

Purchasing Summary

EVENT # 5510	TITLE: Pension Plan Attorney	COST: \$52,000.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)
January 1, 2020 through December 31, 2020

DBE (IF APPLICABLE)
N/A

MATRIX (IF APPLICABLE)

Proposer	Experience, Qualifications, and References (50 points)	Local Vendor Participation (5 points)	Fees (45 points)	Total (100 points)
Morris, Manning, & Martin, LLP	50	5	37.6	92.6
Hunter Maclean	14.2	5	45	64.2
Nelson Mullins	11.7	0	23.3	35

NOTES

Recommend approval to renew an annual contract for pension plan attorney services from Morris, Manning, and Martin, LLP in the amount of \$52,000.00. This service will be used to assist the City's Pension Board in carrying out its fiduciary responsibility in the most efficient and effective manner, including compliance with any and all applicable statutes.

The method used for this procurement was the request for proposal (RFP), which evaluates criteria in addition to cost. The criteria evaluated for this RFP were experience, qualifications, and references; local vendor participation; and fees.

This contract was originally approved by Council on February 14, 2018 in the amount of \$52,000. This is the first of four renewal options available. Delivery: As requested. Terms: Net 30 days. The proposers were:

B.P. Morris, Manning and Martin LLP (Savannah, GA) ^(B)	\$52,000.00
Hunter, Maclean Attorneys (Savannah, GA) ^(B)	\$43,500.00
Nelson, Mullins, Riley & Scarborough, LLP (Atlanta, GA) ^(D)	\$84,000.00

A pre-bid conference was not conducted as this is an annual contract renewal. (B) Indicates local, non-minority owned business. (D) Indicates non-local, non-minority owned business. Recommend approval.

Local Available: Yes
 MWBE Available: Yes
 Total Sent: 394
 MWBE Sent: 54
 Total Received: 3
 MWBE Received: 0
 Vendor Federally Debarred/Suspended: No