



MEMORANDUM

To: Rob Hernandez, City Manager
From: Ashley Simpson, Revenue Director
CC: David Maxwell, Chief Finance Officer
Melissa Carter, Chief Budget Officer
Date: 12/3/2018
Re: 2019 Revenue Ordinance Fee Changes and Modifications UPDATED

For fiscal year 2019, various fee changes and revisions to the Revenue Ordinance were recommended by City staff. All revenue fee adjustments, with the exception of two areas noted below, were included in the 2019 Proposed Budget, as presented to Council on November 15th and shown in Attachment A. All new fees and proposed fee increases are briefly summarized below and included in Attachment A and Attachment B. Other suggested revisions to the Revenue Ordinance are also noted below:

General Changes

All references to "Bureaus" eliminated. Service Center, Department, and Division names updated to reflect reorganization.

Article A – General

Section 1. Scope; Taxes and Fees

Modify effective date to "January 1, 2019"

Section 4. Tax Rate*

Modify to "The tentative or preliminary millage rate, as estimated to produce budgeted revenues from property taxes, is 13.2 mills on the dollar (.0132) or \$13.20 per \$1,000 in assessed value. The tentative or preliminary rate is shown here for information only, and is not levied by this ordinance."

Article J – Parking Fees

Section 2. Fees for Parking Violations

A. Parking Citations

- Street Sweeping Zone

Section 3. City Parking Facility Fees*

- Amend ordinance to include late fees and replacement card fees, approved in last year's Budget and Revenue Ordinance proceedings.
- Garage Fee monthly rates altered to match previous approvals.

Article N – Cemetery Fees

Section 1. Interment Fees

Section 2. Sale of Interment Rights

Section 3. Fees for Cemetery Services

Article P – Inspection Fees

Section 1. Building Permit Fees

Section 11. Lot Clearing Administration Fee

Section 15. Change Name on Certificate of Occupancy Fee*

- Change to correct grammatical error

Section 19. Technology Fee*

- Insert language to clarify timing of payments

Section 20. Business Location Application Fee*

- Insert language to clarify timing of payments

Article Q – Development and Review Fees

Section 3. Private Development Fees

Article R – Leisure and Recreation Fees

Section 1. Recreation Services Fees

B. Recreation Fees

Section 2. Cultural Affairs Fees

A. Visual Arts

B. Rental

a. New Cultural Arts Center Fees

Section 3. Facility Fees

A. Athletic Fields, Complexes, and Swimming Pools

- o Add Morris Field and Knight Field

B. Recreation Centers

- o New and Amended Fees – See Proposed Budget

C. Parks and Squares

- o See Proposed Budget

Section 7. Bacon Park Golf Course Fees*

- Fee changes as submitted by Course operator per contract

Article U – Utility Services Fees

Section 2. Water Service Fees

Section 3. Sewer Service Fees

Section 4. Water Meter Sale, Installation, and Tap-In Fees

- Change in annual meter contract fees and metering system change to AMI

Section 8. Refuse Collection and Disposal Fees

Section 11. Utility Credits*

- Update Elderly/Low Income and Disabled/Low Income to include language that moves from a fixed credit to an automatically market adjusted credit. The credit for water and sewer services will now be equal to base charges plus one unit of use. (See Attachment B)

Current Discount		Updated Discount	
Water	\$5.33	Water	Base Charges + 1 Unit 2019 Value - \$12.19
Sewer	\$5.33	Sewer	Base Charges + 1 Unit 2019 Value - \$12.48
Sanitation	\$5.33	Sanitation	\$5.00
Total Discount	\$16.00/bi-monthly	Total Discount	\$29.67/bi-monthly
	\$96.00/year		\$178.02/year

Article X - Miscellaneous

Section 8. Film Permit Fees

- New and Amended Fees – See 2019 Proposed Budget

Section 9. Mobile Food Service Unit Fees

- New and Amended Fees – See 2019 Proposed Budget

Article Y – Business Tax

Section 30. Alcoholic Beverage Licenses

A. License and Permit Fees

- Advertising Fee
- Sign Posting Fee

H. Alcoholic Beverage License Application Fees

- Application Fee Increases for Beer, Wine, and Liquor

Section 34. Regulatory Fees

- Add Street Performer ID Badge Issuance Fee and Replacement Fee

Section 35. References*

(14) Contractors

- Update language to replace Chatham County Department of Early Care and Learning with Georgia Department of Early Care and Learning

Section 38. State Licensing*

- Update list of businesses to match State listing of professions requiring a State license

*Revenue ordinance change not included in 2019 Proposed Budget