



Purchasing Summary

EVENT # 4723	TITLE: Disaster Recovery Grant Administration Services	COST: \$187,200.00
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TYPE OF PROCUREMENT: Contract Modification	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>
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CONTRACT TERM (IF APPLICABLE)
December 22, 2016 through December 21, 2017

M/WBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)
N/A

NOTES

Recommend approval of Contract Modification No. 1 for disaster recovery grant administration services from Witt/O'Brien's in the amount of \$187,200.00. This contract modification is needed for additional work performed in helping the City administer disaster recovery grants available after Hurricane Matthew.

The increase of \$187,200.00 will cover the following scope of work related to May 2017 through December 2017:

- Complete current work related to project formulation and package preparation for projects still being prepared by FEMA.
- Develop 406 mitigation proposals to include in the current permanent restoration projects in process or to be written by FEMA.
- Compile documentation for completed work to submit reimbursement packages to FEMA.
- Compile remaining information for closeout packages.
- Develop and deliver departmental pre-event training on regulations and documentation procedures.

Services provided by Witt/O'Brien's to date have resulted in the City receiving FEMA reimbursements in excess of \$8.25 million for costs related to recovery after Hurricane Matthew.

The original contract was approved by Council on December 22, 2016 in the amount of \$188,700.00. The total amount of this contract to date, including this modification, is \$375,900.00.

Recommend approval of Contract Modification No. 1 for disaster recovery grant administration services from Witt/O'Brien's in the amount of \$187,200.00.