



# Purchasing Summary

<b>EVENT #</b> 4486	<b>TITLE:</b> Civil Design Engineering Services	<b>COST:</b> \$450,000
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<b>TYPE OF PROCUREMENT:</b> RFP	<b>ANNUAL CONTRACT RENEWAL</b> <input checked="" type="checkbox"/> <b>ANNUAL MAINTENANCE AGREEMENT</b> <input type="checkbox"/>	<b>ONE TIME PURCHASE</b> <input type="checkbox"/>
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**CONTRACT TERM (IF APPLICABLE)**  
Contract term ends December 31, 2020

**M/WBE (IF APPLICABLE)**  
The MWBE goal for this proposal was 18% (8% MBE and 10% WBE). The recommended proposer submitted participation of 22% MWBE. MBE participation will be in the amount of 10% using Coastline Consulting Services (Pooler, GA)<sup>(C)</sup> in the amount of 6% and Sykes Consulting (Savannah, GA)<sup>(A)</sup> in the amount of 4%. WBE participation in the amount of 12% using Mandel Design, LLC (Chatham County, GA)<sup>(F)</sup> in the amount of 3% and Long Engineering (Atlanta, GA)<sup>(F)</sup> in the amount of 9%.

**MATRIX (IF APPLICABLE)**  
N/A

## NOTES

Recommend approval to renew an annual contract for civil design engineering services with Wolverton & Associates, Inc. up to \$450,000. The services include preparation of design plans, specifications, cost estimates, and construction documents for various city projects such as street improvements, street landscaping, street lighting, stormwater projects, parks and recreation projects, and site design for City-owned facilities such as police precincts, fire stations, neighborhood centers, parking facilities, drainage and utilities.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications and experience, technical capabilities, references, DBE participation, local vendor participation, and fees.

Proposals were received September 20, 2016. This contract was originally awarded by Council on December 6, 2016. This is the third of four renewal options. The proposers were:

B.P.	Wolverton & Associates, Inc. ( Savannah, GA) <sup>(B)</sup>	\$105.18 average hourly rate
	J.M.T. (Mt. Pleasant, SC) <sup>(D)</sup>	\$ 98.40 average hourly rate
	Hussey, Gay, Bell (Savannah, GA) <sup>(B)</sup>	\$135.00 average hourly rate
	Thomas & Hutton (Savannah, GA) <sup>(B)</sup>	\$129.41 average hourly rate
	E.M.C. (Savannah, GA) <sup>(B)</sup>	\$111.76 average hourly rate

A pre-proposal conference was not conducted as this is an annual contract renewal. (A) Indicates local, minority-owned business. (B) Indicates local, non-minority owned business. (C) Indicates non-local, minority-owned business. (D) Indicates non-local, non-minority owned business. (F) Indicates non-local, woman-owned business. Recommend approval.

Local vendors sent notification via the supplier portal: Yes  
Total Sent: 400  
MWBE Sent: 56  
Total Received: 5  
MWBE Received: 0