

Purchasing Summary

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|---------------------------------|--|---|
| EVENT # 9107 | TITLE: Child Development Associate | COST: Amount up to \$44,000 |
| TYPE OF PROCUREMENT: RFP | ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/> | ONE TIME PURCHASE <input type="checkbox"/> |

CONTRACT TERM (IF APPLICABLE)
Contract expires on April 13, 2023

DBE (IF APPLICABLE)
N/A

MATRIX

| Proposer | Proposer's qualifications and experience (30 Points) | Program Methodology (30 points) | Program Timeline (25 Points) | Fee proposal (15 Points) | Total (100 Points) |
|--|--|---------------------------------|------------------------------|--------------------------|--------------------|
| Summit Training Specialist | 30 | 28 | 23 | 15 | 96 |
| AGC Training Center | 26 | 28 | 19 | 8 | 81 |
| IDEAL Early Learning Consultation and Training | 30 | 15 | 9 | 6 | 60 |

NOTES

Recommend approval to procure a child development associate program with Summit Training Specialist LLC for a two-year contract with Summit Training Specialist LLC in an amount up to \$44,000. This contract will provide four instructional units annually to child development associate program participants. The three-month credentialing program will prepare up to 160 early childhood workers for the Child Development Associate National Credential issued by the Council for professional recognition at a cost of approximately \$625 per participant. Successful participants will complete 120 hours of training, a CDA Portfolio/Resource File, a classroom observation, and the national exam. Participants completing the program are qualified for employment as assistants and leaders in childcare centers. Employing qualified and well-trained teachers is a best practice used by credentialed experts in early education to determine Georgia Quality-Rated status. Approval of this contract will assist the City in reaching its goal to "Increase Quality-Rated daycare providers and access to daycare" as outlined in the Racial Equity and Leadership Report. The program will be managed by the City's Human Services Department. This contract has one renewal option available.

The method used for this procurement was the request for proposals (RFP), which evaluates criteria in addition to cost. The proposals were evaluated on the basis of Proposer's qualifications and experience, including support capabilities, technical capabilities, references, fee proposals, and DBE participation.

Three proposals were received in response to this RFP and were reviewed and fully evaluated by a selection committee of City staff

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The proposers were:

| | | |
|------|--|-----------|
| B.P. | Summit Training Specialist (Eden, GA) ^(D) | \$88,000 |
| 02. | AGC Training Center (Augusta, GA) ^(D) | \$156,000 |
| 03. | IDEAL Early Learning Consultation and Training (Tyrone, GA) ^(D) | \$224,000 |

A pre-proposal conference was not conducted. (D) Indicates non-local, non-DBE owned business. Recommend approval.