

Purchasing Summary

EVENT # 6724		TITLE: Financial Monitoring Services			COST: \$27,285.00	
TYPE OF PROCUREMENT: RFP		ANNUAL CONTRACT <input type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>			ONE TIME PURCHASE <input checked="" type="checkbox"/>	
CONTRACT TERM (IF APPLICABLE) March 28, 2019 through December 31, 2019.						
S/DBE (IF APPLICABLE) This project was not identified as an SBE project because the requirement of three certified SBEs could not be met at the time this bid was released.						
MATRIX (IF APPLICABLE)						
Proposer	Qualifications and experience, including support capabilities (40 points)	Technical capabilities (25 points)	References (10 points)	Fees (20 points)	Local vendor participation (Within the city limits of Savannah and has a City of Savannah Business Tax Certificate) (5 points)	Total (100 points)
William L. Kennemore, CPA, LLC.	40	25	10	20	0	95
NOTES						

Recommend approval to award an annual contract for financial monitoring services to William L. Kennemore, LLC in the amount of \$27,285.00. The financial monitoring services will be used by the WorkSource Coastal Division for WorkSource Coastal's WIOA Adult, Dislocated Worker, Youth, and YouthBuild Savannah programs. This action is being taken to provide federal and state required financial compliance review of the Coastal Workforce Development Board's (CWDB) contractors and sub-recipients.

The recommended proposer will conduct a financial review that will ensure compliance with standards prescribed by the Workforce Innovation and Opportunity Act, related federal Office of Management and Budget circulars and regulations, and the applicable contract(s) or sub awards between the City of Savannah, CWDB and the contractor. This action impacts the department's responsibility to fulfill its requirement to conduct an annual fiscal review.

The method of procurement used was the request for proposals (RFP) which evaluates criteria in addition to cost. The criteria used for this RFP were qualifications and experience, technical capabilities, references, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P. William L. Kennemore, LLC. (Alpharetta, GA)^D \$27,285.00

A pre-bid conference was conducted and no vendors attended. (D) Indicates non-local owned business. Recommend approval.

Local Available: Yes

Total Sent: 187

Total Received: 1

Vendor Federally Debarred/Suspended: No