

Purchasing Summary

EVENT # 7224	TITLE: Janitorial Services for the Savannah Police Department	COST: \$152,880.00
TYPE OF PROCUREMENT: RFP	ANNUAL CONTRACT <input checked="" type="checkbox"/> ANNUAL MAINTENANCE AGREEMENT <input type="checkbox"/>	ONE TIME PURCHASE <input type="checkbox"/>

CONTRACT TERM (IF APPLICABLE)

January 1, 2020 through December 31, 2020

LDBE (IF APPLICABLE)

The Office of Business Opportunity assigned an open goal with a total of 5 points going to LDBE. The responses for participation were scored by the Office of Business Opportunity.

MATRIX (IF APPLICABLE)

Proposer	Proposer's Qualifications and Experience (30 points)	Methodology/ Project approach (30 points)	References (10 points)	Fees (20 points)	LDBE Participation (5 points)	Local Vendor Participation (5 points)	Total (100 points)
Imagann Cleaning Service	29.6	27.8	9.8	19.6	2	5	93.8
Advanced Building Group	28.2	26	9.6	15.6	2	0	81.4
Jani-King of Savannah	26.6	25.2	10	13.6	0	5	80.4
American Janitorial	23.8	21	8.8	20	0	5	78.6

NOTES

Recommend approval to award an annual contract for janitorial services for Savannah Police Department from Imagann Cleaning Service in the amount of \$152,880.00. This annual contract will provide janitorial services for Savannah Police Department Headquarters, Northwest Precinct, Central Precinct, Southside Precinct, Administrative Services Building, K-9 Unit, Professional Development Center, Eastside Precinct, Northwest Sub-Station, Office of Professional Standards, and Travis Field. Services will encompass approximately 151,548 square feet. The City is currently using month-to-month agreements with several different janitorial contractors.

The method used for this procurement was the request for proposals (RFP) which evaluates criteria in addition to cost. The criteria used for this RFP were qualifications and experience, methodology/project approach, references, LDBE vendor participation, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 days. The bidders were:

B.P.	Imagann Cleaning Service (Savannah, GA)(B)	\$152,880.00
02.	Advanced Building Group (Atlanta, GA)(D)	\$191,760.00
03.	Jani-King of Savannah (Savannah, GA)(B)	\$219,228.00
04.	American Janitorial (Savannah, GA)(B)	\$149,580.00

A pre-bid conference was not conducted. (B) Indicates local, non-LDBE business. (D) Indicates non-local, non-LDBE business. Recommend approval.

Local Available: Yes

Total Sent: 485

Total Received: 4

LDBE Received: 2

Vendor Federally Debarred/Suspended: No