

Purchasing Summary

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|---------------------------------|--|---|
| EVENT # 7665 | TITLE: Promotional Testing and Assessment Services for Police | COST: \$69,375.00 |
| TYPE OF PROCUREMENT: RFP | ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/> | ONE TIME PURCHASE <input type="checkbox"/> |

CONTRACT TERM (IF APPLICABLE)
Contract term expires on December 31, 2020

DBE (IF APPLICABLE)

MATRIX (IF APPLICABLE)

| Proposer | Qualifications and Experience (60 points) | References (10 points) | Local Vendor Participation (5 points) | Fees | Total (100 points) |
|-------------------------------------|---|------------------------|---------------------------------------|-------|--------------------|
| Morris & McDaniel, Inc. | 51 | 8.5 | 0 | 25 | 84.5 |
| Industrial Organizational Solutions | 53.33 | 8.67 | 0 | 11 | 73 |
| Resource Management Associates | 49.83 | 6.67 | 0 | 11.33 | 67.83 |

NOTES

Recommend approval to award an annual contract to Morris & McDaniel, Inc. for promotional testing and assessment services in the amount of \$69,375. The Savannah Police Department will use the services to develop, conduct, and validate promotional assessments for the ranks of sergeant, lieutenant, and captain.

The method used for this procurement was the request for proposals (RFP), which evaluates criteria in addition to cost. The proposals were evaluated on the basis of qualifications and experience, references, local vendor participation, and fees.

Six proposals were received in response to this RFP. Of those, three proposals were shortlisted and selected for an interview by a selection committee of City staff. The fee proposals for the three shortlisted firms were then opened and the proposals were fully scored. The proposal was advertised, opened, and reviewed.

The proposers were:

| | | |
|------|--|-----------|
| B.P. | Morris & McDaniel, Inc (Alexandria, VA) ^(D) | \$ 69,375 |
| | Industrial Organizational Solutions (Oak Brook, IL) ^(D) | \$157,668 |
| | Resource Management Associates (Tinley Park, IL) ^(D) | \$153,056 |

The contract expires on December 31, 2020 and has four renewal options.

(D) Indicates non-local, non-DBE business. Recommend approval.

Local vendors sent notification via the supplier portal: Yes

Total sent: 307

Total received: 6