



WATER TANK INSPECTION AND WASHOUT – ANNUAL CONTRACT

EVENT NO. 6690

SPECIFICATIONS AND SPECIAL CONDITIONS

- 4.0 The purpose of these specifications is to describe the water tank inspection requirements for the City of Savannah. These requirements include visual inspection and/or the use of inspection technology. There are currently seven (7) elevated tanks, four (4) ground storage tanks, and 19 hydropneumatic tanks in various locations in and around the City.

To submit pricing electronically for this event, enter pricing for each line item shown under the lines tab on the event summary. To enter pricing manually, complete the attached bid proposal form. Manually submitted bids must be submitted on the bid proposal forms contained in these specifications in order to be considered.

A pre-bid conference has been scheduled to be conducted at the Purchasing Office, 1375 Chatham Parkway, 2nd floor, Savannah, Georgia 31405. This meeting will allow contractors to discuss the specifications and resolve any questions and/or misunderstandings that may arise with City staff. You are invited to attend.

4.1 General Requirements

All inspections shall be performed by a person under the responsible charge of a licensed professional engineer in the State of Georgia. Proposed or recommended structural repairs shall be designed and specified by a professional engineer licensed in the State of Georgia. All permits and approvals required by Georgia EPD will be the responsibility of the contractor.

The cleaning of the tank will be performed at the discretion of the City of Savannah depending on the condition of the tank found during inspections.

4.2 Safety

4.2.1 The contractor shall submit a copy of the safety plan and follow all state and federal requirements and best practices for working on an elevated structure or in a confined space.

4.2.2 The contractor shall maintain all anti-climb devices on the access ladder to prevent un-authorized persons from climbing the tank.

4.2.3 The contractor shall maintain the lock on the roof hatch to prevent unauthorized entrance to the tank.

4.3 Visual Inspection

4.3.1 The contractor is responsible for coordinating all inspections with the City.

4.3.2 Inspections to be conducted by a National Association of Corrosion Engineers (NACE) certified inspector employed by the contractor and results provided as part of the written report to the City.

4.3.3 All areas of concern whether interior or exterior shall be photographed and included in a written report.

4.3.4 Visual inspection, shall include the following:

- 1) Inspect the exterior and interior condition of all coatings.
- 2) Inspect tank for compliance with all safety and health regulations and standards (GA EPD, US EPA, AWWA) including, but not limited to:
 - a) foundation for settling, cracks, and deterioration
 - b) exterior coating for coating failure, corrosion, and leaks
 - c) interior coating for coating failure, corrosion, and leaks (observation as allowed from access hatches)
 - d) overflow for cover and operability
 - e) access ladder for loose bolts and rungs
 - f) fall protection devices for operability
 - g) roof for holes, rust, ponding water low spots
 - h) air vents for screens and sealing
 - i) roof hatches for locks, hinges, and gaskets
 - j) water quality for foreign matter (visual observation as allowed from access hatches)
 - k) Tank security, fences, gates, and access doors.
- 3) Inspect the tanks for structural integrity.
- 4) Jointly determine with a representative of the City what repairs and maintenance activities need to be performed.

4.3.5 Washout inspection shall include the following:

- 1) The service crew shall removal all sediment/sludge that has collected in the water storage tank.
- 2) In elevated tanks, the sidewalls and bowl shall be thoroughly cleaned with the use of a pressure washer.
- 3) In concrete or ground storage tank, the full height of the interior walls shall be thoroughly cleaned with a pressure washer.
- 4) Once the tank has been cleaned, a report of its condition is to be made.
- 5) The final step of the washout inspection and any repair is to replace the manway gasket and disinfect the interior per AWWA Standard C652-11. The contractor shall be responsible for dechlorinating any discharge from tank disinfection.

4.3.6 Report shall include the following:

Upon completion of the visual and washout inspections, a complete report of all findings shall be provided in writing to the City. Each report shall address at a minimum the following items where applicable:

- 1) Condition of the interior and exterior coatings
- 2) Pitting
- 3) Type of pitting repair required
- 4) Anchor
- 5) Column shoes
- 6) Tower
- 7) Riser pipe
- 8) Leakage
- 9) Ladder balcony
- 10) Rivets
- 11) Metal
- 12) Tank bottom
- 13) Overflow

- 14) Vent
- 15) Foundation
- 16) Hatches
- 17) Level indicator
- 18) Recommended repairs

4.4 Tank Disinfection

Disinfection following inspections must meet AWWA Standard C652-11. The contractor shall be responsible for dechlorinating any discharge from tank disinfection after repair.

4.5 Qualifications

- A. The contractor must have on staff a licensed professional engineer in the State of Georgia and submit a copy of the license with the proposal.
- B. The contractor must be licensed in the State of Georgia by government entity for which a majority of business is completed
- C. The contractor must have substantial, current, and verifiable experience in performing or overseeing the performance of services described above.
- D. The contractor must provide in bid package:
 - A general statement of qualifications to include professional credentials, legal status, and experience, Attachment A.
 - A minimum of three (3) references of systems currently operating under a similar Inspection program, Attachment B.
 - Copies of relevant certifications including Georgia Professional Engineer, NACE.
 - List of subcontractors expected to be used during the contract period.

4.6 Pricing

Pricing for inspections shall be made on a per tank basis based on the list below.

4.7 This is an annual contract and prices are to be held firm. The first term shall begin on the date of award and end one year after on December 31, 2019. This agreement may be renewed for up to two (2) additional twelve (12) month periods, if all contracting parties so agree and services provided by the vendor have been satisfactory.

4.8 The City of Savannah reserves the right to cancel any commitment if and when services are determined to be unsatisfactory. The City shall be the sole judge in this matter. Completed jobs will be inspected before acceptance or payment. No payments will be made before satisfactory disinfection has been completed.

4.9 The City reserves the right to solicit separate quotes on repair work and or washout services.

4.10 Locations of Tanks:

| Tank List | | | | |
|------------------|---|--------------------|----------------|-------------|
| Name | Address | System | Type | size |
| Tank 9 | Southwest Elementary School | Georgetown Gateway | Elevated | 500,000 |
| Airport | Airways Ave | I&D | Elevated | 200,000 |
| Well 23 | 12517 Largo Drive (Windsor Forest) | Savannah Main | Elevated | 500,000 |
| Well 41 | Savannah State | Savannah Main | Elevated | 50,000 |
| Well 41 | Savannah State | Savannah Main | Elevated | 200,000 |
| Whitemarsh Is. | Johnny Mercer Blvd, YMCA | Whitemarsh Island | Elevated | 500,000 |
| Wilmington Is. | Sapelo Road | Wilmington Island | Elevated | 500,000 |
| Travis Field | Bob Harmon Rd and Davidson Dr | I&D | Ground | 150,000 |
| I&D Plant | Highway 21, Port Wentworth | I&D Plant | Ground | 10,000,000 |
| I&D Plant | Highway 21, Port Wentworth | I&D Plant | Ground | 4,000,000 |
| Well 42 | 208 Agonic Road | Savannah Main | Ground | 5,000,000 |
| Well 33 | between 407 and 501 Herb River Dr | Dutch Island | Hydropneumatic | 10,000 |
| Well 34 | between 840 and 842 Kolb Dr | Dutch Island | Hydropneumatic | 10,000 |
| Well 38 | Dutch Island Dr and Terrapin Tr | Dutch Island | Hydropneumatic | 10,000 |
| Well 29 | 7 Red Fox Dr | Georgetown Gateway | Hydropneumatic | 10,000 |
| Well 30 | 599 King George Blvd | Georgetown Gateway | Hydropneumatic | 10,000 |
| Well 35 | Gateway Blvd West, behind Waffle House | Georgetown Gateway | Hydropneumatic | 10,000 |
| Well 36 | Gateway Blvd South, behind Outlet Mall | Georgetown Gateway | Hydropneumatic | 10,000 |
| Well 44 | Belford Rd | Georgetown Gateway | Hydropneumatic | 20,000 |
| Well 45 | 2281 Grove Point Rd | Georgetown Gateway | Hydropneumatic | 20,000 |
| Well 48 | Middle Landing Road | Georgetown Gateway | Hydropneumatic | 20,000 |
| Well 50 | 503 Wild Heron Rd | Georgetown Gateway | Hydropneumatic | 10,000 |
| Well 17 | Travis Field | I&D | Hydropneumatic | 50,000 |
| Well 52 | Coleman and Bourne Blvds | I&D | Hydropneumatic | 10,000 |
| Well 51 | 301 Bulkhalter Rd | Montessouri School | Hydropneumatic | 1,000 |
| Well 37 | Steeple Run Way | Savannah Quarters | Hydropneumatic | 20,000 |
| Well 43 | 49 Woodchuck Hill Dr | Savannah Quarters | Hydropneumatic | 2,000 |
| Well 28 | Bryan Wood and Stonebridge | Whitemarsh Island | Hydropneumatic | 10,000 |
| Well 32 | 4 Johnny Mercer Blvd | Whitemarsh Island | Hydropneumatic | 10,000 |
| Well 22 | 1121 Wilmington Island Road, behind house | Wilmington Island | Hydropneumatic | 10,000 |

4.10 Insurance Requirements

Insurance Requirements are non-negotiable.

4.10.1 Comprehensive General Liability

Contractor shall carry comprehensive general liability on an occurrence form with no “x, c or u” exclusions with the following minimum limits:

- Each occurrence - \$1,000,000
- Damage to Rented Premises - \$50,000
- Medical Expense - \$5,000
- Personal & Adv. Injury - \$1,000,000
- General Aggregate - \$2,000,000
- Products – Completed Ops. Aggregate - \$2,000,000

General aggregate shall apply on a per project basis.

Contractor will provide a Certificate of Insurance reflecting required coverage.

A waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate.

A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate.

4.10.2 Commercial Automobile Liability

The automobile policy must include coverage for owned, non-owned and hired automobiles

- Minimum limits are \$1,000,000
- Contractor will provide a Certificate of Insurance reflecting required coverage.
- A waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate.
- A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate.

4.10.3 Workers Compensation

Contractor shall carry a workers compensation policy including all statutory coverage required by Georgia state law.

Minimum employer's liability limits:

- \$500,000 each accident
- \$500,000 each employee (disease)
- \$500,000 policy limit (disease)

Contractor will provide a Certificate of Insurance reflecting required coverage.

A waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate.

A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate.

4.10.4 Umbrella/Excess Liability

Contractor shall carry an umbrella/excess liability policy which must follow form over underlying policies: general liability, auto liability and employer's liability.

Minimum limits:

- \$1,000,000 per occurrence
- \$1,000,000 aggregate

Contractor will provide a Certificate of Insurance reflecting required coverage.

Waiver of subrogation endorsement to the policy in favor of the City shall also be provided and attached to the certificate.

A (30) day notice of cancellation in favor of the City must be endorsed to policy and attached to the certificate.

5.0 General Conditions

5.1 The bid response must include the following documents in this order:

- Bid Proposal Form (as a cover sheet)
- Exception Sheet
- Non-Discrimination Statement
- Proposed Schedule of DBE Participation
- Other submittals as stated

All referenced documents must be completed and returned in their entirety to constitute a complete bid.

5.2 Original invoices should be sent to:

City of Savannah
Accounts Payable
P.O. Box 1027
Savannah, Georgia 31402

5.3 The vendor is responsible for determining and acknowledging any addenda issued in connection with this bid solicitation. All addenda issued for this event must be acknowledged in order for a bid to be considered.

5.4 To be awarded bids, vendors must be registered as suppliers on the City of Savannah's website at www.savannahga.gov.

5.5 This contract will be awarded to the vendor offering the lowest net price to the City, and meeting or exceeding all specifications herein.

EXCEPTION SHEET

Event # 6690

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

Date

Signature

Company

Title

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)

City of Savannah Purchasing Department

EVENT NUMBER: 6690

2nd floor
Savannah, Georgia 31405
ATTN: Purchasing Director

Business Location: (Check One)
 Chatham County
 City of Savannah
 Other

ALL BIDDERS MUST BE REGISTERED VENDORS ON THE CITY'S WEBSITE TO BE AWARDED AN EVENT. PLEASE REGISTER AT WWW.SAVANNAHGA.GOV.

MANUALLY SUBMITTED BIDS MUST BE SUBMITTED ON THIS BID PROPOSAL FORM IN ORDER TO BE CONSIDERED.

Name of Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Fax: _____

Email: _____

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA? (CHECK ONE) YES: _____ NO: _____

**FROM WHAT CITY/COUNTY _____
TAX CERTIFICATE #: _____ FED TAX ID #: _____**

**INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):
CHECK ONE: CORPORATION PARTNERSHIP
 INDIVIDUAL OTHER (SPECIFY: _____)**

**Do you plan to subcontract any portion of this project? Yes _____ No _____
If yes, please complete the attached schedule of DBE participation. Also complete the schedule if you will be using any DBE suppliers.**

ADDENDA ACKNOWLEDGEMENT

My signature below confirms my receipt of all addenda issued for this proposal.

Signature

*This acknowledgement is separate from my signature on the fee proposal form. My signature on the fee proposal form will not be deemed as an acknowledgement of addenda.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS.

| ITEM NO | DESCRIPTION | ESTIMATED QUANTITY | UNIT PRICE | TOTAL |
|---------|---|--------------------|------------|-------|
| 1 | TANK NO. 9 – VISUAL INSPECTION | 1 CYCLE | | |
| 2 | TANK NO. 9 – WASHOUT INSPECTION | 1 CYCLE | | |
| 3 | TANK NO. 9 -CLEANING | 1 CYCLE | | |
| 4 | AIRPORT – VISUAL INSPECTION | 1 CYCLE | | |
| 5 | AIRPORT – WASHOUT INSPECTION | 1 CYCLE | | |
| 6 | AIRPORT - CLEANING | 1 CYCLE | | |
| 7 | WELL NO. 23 – VISUAL INSPECTION | 1 CYCLE | | |
| 8 | WELL NO. 23 – WASHOUT INSPECTION | 1 CYCLE | | |
| 9 | WELL NO. 23 – CLEANING | 1 CYCLE | | |
| 10 | WELL NO. 41 (50,000) – VISUAL INSPECTION | 1 CYCLE | | |
| 11 | WELL NO. 41 (50,000) WASHOUT INSPECTION | 1 CYCLE | | |
| 12 | WELL NO. 41 (50,000) CLEANING | 1 CYCLE | | |
| 13 | WELL NO. 41 (200,000) – VISUAL INSPECTION | 1 CYCLE | | |
| 14 | WELL NO. 41 (200,000) – WASHOUT INSPECTION | 1 CYCLE | | |
| 15 | WELL NO. 41 (200,000) - CLEANING | 1 CYCLE | | |
| 16 | WHITEMARSH ISLAND – VISUAL INSPECTION | 1 CYCLE | | |
| 17 | WHITEMARSH ISLAND – WASHOUT INSPECTION | 1 CYCLE | | |
| 18 | WHITEMARSH ISLAND - CLEANING | 1 CYCLE | | |
| 19 | WILMINGTON ISLAND – VISUAL INSPECTION | 1 CYCLE | | |
| 20 | WILMINGTON ISLAND – WASHOUT INSPECTION | 1 CYCLE | | |
| 21 | WILMINGTON ISLAND - CLEANING | 1 CYCLE | | |
| 22 | TRAVIS FIELD - VISUAL INSPECTION | 1 CYCLE | | |
| 23 | TRAVIS FIELD – WASHOUT INSPECTION | 1 CYCLE | | |
| 24 | TRAVIS FIELD - CLEANING | 1 CYCLE | | |
| 25 | I&D PLANT (10,000,000) – VISUAL INSPECTION | 1 CYCLE | | |
| 26 | I&D PLANT (10,000,000) – WASHOUT INSPECTION | 1 CYCLE | | |
| 27 | I&D PLANT (10,000,000) - CLEANING | 1 CYCLE | | |

| ITEM NO | DESCRIPTION | ESTIMATED QUANTITY | UNIT PRICE | TOTAL |
|---------|--|--------------------|------------|-------|
| 28 | I&D PLANT (4,000,000) – VISUAL INSPECTION | 1 CYCLE | | |
| 29 | I&D PLANT (4,000,000) – WASHOUT INSPECTION | 1 CYCLE | | |
| 30 | I&D PLANT (4,000,000) - CLEANING | 1 CYCLE | | |
| 31 | WELL NO. 42 – VISUAL INSPECTION | 1 CYCLE | | |
| 32 | WELL NO. 42 – WASHOUT INSPECTION | 1 CYCLE | | |
| 33 | WELL NO. 42 – CLEANING | 1 CYCLE | | |
| 34 | WELL NO. 33 – VISUAL INSPECTION | 1 CYCLE | | |
| 35 | WELL NO. 33 – WASHOUT INSPECTION | 1 CYCLE | | |
| 36 | WELL NO. 33 - CLEANING | 1 CYCLE | | |
| 37 | WELL NO. 34 – VISUAL INSPECTION | 1 CYCLE | | |
| 38 | WELL NO. 34 – WASHOUT INSPECTION | 1 CYCLE | | |
| 39 | WELL NO. 34 - CLEANING | 1 CYCLE | | |
| 40 | WELL NO. 38 – VISUAL INSPECTION | 1 CYCLE | | |
| 41 | WELL NO. 38 – WASHOUT INSPECTION | 1 CYCLE | | |
| 42 | WELL NO. 38 – CLEANING | 1 CYCLE | | |
| 43 | WELL NO. 29 – VISUAL INSPECTION | 1 CYCLE | | |
| 44 | WELL NO. 29 – WASHOUT INSPECTION | 1 CYCLE | | |
| 45 | WELL NO. 29 – CLEANING | 1 CYCLE | | |
| 46 | WELL NO. 30 – VISUAL INSPECTION | 1 CYCLE | | |
| 47 | WELL NO. 30 – WASHOUT INSPECTION | 1 CYCLE | | |
| 48 | WELL NO. 30 – CLEANING | 1 CYCLE | | |
| 49 | WELL NO. 35 – VISUAL INSPECTION | 1 CYCLE | | |
| 50 | WELL NO. 35 – WASHOUT INSPECTION | 1 CYCLE | | |
| 51 | WELL NO. 35 – CLEANING | 1 CYCLE | | |
| 52 | WELL NO. 36 – VISUAL INSPECTION | 1 CYCLE | | |
| 53 | WELL NO. 36 – WASHOUT INSPECTION | 1 CYCLE | | |
| 54 | WELL NO. 36 – CLEANING | 1 CYCLE | | |
| 55 | WELL NO. 44 – VISUAL INSPECTION | 1 CYCLE | | |
| 56 | WELL NO. 44 – WASHOUT INSPECTION | 1 CYCLE | | |
| 57 | WELL NO. 44 – CLEANING | 1 CYCLE | | |
| 58 | WELL NO. 45 – VISUAL INSPECTION | 1 CYCLE | | |
| 59 | WELL NO. 45 – WASHOUT INSPECTION | 1 CYCLE | | |
| 60 | WELL NO. 45 – CLEANING | 1 CYCLE | | |
| 61 | WELL NO. 48 – VISUAL INSPECTION | 1 CYCLE | | |
| 62 | WELL NO. 48 – WASHOUT INSPECTION | 1 CYCLE | | |
| 63 | WELL NO. 48 – CLEANING | 1 CYCLE | | |
| 64 | WELL NO. 50 – VISUAL INSPECTION | 1 CYCLE | | |
| 65 | WELL NO. 50 – WASHOUT INSPECTION | 1 CYCLE | | |
| 66 | WELL NO. 50 - CLEANING | 1 CYCLE | | |
| 67 | WELL NO. 17 – VISUAL INSPECTION | 1 CYCLE | | |
| 68 | WELL NO. 17 – WASHOUT INSPECTION | 1 CYCLE | | |
| 69 | WELL NO. 17 - CLEANING | 1 CYCLE | | |
| 70 | WELL NO. 52 – VISUAL INSPECTION | 1 CYCLE | | |
| 71 | WELL NO. 52 – WASHOUT INSPECTION | 1 CYCLE | | |
| 72 | WELL NO. 52 - CLEANING | 1 CYCLE | | |
| 73 | WELL NO. 51 – VISUAL INSPECTION | 1 CYCLE | | |
| 74 | WELL NO. 51 – WASHOUT INSPECTION | 1 CYCLE | | |
| 75 | WELL NO. 51 – CLEANING | 1 CYCLE | | |

| ITEM NO | DESCRIPTION | ESTIMATED QUANTITY | UNIT PRICE | TOTAL |
|---------|----------------------------------|--------------------|------------|-------|
| 76 | WELL NO. 37 – VISUAL INSPECTION | 1 CYCLE | | |
| 77 | WELL NO. 37 – WASHOUT INSPECTION | 1 CYCLE | | |
| 78 | WELL NO. 37 – CLEANING | 1 CYCLE | | |
| 79 | WELL NO. 43 – VISUAL INSPECTION | 1 CYCLE | | |
| 80 | WELL NO. 43 – WASHOUT INSPECTION | 1 CYCLE | | |
| 81 | WELL NO. 43 – CLEANING | 1 CYCLE | | |
| 82 | WELL NO. 28 – VISUAL INSPECTION | 1 CYCLE | | |
| 83 | WELL NO. 28 – WASHOUT INSPECTION | 1 CYCLE | | |
| 84 | WELL NO. 28 – CLEANING | 1 CYCLE | | |
| 85 | WELL NO. 32 – VISUAL INSPECTION | 1 CYCLE | | |
| 86 | WELL NO. 32 – WASHOUT INSPECTION | 1 CYCLE | | |
| 87 | WELL NO. 32 – CLEANING | 1 CYCLE | | |
| 88 | WELL NO. 22 – VISUAL INSPECTION | 1 CYCLE | | |
| 89 | WELL NO. 22 – WASHOUT INSPECTION | 1 CYCLE | | |
| 90 | WELL NO. 22 – CLEANING | 1 CYCLE | | |

TOTAL BID \$ _____

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

___ Less ___ % ___ Days Prompt Payment Discount (if offered) (_____)

___ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$ _____

=====

TIME REQUIRED FOR INSTALLATION AFTER RECEIPT OF ORDER: _____ DAYS

DO YOU HAVE THE REQUIRED INSURANCE? _____

HAVE YOU INCLUDED ATTACHMENT A? _____

HAVE YOU INCLUDED ATTACHMENT B? _____

I certify this bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Please Print Name

Authorization Signature

Date

CONTRACTOR AFFIDAVIT AND AGREEMENT
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY:

Contractor Name

Date

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

* * * * *

Instructions for Completing Contractor Affidavit and Agreement Form

As required under Senate Bill 529 – “Georgia Security and Immigration Compliance Act” of 2006, O.C.G.A. Section 2, Article 3 13-10-91, public employers, their contractors and subcontractors are required to verify the work eligibility of all newly hired employees through an electronic federal work authorization program. The Georgia Department of Labor has added a new Chapter 300-10-1, entitled "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," to the Rules and Regulations of the State of Georgia. (See website: http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf.) The new rules designate the “Employment Eligibility Verification (EEV) Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security as the electronic federal work authorization program to be utilized for these purposes. The EEV/Basic Pilot Program can be accessed at: <https://verify.uscis.gov/enroll/StartPage.aspx?JS=YES>. Bidders shall comply with this new rule and submit with your bid the attached “Contractor Affidavit and Agreement.”

Affidavit Verifying Status for City of Savannah Benefit Application

By executing this affidavit under oath, as an applicant for a City of Savannah, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for a City of Savannah contract for _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1.) _____ I am a citizen of the United States.

OR

2.) _____ I am a legal permanent resident 18 years of age or older.

OR

3.) _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date _____

Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

* _____
Alien Registration number for non-citizens.

Notary Public
My Commission Expires:

***Instruction for Completing Systematic Alien Verification
for Entitlement (SAVE) Form***

O.C.G.A. § 50-36-1, requires Georgia's cities to comply with the federal **Systematic Alien Verification for Entitlements (SAVE) Program**. SAVE is a federal program used to verify that applicants for certain "public benefits" are legally present in the United States. Contracts with the City are considered "public benefits." Therefore, the successful bidder will be required to provide the Affidavit Verifying Status for City of Savannah Benefit Application prior to receiving any City contract. The affidavit is included as part of this bid package but is only required of the successful bidder.

ATTACHMENT B

This attachment must be included with the bid response in order to be considered further.

REFERENCES

In the space below, list three (3) current commercial references, similar in size. These references must have correct phone numbers and contact names.

1. Name of Company/Municipality: _____
Address: _____
Contact: _____
Phone: _____

2. Name of Company/Municipality: _____
Address: _____
Contact: _____
Phone: _____

3. Name of Company/Municipality: _____
Address: _____
Contact: _____
Phone: _____