

WorkSource Coastal Agenda Item

Agenda

December 20, 2018 City Council Regular Meeting

Category

AGREEMENTS

Sub Category

Office of Community Services

Approval Path

Office of Community Services

Title

Motion to Approve Modification No. 1 to the PY2018 Eckerd Connects-Paxen Workforce Innovation and Opportunity Act (WIOA) Year-Round Youth Subaward

Description

WorkSource Coastal is requesting a modification to the PY2018 Eckerd Connects-Paxen WIOA year-round Youth subaward approved by Council on May 24, 2018. Eckerd Connects-Paxen is the Youth service provider for Camden, Glynn, and McIntosh counties. This modification totaling \$19,080 will provide additional funding for childcare and transportation supportive services for participants receiving GED and Work Experience services.

Pursuant to the WorkSource Coastal Consortium Agreement, the City of Savannah serves as the fiduciary agent for the 10-county region, and as such, City Council approval and authorization for the City Manager to receive grant funding and enter into grant administration agreements is necessary in accordance with the City of Savannah's procurement policies and procedures.

Recommendation

Approval

Financial Impact

\$19,080 in grant funding revenue

Contact

Sheron Morgan, WSC Interim Director



CONTRACT/BUDGET MODIFICATION REQUEST

☒ YOUTH ☐ ADULT/DW

CONTRACT INFORMATION

Contractor:	Eckerd Connects: Paxen	Counties Served:	Camden, Glynn & McIntosh
Contract #:	YS-CGM-01	Award Amount:	\$ 269,298
Contract Duration:	07/01/2018 to 06/30/2019		
Program Contact:	Charisse Lee		
Address:	1600 Union Street	City/State/Zip:	Brunswick, GA 31520
Phone:	912-275-7379	Email:	chlee@eckerd.org
Budget Contact:	Mary Edison		
Address:	1380 Sarno Rd, Suite B	City/State/Zip:	Melbourne, FL 32935
Phone:	321-428-4833	Email:	medison@eckerd.org

REQUEST INFORMATION

Reason for Request:

☐ Budget Reallocation ☐ Scope of Work Change ☐ Contract Ext./Proposed End Date _____

☒ Budget Increase/Amount \$ 19,080 ☒ Budget Decrease/Amount \$ _____

Date of Request: 11/6/2018 **Date of Last Approved Request:** _____

Brief Modification Justification:

Requested funds of \$19,080 is to provide support services to cover child care and transportation costs which is currently not budgeted.

FROM LINE ITEM			
Line #	Line Item Description	ISY	OSY
Total:		\$ 0	\$ 0
		\$ 0	

TO LINE ITEM			
Line #	Line Item Description	ISY	OSY
7C	Child Care		9360
7B	Transportation		9720
Total:		\$ 0	\$ 19,080
		\$ 19,080	



BUDGET MODIFICATION NARRATIVE

1. Please provide a Background/Short Program Description.

Program provides youth a provision of services to incorporate youth development principles and best practices that support, motivate, and prepare them for workplace success.

2. What is the need? What has changed that warrants the modification?

Program participants are in need of supportive service to continue in services and meet goals outlined in their ISS.

3. How does this effect Performance Outcomes and Metrics?

If participants do not have support for childcare and transportation barriers they will not be able to continue in program and reach program performance benchmarks.

4. Describe the specific aspects of the current scope of work that will change.

The scope of work will stay the same. The childcare and transportation will be paid to providers for services rendered.

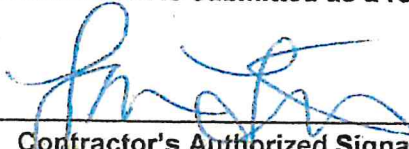
5. How will your budget change if this modification is approved?

This will increase the year-round budget from \$269,298 to \$288,378. This funding excludes the Summer WEX dollars.

6. If requesting a Budget increase, provide a detailed explanation of how the additional funds will be used.

Childcare \$9,360 (6 GED participants at \$15/day for 24 days for a total of \$2,160; and costs for 6 WEX participants at \$15/day for 80 days totaling \$7,200. Transportation \$9,720 (GED participants \$1,620 (10 participants @ \$6.75/day for 24 days) and WEX participants \$8,100 (15 participants @ \$6.75 for 80 days)

This document is submitted as a request to modify the current budget and/or contract:


Contractor's Authorized Signatory

11/7/18
Date

W&C
CWS USE ONLY

☒ Approved ☐ Denied ☐ Approved with Conditions (See Attached)

Program Signature: 

Title: Interim Executive Director

☒ Approved ☐ Denied ☐ Approved with Conditions (See Attached)

Fiscal Signature: 

Title: Finance Administrator