 Exhaust: horizontal exhausts system with turn down tip.
- 4.15 Cooling system: Maximum duty radiator with clutch fan drive, extended life coolant -34 freeze protection.
- 4.16 Fuel system: Minimum 55 gallon fuel tank.

- 4.17 Unit shall include cruise control.
- 4.18 Suspension: Front and rear heavy duty shock absorbers.
- 4.19 Mirrors: Manual tow mirrors.
- 4.20 Drivers high back bucket seat, passenger mid back bench, vinyl upholstery, and shoulder type seat belts.
- 4.21 Air conditioned: Heavy duty OEM air conditioner.
- 4.22 AM/FM stereo radio with CD and digital clock.
- 4.23 Full instrumentation including speedometer, tachometer, oil pressure, coolant temperature, voltmeter, fuel level, hour meter.
- 4.24 Electric horn, dual.
- 4.25 Windshield wipers: Electric with intermittent speeds and washer.
- 4.26 Unit shall include sun visors.
- 4.27 Keyless/alarm.
- 4.28 Outside entry assist handles, both sides.
- 4.29 Keys: Four sets of keys with four key fobs. All keys must be able to lock, unlock, and operate the vehicle.
- 4.30 Manufacturer must provide training to operators and mechanics.
- 4.31 Manufacturer must provide all diagnosis software.
- 4.32 Delivery required within 180 days.
- 4.33 Flooring: Vinyl.
- 4.34 Interior and exterior upgrade package.
- 4.35 Apparatus body: All aluminum walk in rescue model. The body shall be all aluminum constructed using heavy duty extruded crowns and corner post. The body shall be specifically engineered and constructed to meet the sever cycle duties of law enforcement industry. The body shall have five each exterior storage compartments and a custom designed walk in command/crew area. The body shall be mounted on the before mentioned chassis and shall come with a lifetime structural warranty.
- 4.36 Body shall be constructed of custom designed aluminum extrusions and aluminum plate. The body shall be designed and engineered specifically for emergency vehicles and shall be built to meet heavy duty police and law enforcement services.
- 4.37 The body shall be of weld construction for maximum strength and integrity for the entire life of apparatus.
- 4.38 The aluminum extrusion shall be custom designed structure shapes that are an alloy of 6061 and heated to a temper of T-6 hardness. The aluminum shapes shall be designed with a force fit interlock system that shall eliminate any vibration to the welded structural members.

- 4.39 The interior structural member shall be spaced 12 inches on center. The floor, roof, and sides shall be of cage construction that is built to form an independent structure which shall be self-standing and rigid. The body shall then be mounted. No chassis building shall be required or permitted.
- 4.40 The exterior walls shall be constructed of 6063-T6 with heat treated plate that is stretch leveled to a tolerance of +/- 0.003. The exterior wall shall interlock in place. All exterior compartments are separate individual components and no two compartments shall share a common wall.
- 4.41 Roof construction: The roof shall be constructed of .125 inch thick aluminum diamond plate. The roof construction shall consist of two-inch by three-inch 6063-t6 aluminum tubing that shall span the full width of the body. The roof tubes shall be welded to the diamond plate roof and to the inner structural connector of the radius. The diamond plate sheet roof shall be completely welded to the roof radii. No caulking or screws shall be utilized or accepted.
- 4.42 Roof radius: The roof radius shall be an extruded aluminum shape with an alloy and temper of 6061-T6 with an ultimate strength of 42,000 psi. The shape shall be a four inch radius with a built in inner structural connector to form a one piece side and roof structure. The radius shall be semi hollow for strength, reduce weight and to also allow passage for electrical wires. The roof and sides sheets shall fit into the roof radius and shall be welded from the inside of the body.
- 4.43 Corner radius: The corner radius shall be of the same heavy construction as the roof radius, except there shall be no built in drip molding. The corner radius shall be a three inch radius. All corners shall be semi hollow extruded shapes for structural strength and shall give a smooth exterior appearance without bending or forming the sheet metal.
- 4.44 Command side structure: The side shall be constructed with four corner radii. The radii shall be three inches arc shapes with interlock edges on both sides. The extrusions shall be of an alloy of 6063 with a heat treated of T-6. The corner and roof shall be designed to work as a system that has a double gusset connector in each corner joint. The roof, corner and sides shall be welded so as no bolts or rivets are required or permitted.
- 4.45 The side shall be jig locked style construction. The jig shall hold the corners and body side panels in place while inner 6063-T6 structure is welded into place. The members shall be located 12 inches on center and welded to the roof rail, inner structural connector that shall be the roof members. The exterior panels shall interlock with the roof, corner and specially designed extruded aluminum compartment doors frame and shall be constructed of 6063-T6 material.
- 4.46 The door frame extrusion shall be designed to match fit the exterior compartment doors. The frame shall be a full 1/4 inch thick to allow taping for door hinges. The door frame shall have an exterior trim edge that shall channel any water away from compartment opening.
- 4.47 Floor structure: The floor structure shall consist of three-inch by two inch by .250 inch structural 6063-T6 aluminum tubing located on 12 inch centers. These tubes shall extend the full width of the body between compartment boxes. The floor tubes shall be welded to the side structure channels. Above the floor channels there shall be provided an aluminum moisture shield a minimum of .063 inch thick. The interior floor surface shall be a minimum of 3/4 inch marine grade plywood covered with a heavy duty commercial grade floor covering.
- 4.48 Slam latches: There shall be provided stainless steel locking grabber latches on each of the exterior doors. The handles shall be constructed with an offset design so as to allow the unit to be used with a gloved hand. The door handle shall be bolted into place to allow for easy repair or replacement if damaged. The latches shall be controlled with connecting rods. No cable shall be needed or supplied.
- 4.49 Door hinges: There shall be provided three inch stainless steel continuous hinges on each of the exterior doors. The hinges shall be full length with a minimum 1/4 inch stainless steel pin. All hinges shall be bolted to

the door and door frame using ¼ inch stainless steel bolts for easy removal if damaged. The hinge shall be separated from the door and frame by a mylar strip which shall act as a corrosion barrier.

- 4.50 Door spring hold backs: The contractor shall provide a door spring opener and closer on each exterior door. The door spring shall be bolted to the door using a fabricated spring hold bracket. The door spring hold backs shall operate on a 50/50 principle. If the door is partially opened it shall close or if the door is over halfway it will open fully.
- 4.51 Command access door construction: All access doors shall be constructed of rolled form radius edges. They shall be welded to three inch by two inch by .125 inch tube aluminum frames or structural equivalent. The inside door shall be constructed of .125 inch aluminum diamond plate connected to the aluminum frame. All side compartment doors shall be flush mounted for weather tight seal.
- 4.52 Compartment construction: All exterior compartments shall be constructed of heavy duty smooth aluminum plate. All corners shall be completely welded. Each compartment shall be vented with a minimum four inch aluminum vent. All compartments floors shall be of the sweep out style. The compartment shall be finished with a heavy duty poly urethane spray on scorpion style material.
- 4.53 Body mounting: The body structure sills shall be constructed of three inch extruded aluminum structural channel using an alloy of 6061-T6. The channel shall be welded to every cross channel on both sides. The body shall be capable of being removed from and transferred to a new chassis similarly sized to the old chassis. There shall be adequate space left between the cab and body. The body shall be attached to the chassis using 5/8 steel U bolts. The body shall be mounted as per the chassis manufacturer's guidelines.
- 4.54 Rear step construction: The rear step of the apparatus shall be constructed of aluminum diamond plate kicker for minimum body maintenance. The rear step of the apparatus shall be constructed of aluminum diamond plate. The steps shall extend from the apparatus body with three-inch by 1-1/2 inch by ¼ inch structural steel "C" channel for strength and integrity. The channel shall be placed as to form a structural matrix to the chassis and keep the body in a complete modular form. The step surface shall be constructed of aluminum diamond plate with a minimum 10 inches width.
- 4.55 Fender and wheel wells: The wheel opening shall be of sufficient opening to permit the utilization of tire chains or other traction devices. The wheel well shall be provided with a full fender liners that shall be rolled so as to eliminate pockets that might traps and collect road dirt. Fenders shall be of a polished finish, rolled aluminum. The liner shall be constructed of .125 inch aluminum and flanges at the bottom edge. The area above the fender surface shall be trimmed with aluminum diamond plate for complete protection from chain kick back.
- 4.56 Exterior body trim: The exterior of the body shall be fitted with .125 inch bright aluminum diamond plate kick panel above the rear step. Kick plates shall be a minimum of 14 inches. Rock shields shall be a minimum of 14 inches in height and shall conform to the front and rear radius of the body on each side. There shall be provided polished aluminum channel with reflective tape insert as a rub rail installed at the lowest edge of the apparatus body between the wheel well panels and the front and rear rock guard shields and kick plates.
- 4.57 Stone guard and protection panels: The exterior of the body shall be fitted with .125 inch bright aluminum diamond plate. The rear kick panel above the rear step shall be a minimum 14 inches high. Rock shields shall be provided to conform to the front and rear of the body on each side. The rock shields shall be a minimum 14 inches high.
- 4.58 Running boards: There shall be provided a set of heavy duty aluminum diamond plate running boards. The boards shall come complete with splash guards at the front and rear. The running boards shall be securely fastened to the cab chassis and shall run full length from the rear of the front wheel well opening to the back wall of the cab chassis.

- 4.59 Rear mud flaps: There shall be provided a set of heavy duty rear mud flaps. The flaps shall be made of thick rubber material and shall be as wide as the dual rear wheels. The mud flaps shall be securely fastened to the module body using stainless steel fasteners.
- 4.60 Wheel covers: There shall be provided a set of stainless steel wheel covers. The wheel covers shall be sized to fit the before mentioned chassis.
- 4.61 Chassis batteries: The chassis batteries shall be placed on a roll out tray for ease of maintenance. The batteries shall be installed in an exterior compartment. Exact layout and location of chassis batteries shall be determined during pre-construction conference.
- 4.62 Apparatus body painting: Prior to applying the first coat of primer, all removable hardware items such as doors, handles, hinges, grab rails, lights etc. shall be removed. The entire body shall be fully ground smooth and sanded to eliminate any visible welded deflections. The primer and final coat application shall conform to paint manufacturers guidelines. The body shall be painted one color to match the OEM chassis. Exact paint code and layout shall be determined during pre-construction conference.
- 4.63 All exterior compartments shall be lockable.
- 4.64 Left side: Compartment A (L-1): This compartment shall start at the driver's side front of the module and shall house the on board generator. The compartment shall come with dual vented vertically hinged pan formed doors.
- 4.65 Compartment B (L-2): This compartment shall be located between the front compartment and the wheel well area. The compartment shall come with a single horizontally hinged pan formed door.
- 4.66 Compartment C (L-3): This compartment shall be located after the rear wheels. The compartment shall come with a single horizontally hinge pan formed door.
- 4.67 Right side Compartment D (R-1): This compartment shall start aft the officer side entry door of the module. The compartment shall come with a single horizontally hinged pan formed door.
- 4.68 Compartment E (R-2): This compartment shall be located in between the wheel well and the rear of the apparatus. The compartment shall come with a single horizontally hinged pan formed door.
- Note: One exterior compartment shall be sized and constructed to house department supplied rakes and shovels.**
- 4.69 Walk-in command/crew area: The walk-in command area shall be accessed by entry doors located on both the rear and curb side of the apparatus. The doors shall come with spring loaded hold opens and full width interior head bumpers.
- 4.70 The entry door shall have sliding windows in the upper sections with recessed interior paddles and handles and assist rails. Additionally the doors shall be fully insulated with diamond plate interior door panels.
- 4.71 The crew area shall be through from left to right and shall extend forward to the front wall of body with an approximate headroom of 74 to 76 inches. The lower floor panels shall be covered with a heavy duty Lonseal product.
- 4.72 The interior walls and roof shall also be fully insulated and shall be covered with a Kemlite, or equal material.
- 4.73 Interior layouts: The contractor shall be provided the minimum interior layouts below.

- 4.74 Forward area interior:
- Three each work stations on driver's side interior front with chairs and overhead storage.
 - Closet and full height cabinets on officer's side interior front aft entry door with roll up door.
 - Counter space and wiring for department chargers and printers.
 - One each 26 inch LCD monitor.
 - One each long white board.
 - Two each CAT 6, electrical and data ports for each workstation.
 - 110 volt power strips at each work location.
 - One each Intelli clock.
- 4.75 Common area interior:
- Running water system with pump.
 - Stainless steel sink.
 - Coffee maker.
 - Microwave oven.
 - Two way refrigerator.
 - Full height storage cabinet with pull out drawers on officer side with roll up door.
- 4.76 Rear area interior restroom with commode shall be included.
- 4.77 The contractor shall include interior 110 volt duplex electrical outlets and steps well lights. The command area interior shall be completely finished and shall have a complete with dual 120 volt 13,500 BTU air conditioner with a 120 volt space heater, and a roof mounted 12 volt three speed thermostat controlled vent. Exact layout and design of walk in command/crew area shall be determined during a preconstruction conference.
- 4.78 Additional add on equipment: The contractor shall provide backup alert, CO2 alert, two each double glove dispensers, one each electrical awning, smoke detector, first aid kit, and front and rear tow hooks.
- 4.79 Interior module lighting: The contractor shall provide interior lighting, ten each ceiling mounted lights. Exact location and switching options shall be determined during preconstruction conference.
- 4.80 Hand rails: The contractor shall provide an NFPA compliant handrail. The hand rail shall be constructed using 1-1/4 inch round polished aluminum tube with rubber grip inserts. The hand rails shall be securely fastened to the rear of the apparatus.
- 4.81 Volt electrical system: The electrical systems and associated equipment shall comply with all Federal Motor Vehicle Safety Standards, Federal Motor Carrier Safety Regulations, and shall also conform to all applicable SAE recommend standards and practices. The apparatus body and accessory electrical equipment shall be served by circuits separate and distinct from the chassis circuits. All wiring shall be permanently color coded and marked to identify each wire for its entire length. Wiring shall be routed in conduit or loom that is rated minimum 300F and include a service loop of wire that will permit replacement of wire terminals. All conduits, loom, and wiring harness shall be secured to the body or frame with insulated metal cable straps. All electrical system components and wiring shall be located and installed in such a manner that facilities easy remove and servicing. All wiring shall conform to NFPA guidelines.
- 4.82 Battery charger: The contractor shall provide an auto charge 20/20 battery saver and charger. The charging system shall be a Kussmaul auto eject shore line receptacle that shall provide 120V service when activated. Exact layout and location of shoreline receptacle and bar graph shall be determined during preconstruction conference.

- 4.83 Back up camera system: The contractor shall provide a rear observation system. The system shall consist of a rear mounted camera with a monitor mounted in the front cab chassis area. The rear camera shall automatically send an image to the monitor when the vehicle is put in reverse gear. Additionally there shall be provided a manual override switch. Exact layout and location of rear camera and front monitor shall be determined during preconstruction conference.
- 4.84 Siren: The contractor shall provide and install an electronic siren. Exact brand and location shall be determined during preconstruction conference.
- 4.85 Siren speaker: The contractor shall provide a 100 watt electronic speaker. Exact brand and location shall be determined during preconstruction conference.
- 4.86 Emergency lighting: The contractor shall provide a complete LED emergency lighting system. The system shall consist of two each LED blue front body warning lights (drivers flash r/b), four each LED blue grill warning lights, two each blue front fender warning lights, two each LED blue wheel well warning lights, and eight each LED blue body mounted warning lights (two each both sides and four each on rear) (R/A on rear). Exact style and layout of emergency warning lights system shall be determined during preconstruction conference.
- 4.87 Radio pre-wire: The contractor shall provide a radio pre wire with junction block and power cable for the future installation of department supplied radio. Exact layout and location of radio pre-wire shall be determined during preconstruction conference.
- 4.88 Antenna coax pre-wire: The contractor shall provide a coax pre-wire that shall run from antenna on the cab roof and terminate at the cab console. Exact layout and location of antenna pre-wire shall be determined during preconstruction conference.
- 4.89 Underbody lights: The contractor shall provide ground illumination lights under the rescue module. The lights shall illuminate the ground area and shall be activated by a switch in the driver's area. Additionally there shall be provided two each cab area underbody lights provided. These lights shall be located under each side of the cab area and shall activate upon opening the cab doors. Exact layout and location of underbody lights shall be determined during preconstruction conference.
- 4.90 Scene lights: The contractor shall provide six each LED scene lights. The lights shall be located two each side and rear of the apparatus. Exact style, layout, location, and activation options shall be determined during preconstruction conference.
- 4.91 Telescoping lighting system: The contractor shall provide four each fire research spectra 12 volt LED telescoping quartz lights. This light shall be permanently mounted on the front of module body and hardwired directly to the chassis electrical system. Exact layout and location of telescoping lighting system shall be determined during preconstruction conference.
- 4.92 drivers control panel: The contractor shall provide a custom control panel fabricated from aluminum and mounted in the center console area. All switches shall be rocker style and shall contain switches for the following minimum applications: master switch, emergency lights switch, light bar switch, door open indicator, and all other necessary functions. All switches shall be lighted and properly identified.
- 4.93 Rear brakes, back up and turn signals lights: The contractor shall provide a set of round style LED tail lights on the apparatus body. The contractor shall also provide a recessed tag holder and LED tag lights. Exact style and location shall be determined during preconstruction conference.
- 4.94 Marker lights: The contractor shall provide the proper number of LED style ICC/marker lights located on the apparatus body above the drip rail.

- 4.95 Back up alarm: The contractor shall provide an automatic back up alarm that activates when the vehicle is placed in reverse.
- 4.96 Compartment lights: The contractor shall provide LED strip lights in each compartment that activates upon opening of the compartment doors.
- 4.97 The unit shall include 120 volt AC electrical system.
- 4.98 7.0kw Onan gas generator: The contractor shall provide an Onan 7.0kw gas generator. The generator shall be installed in an exterior compartment below floor level and shall be plumbed to the chassis fuel system. The generator shall be exhausted out the floor on the compartment and shall be wired as per manufacturer's instructions and NFPA guidelines. The generator shall come complete with remote start/stop panel and engine hour meter. The contractor shall provide an automatic transfer switch. The generator shall be wired to the circuit breaker panel. Exact location of generator control panel shall be determined during preconstruction conference.
- 4.99 Circuit breaker panel: The contractor shall provide an electrical circuit breaker panel. The panel shall include breakers for each circuit provided including electrical outlets and quartz lights. Exact layout and location of circuit breaker panel shall be determined during preconstruction conference.
- 4.100 Exterior 110 volt receptacle: The contractor shall provide a minimum of two each exterior receptacles with weather proof covers. The receptacles shall be located on the rear of the apparatus body and shall be wired to the circuit breaker panel. Exact layout and location of exterior receptacles shall be determined during preconstruction conference.
- 4.101 Pre-construction conference: There will be a required pre-construction conference before any construction shall begin. A representative or dealer of the successful bidder shall attend. At this meeting both parties shall again go over the specifications to ensure that the apparatus is built to meet or exceed all requirements. After this meeting the representatives of the successful bidder shall present the department a copy of the written work order to be used in production.
- 4.102 Detailed, scaled drawings: After the preconstruction conference, the contractor shall provide a detailed set of scaled computer drawings to be used in the production process. These drawings shall show all the options and equipment to mount on the apparatus.
- 4.103 Pre-delivery inspection: There shall be a pre-delivery inspection trip at the manufacturer's factory. The inspection trip shall consist of members from the department who shall inspect the apparatus to insure compliance to all specifications.
- 4.104 Delivery: All equipment will be delivered FOB to the City's Vehicle Maintenance Department, 6900 Sallie Mood Drive, Savannah, Georgia 31406. All shipping and handling charges must be included in the unit price.
- 4.105 The City reserves the right to order additional units outside of the number specified herein during the calendar year 2019 and 2020. If the contractor does not desire to provide the unit at the original bid price, the contractor is under no obligation to do so.
- 4.106 All vehicles and vehicular equipment delivered to the City must be accompanied by two copies of complete parts, shop repair, and operator's manuals. The parts manuals must show all component parts including, but not limited to, component assemblies and their substitute components identified by manufacturer's part number. Any component or sub-assembly not manufactured by the OEM must be identified including the name of the manufacturer of said component and said manufacturer's part numbers and nomenclature. All parts information must be specific to the unit delivered to the City. All shop repair manuals will include, but not be limited to the following. Complete disassembly instructions, adjustment and replacement procedures,

wiring diagrams, hydraulic schematics (where applicable), hose routing, location and function of sensors, time standards where available and troubleshooting guide. Manuals must be included for the chassis as well as the loader.

4.107 All vehicles must be accompanied by a factory recommended preventive maintenance schedule including procedures, time hours, mileage intervals, replacement part numbers, and fluid specifications.

4.108 The successful contractor is responsible for applying for all Georgia tags and titles. These must be considered in contractor's bid price. No additional payment will be made for these fees.

5.0 General Conditions

5.1 The bid response shall include all documents required in the bidder's checklist.

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah
Accounts Payable
P.O. Box 1027
Savannah, Georgia 31402

Duplicate invoices should be sent to:

City of Savannah
Vehicle Maintenance
PO Box 1027
Savannah, GA 31402

5.3 The contractor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, contractors must be registered as suppliers on the City of Savannah's website at www.savannahga.gov.

5.5 This contract will be awarded to the contractor offering the lowest net price to the City, and meeting or exceeding all specifications herein.

5.6 All bids must be submitted in **DUPLICATE**.

5.7 All prices bid must be F.O.B. Savannah locations with all delivery charges included.

EXCEPTION SHEET

Event #7016

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Date

Signature

Company

Title

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department
1375 Chatham Parkway
2nd floor
Savannah, Georgia 31405
ATTN: Purchasing Director

EVENT NUMBER: 7016

Business Location: (Check One)

Chatham County
 City of Savannah
 Other

ALL BIDDERS MUST BE REGISTERED SUPPLIERS ON THE CITY'S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.

MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.

Name of Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA? (CHECK ONE) YES: _____ NO: _____

**FROM WHAT CITY/COUNTY _____
TAX CERTIFICATE #: _____ FED TAX ID #: _____**

**INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):
CHECK ONE: _____ CORPORATION _____ PARTNERSHIP
_____ INDIVIDUAL _____ OTHER (SPECIFY: _____)**

**Do you plan to subcontract any portion of this project? Yes _____ No _____
If yes, please complete the attached schedule of DBE participation. Also complete the schedule if you will be using any DBE suppliers.**

ADDENDA ACKNOWLEDGEMENT

My signature below confirms my receipt of all addenda issued for this proposal.

Signature

***This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.**

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	Crime Scene Vehicle	1 Each		

TOTAL BID \$ _____

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

___ Less ___ % ___ Days Prompt Payment Discount (if offered) (_____)

___ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$ _____

=====

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: _____ DAYS

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Please Print Name

Authorization Signature

Date

CONTRACTOR AFFIDAVIT AND AGREEMENT
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY:

Contractor Name

Date

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

* * * * *

Instructions for Completing Contractor Affidavit and Agreement Form

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," to the Rules and Regulations of the State of Georgia. (See website: http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf.) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://everify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

Affidavit Verifying Status for City of Savannah Benefit Application

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date _____

Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

* _____
Alien Registration number for non-citizens.

Notary Public
My Commission Expires:

***Instruction for Completing Systematic Alien Verification
for Entitlement (SAVE) Form***

O.C.G.A. § 50-36-1, requires Georgia’s cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain “public benefits” are legally present in the United States. Contracts with the City are considered “public benefits.” Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.