

Purchasing Summary

EVENT # 6494	TITLE: Third Party Administration Services	ESTIMATED COST OF: \$219,515.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)

January 1, 2020 through December 31, 2020

DBE (IF APPLICABLE)

N/A

MATRIX (IF APPLICABLE)

Proposer	Specialized Experience and Technical Competence (35 points)	Program Management, Coordination, and Quality Assurance (20 points)	Capacity and Functionality of Claims Management Information System (15 points)	Fees (25 points)	Local Vendor Participation (5 points)	Total (100 points)
Gallagher Bassett	34.2	19.4	15	25	0	93.6
Corvel Corporation	29.4	15.4	12.6	20	0	77.4
Brentwood Services Administrators, Inc.	26.2	14.6	11	20.4	0	72.2
Underwriters Safety & Claims	23.6	11.4	9	23	0	67

NOTES

Recommend renewal of annual contract for third party administrator adjusting services for workers' compensation and auto liability claims with Gallagher Bassett in the estimated amount of \$219,515.00. The estimated amount includes a 2% increase per the approval of the original contract award in December 2018. However, even with the 2% increase the estimated cost of the contract reduced nearly \$ 40,000.00 due to recent years with lower claim counts and higher closure rates. Gallagher Bassett Services has produced great results in regards to claims handling and closure rates. The City of Savannah has its highest claim closure rate in a 10 years span. Gallagher Bassett's services are continuously needed to control workers' compensation costs for employees injured on the job and auto liability costs associated with City vehicles involved in collisions.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of experience and technical competence, program management, coordination and quality assurance, capacity and functionality of claims management information systems, local participation, and fees.

This contract was approved by Council on December 20, 2018 in the amount of \$262,191. This is the first of four renewal options available.

The proposal was advertised, opened, and reviewed. Delivery: As needed. The proposers were:

B.P. Gallagher Bassett (Tampa, FL)(D)	\$262,191.00
Corvel Corporation (Duluth, GA)(D)	\$327,732.00
Brentwood Services Administrators, Inc. (Brentwood, TN)(D)	\$320,987.00
Underwriters Safety & Claims(Savannah, GA)(D)	\$284,435.00

A pre-proposal conference was conducted. A selection meeting was held on December 3rd and 5th where proposers had an opportunity to demonstrate their RMIS systems. Recommend approval. (D) Indicates non-local, non-DBE business. Recommend approval.

Local Available: Yes

Total Sent: 151

Total Received: 7

DBE Received: 0

Vendor Federally Debarred/Suspended: No